

**TOWN OF MILTON
2015**



Annual Town Meeting

Tuesday, April 28 ELECTION

Monday, May 4 TOWN MEETING

Milton High School Auditorium

7:30 p.m.

WARRANT

**INCLUDING THE REPORT OF THE WARRANT COMMITTEE
AND RECOMMENDATIONS ON ARTICLES**

as required by Chapter 3, Section 4, of the General Bylaws of the Town

FY15 AND FY16 BUDGETED REVENUE

	FY 2015	FY 2016	\$ Difference
PROPERTY TAXES			
Previous Levy Limit	64,265,958	66,249,931	1,983,973
Add 2.5 Levy	1,606,649	1,656,248	49,599
New Growth (Actual FY 2015)	377,324	375,000	(2,324)
Override/(Underlevy)	0	0	0
Sub-Total	66,249,931	68,281,179	2,031,248
Debt Exclusion	2,717,618	2,548,899	(168,719)
Less: Reimbursements/Adjustments	(147,002)	0	147,002
Excess Levy Capacity	0	0	0
Sub-Total	2,570,616	2,548,899	(21,717)
Maximum Allowed	68,820,547	70,830,078	2,009,531
LOCAL RECEIPTS			
Water & Sewer Indirect Costs	955,024	1,007,231	52,207
All Other	6,037,000	6,627,000	590,000
Total	6,992,024	7,634,231	642,207
STATE AND FEDERAL AID			
Unrestricted	9,717,769	9,913,563	195,794
School Lunch Offset	26,166	0	(26,166)
Library Grant	25,088	31,802	6,714
Total	9,769,023	9,945,365	176,342
AVAILABLE FUNDS			
Police	1,400	1,400	0
Other	0	40,000	40,000
Overlay Reserve	341,484	160,331	(181,153)
School Building Project	147,002	0	(147,002)
Post-employment Stabilization Fund	0	389,023	389,023
Capital Stabilization Fund	176,847	126,003	(50,844)
Free Cash	2,005,200	2,981,240	976,040
Total	2,671,933	3,697,997	1,026,064
WATER & SEWER ENTERPRISE FUNDS			
Water Enterprise Fund	4,939,196	5,249,159	309,963
Sewer Enterprise Fund	6,750,281	6,855,253	104,972
Total Enterprise Funds	11,689,477	12,104,412	414,935
TOTAL REVENUE	99,943,004	104,212,083	4,269,079

FY15 AND FY16 EXPENDITURES

ARTICLE APPROPRIATIONS		FY2015	FY2016	\$ Difference
8,11	Union/Non-Union Raises and Set-asides	548,492	420,598	(127,894)
	Raises and Set-asides allocated			
	to Departments	(397,244)	0	397,244
5	Capital Purchase with free cash	25,000	272,700	247,700
6	Audit	58,200	66,200	8,000
9	Employee Benefits	15,181,660	15,792,037	610,377
10	Employee Security Benefits	100,000	100,000	0
12	Police Department	6,507,148	6,839,656	332,508
12	Fire Department	4,817,034	4,876,557	59,523
12	Other Public Safety	412,799	434,788	21,989
14	General Government	3,668,185	3,705,223	37,038
17	Boards & Committees	307,025	349,938	42,913
18	Public Works	2,412,787	2,759,669	346,882
18	Solid Waste	1,935,871	1,574,044	(361,827)
19	Water Enterprise Fund	4,939,196	5,249,159	309,963
20	Sewer Enterprise Fund	6,750,281	6,855,253	104,972
27	Board of Health	190,371	182,285	(8,086)
28	Library	1,170,611	1,293,746	123,135
29	Cemetery	767,123	810,800	43,677
30	Park & Recreation	428,883	457,131	28,248
31	School Department	39,357,890	40,714,500	1,356,610
32	Blue Hills Regional Vocational School	882,674	914,238	31,564
33	Consolidated Facilities	787,479	941,524	154,045
34	Interest & Maturing Debt	4,302,984	4,032,694	(270,290)
35	Stabilization Fund	200,000	0	(200,000)
35	Capital Stabilization Fund	0	0	0
35	OPEB Stabilization Fund	100,000	0	(100,000)
36	OPEB Liability Trust Fund	0	536,251	536,251
38	FY15 Reserve Fund Supp. Approp.	0	713,315	713,315
39	Reserve Fund	450,000	200,000	(250,000)
13,44	Other Articles	35,000	305,000	270,000
TOTAL APPROPRIATIONS		95,939,449	100,397,306	4,457,857
NON-APPROPRIATED EXPENDITURES				
	State & County Assessments	3,474,977	3,382,975	(92,002)
	Overlay	400,000	400,000	0
	School Lunch Offset (Cherry Sheets)	26,166	0	(26,166)
	Library Grant (Cherry Sheets)	25,088	31,802	6,714
TOTAL NON-APPROPRIATED		3,926,231	3,814,777	(111,454)
TOTAL EXPENDITURES		99,865,680	104,212,083	4,346,403

**2015
ANNUAL TOWN ELECTION**

Commonwealth of Massachusetts) SS.
County of Norfolk

To any of the constables of the Town of Milton in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Milton, qualified to vote in Elections and Town affairs, to meet at the several designated polling places in their respective Precincts in said Milton, to wit:

- | | |
|-----------------|---|
| In Precinct 1. | Tucker School, Blue Hills Parkway |
| In Precinct 2. | Milton Senior Center, Walnut Street |
| In Precinct 3. | Cunningham Park Community Center, Edge Hill Road |
| In Precinct 4. | Milton Senior Center, Walnut Street |
| In Precinct 5. | Copeland Field House, Milton High School, Gile Road |
| In Precinct 6. | Cunningham School Gymnasium, Edge Hill Road |
| In Precinct 7. | Cunningham Park Community Center, Edge Hill Road |
| In Precinct 8. | Cunningham School Gymnasium, Edge Hill Road |
| In Precinct 9. | Copeland Field House, Milton High School, Gile Road |
| In Precinct 10. | Tucker School, Blue Hills Parkway |

On Tuesday, April 28, 2015 next at 7 o'clock in the forenoon, then and there to bring in to Precinct Officers of their precincts their votes on the one ballot respectively the following Town Officers to wit:

One SELECTMAN and SURVEYOR OF THE HIGHWAY

for a term of three years

A TOWN CLERK for a term of three years

A TOWN TREASURER for a term of one year

One ASSESSOR for a term of three years

Two SCHOOL COMMITTEE members for a term of three years

One PARK COMMISSIONER for a term of three years

One Member of the BOARD of HEALTH for a term of three years

Three TRUSTEES of the PUBLIC LIBRARY for a term of three years

Two CONSTABLES for a term of one year

One TRUSTEE of the CEMETERY for a term of five years

One TRUSTEE of the CEMETERY for a term of one year

One HOUSING AUTHORITY for a term of five years

One HOUSING AUTHORITY for a term of three years

One PLANNING BOARD member for a term of five years

Ninety-nine Town Meeting members as follows:

- Precinct One: Ten for a term of three years, Two for a term of one year
- Precinct Two: Ten for a term of three years, One for a term of two years
- Precinct Three: Ten for a term of three years
- Precinct Four: Nine for a term of three years
- Precinct Five: Seven for a term of three years
- Precinct Six: Ten for a term of three years, One for a term of two years,
Two for a term of one year
- Precinct Seven: Nine for a term of three years
- Precinct Eight: Ten for a term of three years
- Precinct Nine: Ten for a term of three years
- Precinct Ten: Seven for a term of three years, One for a term of two years

QUESTION 1:

Shall the town of Milton be allowed to assess an additional amount of real estate and personal property taxes, not to exceed \$500,000 in any fiscal year, for the purpose of funding the payment of legally obligated medical expenses incurred by certain town of Milton public safety personnel resulting from injuries sustained in the line of duty or for debt issued for that purpose?

YES _____ NO _____

For these purposes the polls will be open at each and all of said precincts at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And thereupon by adjournment of said meeting on the following Monday to wit, May 4, next at seven thirty in the evening at the Milton High School Auditorium, 25 Gile Road in said Milton, then and there to act upon the following articles to wit:

Articles 1 through 48 inclusive appearing in regular type on the following pages.

And you are directed to warn said inhabitants qualified as aforesaid to meet at the times and places and for the purposes herein mentioned by posting attested copies of the Warrant in each of the Post Offices of said Town seven days before the twenty-eighth day of April, and leaving printed copies thereof at the dwelling houses of said Town at least four days before said date.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk, on or before said twenty-eighth day of April, next.

Given under our hands at Milton this twenty-fourth day of March, two thousand fifteen.

Kathleen M. Conlon
Denis F. Keohane
J. Thomas Hurley

BOARD OF SELECTMEN

A True Copy: Attest

Stephen Freeman
CONSTABLE OF MILTON

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In compliance with the Americans with Disabilities Act, this warrant can be made available in alternative formats. The May 2015 Annual Town Meeting, if requested, will be offered by assisted listening devices or an interpreter certified in sign language. Requests for alternative formats should be made as far in advance as possible.

Should you need assistance, please notify the Board of Selectmen at 617-898-4843 or 617-696-5199 TTY.

Smoking and other tobacco use is prohibited in school facilities and outside on school grounds by MGL Chapter 71, Section 37H, “An Act Establishing the Education Act of 1993.” This law applies to any individual at any time.

Strong fragrances cause significant adverse reactions in some people, such as migraine headaches. Products with strong fragrances include personal care products such as perfume, cologne, fragranced hair products, after shave lotion, scented hand lotion, etc. Attendees at Town Meeting are requested to avoid wearing products with strong fragrances. As an accommodation to persons with such adverse reactions, and to allow safe and free access to the auditorium, the lobby and restrooms, attendees at Town Meeting who are wearing products with strong fragrances, or who think they may be wearing products with strong fragrances, are requested to sit away from the sections nearest to the lobby entrance.

MESSAGE FROM THE MODERATOR BRIAN M. WALSH

Welcome to the 2015 Annual Town Meeting!

As elected town meeting members you will be participating directly in the governance of your town. “The town meeting, oldest expression of democracy in the Western Hemisphere, survives with unabated vigor in the rural sections of the New England States.” Hernane Tavares de Sa, “Town Meeting Tonight” in America, June 1949, p.8. Your active participation assures that Milton’s own tradition of “unabated vigor” during the deliberations, debates and votes on the warrants presented for your consideration will continue.

The presiding officer for this town meeting is your Moderator who is empowered “to give liberty of speech, and silence unceasing and disorderly speakings, [and] to put all things to a vote . . .” The fundamental Orders of Connecticut, Secs. 6 and 10 (1639). See also the Body of Liberties, Secs. 54 and 71 (Massachusetts, 1641). The procedures and process for the conducting of town meeting in Milton stems from a combination of directives set forth in the bylaws of the Town and in traditions that have developed over the long history of the Town Meeting in Milton. That each town meeting member may understand the basic rules and procedures followed in order to enhance his/her participation in the process. I take this occasion to review some of the fundamental rules which will govern the debates and votes on the warrants presented for your consideration and judgment.

First, Town Meeting Members are required to check in with the Town Clerk and to be seated in the lower part of the auditorium, which is demarcated and reserved for Town Meeting Members. Town citizens and others who are not Town Meeting Members are required to be seated in the upper part of the auditorium.

Second, any Town Meeting Member wishing to speak to any article or pending related matter will first go to the nearest microphone and, upon being recognized by the Moderator, will identify herself/himself by giving his or her name and precinct. If you have not been recognized by the Moderator, you are not permitted to speak to the meeting. On occasion members will informally alert the Moderator that they desire to be recognized to speak on a certain article. While your Moderator will attempt to remember who desires to be recognized on any article, please be advised that the only way in which a member can be sure to be recognized is to go to a microphone and wait to be recognized. Your Moderator will from time to time simply forget to recognize someone who has informally indicated a desire to speak.

Third, by longstanding tradition, while any other voter of the town who is not a Town Meeting Member may not vote, he or she may be recognized to address town meeting providing that the voter in advance of the particular session has obtained permission from the Moderator.

Fourth, any person having a monetary or equitable interest in, or who is employed as an attorney or otherwise by another person interested in, any matter under discussion shall disclose the fact of his or her interest or employment before speaking thereon.

Fifth, with reference to each article in the warrant the recommendation of the Warrant Committee shall ordinarily be considered to have been presented in the form of a motion by the Chairperson which has been seconded by the Secretary or other member of the Warrant Committee who is a Town Meeting Member. Unless the Moderator otherwise expressly states at the time, the question to be voted on under each article will usually be whether or not to accept the recommendation of the Warrant Committee. In other words, generally the recommendation of the Warrant Committee is the main motion pending under the Article. In the event that the Warrant Committee recommends a NO vote on an article, the question will be presented as a vote on a motion made and seconded to approve the article, i.e. Members will vote YES if they favor the article and NO if they oppose the article, as recommended by the Warrant Committee.

Sixth, pursuant to Section 4 of Chapter 2 of the Town's bylaws, the Moderator requires that all substantive or complex motions be reduced to writing and presented to the Moderator before submission to the meeting.

Seventh, by longstanding tradition, "Town Meeting Time, A handbook of Parliamentary Law" 3rd Edition, will, in addition to the bylaws of the town of Milton and the laws of the Commonwealth of Massachusetts, be the rules of order for this meeting.

Eighth, any member desiring to show slides, make a PowerPoint presentation or any other visual material before the meeting must make appropriate arrangements and inform the Moderator.

Ninth, members are urged to obtain all information needed by them prior to the meeting. However, by tradition the Moderator will recognize any Town Meeting Member for the purpose of requesting additional information relevant to the matter under consideration. All such requests must be directed solely to the Moderator who will attempt to ascertain the most appropriate official who should answer such an inquiry. Answers will not be provided while the member still has the floor in order to prevent the temptation to cross-examine the person providing the information, which is not permitted. However, the Moderator will separately recognize a member once for the purpose of posing a follow-up question. Sometimes the information is not available or is not immediately available and the request for information will simply not be fulfilled.

Tenth, when it is announced by the Moderator that the Meeting will proceed to vote, debate will be closed and the pending question will be put to the Town Meeting.

Eleventh, upon a question being put to the Town Meeting, the Moderator will first determine by voice vote the sense of the Meeting. If the Moderator is unable to decide by the sound of the voices or if his announcement of the vote is doubted by seven Town Meeting Members standing in their place, the Moderator shall then proceed to have a standing vote on the question. If the vote is further doubted by twenty-five Town Meeting Members standing in their places, then there will be a roll call of the meeting with the Town Clerk calling the name of each Town Meeting Member in alphabetical order and each Town Meeting Member upon his/her name being called shall rise in place and answer YES or NO.

Twelfth, no vote shall be reconsidered at the same meeting, except upon a motion made within one hour of the adoption of such vote, unless by two-thirds vote, provided that the time which elapses during any adjournment of the meeting shall be excluded in computing the hour since the adoption of the vote.

Thirteenth, because of the constraints of state law pursuant to Proposition 2-1/2, the budget articles as recommended by the Warrant Committee to this Town Meeting are at the maximum tax levy limitation permitted by state law pursuant to Proposition 2-1/2. While the Moderator will entertain motions to amend budget articles upward, the Town's total appropriation may not exceed the Proposition 2-1/2 limit. Thus, to avoid potential chaos, and the necessity for additional meetings to balance the Town's appropriation within the levy limit on the amount of revenue that the town may raise by property tax, your Moderator both urges and expects that any Member offering an upward amendment to a budget article will also for the benefit of fellow Town Meeting Members specify an offsetting decrease in some other line item, or specify what additional source of revenue is or will be available. In addition, it is also permissible to make increased funding subject to an override ballot vote by the registered voters of the Town.

Fourteenth, each person speaking to an article or amendment is limited to ten (10) minutes and no person may speak on a question more than once when any other person desires to be heard, or more than twice on the same question without permission of the Town Moderator. Pre-approved presentations will not necessarily be limited to 10 minutes at the discretion of the Moderator.

With these procedures in mind, I am confident that the Town Meeting will provide a forum for full debate and careful consideration of the articles and recommendations of the Warrant Committee.

REPORT OF THE WARRANT COMMITTEE FOR THE 2015 ANNUAL TOWN MEETING

To the Honorable Board of Selectmen:

The Warrant Committee herewith presents to the Town Meeting and to the voters and taxpayers of the Town estimates and recommendations for action on articles submitted to the Annual Town Meeting convening on Monday, May 4, 2015.

The Warrant Committee recommends that Town Meeting vote appropriations totaling \$100,357,306, excluding revolving funds and bond issues. Together with non-appropriated expenditures (state assessment and mandates) of \$3,814,777, the total recommended budget of \$104,172,083 will require the support of the maximum allowed levy of \$70,830,078. This will produce an estimated increase of 3.96% in residential property taxes. For the average resident, with a home currently valued at \$565,278, the proposed budget would result in an estimated tax increase of \$311. A one-time credit of \$797,487 related to the School Building project was applied to the debt exclusion in FY15. This one-time credit accounts for 1.17% or about \$92 of the estimated increase.

This year brought a few surprises. The first of these for the Warrant Committee was the news of an unprecedented \$2,981,240 of free cash, and the eventual realization by mid-January that, as a result, we would not be preparing a contingent budget for Town Meeting's support and an override ballot question for the Town's vote. The second, following soon after, was the unremitting, record-breaking snow. Both of these events helped form the budget we present in this warrant, but more importantly, its broad outline was sketched in consultation with, and the cooperation of the Board of Selectmen and the School Committee, both ably aided by appointed officials of the Schools and Town. This budget is a compromise (as many are) but was designed (as many are not) as the first year of a two-year plan to ensure delivery of stable services to the Town while respecting all of us taxpayers.

Last spring and still this fall, as noted in the last two Warrants, we expected at least a \$2,000,000 shortfall for FY16, requiring two budgets: one to balance meager resources against severe cuts in service; and a contingent budget to restore operational capacity. In preparation, the Board of Selectmen and the Warrant Committee asked Town departments to submit three budgets each, reflecting level service, the contractual base and a 3.25% cut below that. The free cash certification of \$2,981,240 revealed a boom in local revenue. This allowed a ten percent, yet conservative, increase in the Town Accountant's estimate of FY16 local receipts. In light of this we quickly dialed back our cut budget request to 2%. As we started seeing budgets in December, we noted slower growth in some Salary and Wage lines and, notably in the School Department and Department of Public Works budget requests, overall restraint. Even so, we received level service requests totaling \$82,196,827, a hefty \$4,825,540 (6.2%) over last year's budget, not

including debt service, state assessments, Water and Sewer Enterprise costs, etc. Most of the budget is driven by labor contracts, and a small amount of third-party contracts for things ranging from trash collection to software maintenance. Holding general expenses level, the contractual basis of these budgets still came to \$80,016,316, only \$2,645,029 (but still 3.4%) above last year's budget. Revenue from property taxes (without the debt exclusion portion which can only go to exempt debt service) will increase \$2,031,248 to \$68,281,179 or 3.06%. The percentage is larger than 2.5% due to new growth. This illustrates the structural deficit in Massachusetts' municipal finance: before any work is done on the fiscal 2016 budget, it's already behind \$613,781. But financing just the contractual increase doesn't keep the lights on, doesn't keep up with inflation, and doesn't provide any flexibility to meet new or greater service requests from the Town's residents and taxpayers. A contractually-based budget can be a useful tool, and it essentially proscribed the limits of the Town's departmental budgets for the fiscal years of 2011 through 2014. But this regime is not sustainable, as basic costs will rise, such as this year's 35% increase in electricity charges. After those four years following the last operational override, no flexibility, or waste for that matter, remains in any departmental budget. Some level of funding above contractual obligations has become necessary to deliver level service, as proved to be the case last year. Of course other sources of revenue can help, primarily state aid and local revenues, and although they don't always increase, they did indeed this year.

The budget recommended by the Warrant Committee is balanced within the limits of Proposition 2 ¹/₂. It is based on an estimated 3.95% increase in available revenue (vs. 2.12% for FY15) excluding Water and Sewer Enterprise funds, and use of the Stabilization Funds. Without the receipt of free cash, available revenues would have increased by only 0.6%. The increase in available revenue over FY15 is almost solely due to a substantial receipt of revenue generally considered to be non-recurring. The free cash total certified in FY15 is comprised of the following items:

Funds turned back from department budgets totaling \$547,861 when expenditures were less than the appropriation are as follows:

- \$107,496 turned back from the Department of Public Works for contracts unrealized and Solid Waste savings from a decrease in tonnage hauled;
- \$96,150 unallocated wage set-aside primarily for the Firemen's union yet unsettled contract;
- \$56,968 turned back from Veteran's cash benefits;
- \$50,490 turned back from the Reserve Fund;
- \$236,757 comprised of individually smaller amounts returned by departments for positions funded but not filled for the entire year; and other expenditures not made from local receipts in excess of those estimated (including Motor Vehicle Excise Tax, Penalties/Interest on Taxes, and Licenses and Permits;)

Revenues in excess of budgeted estimates totaling \$2,433,379 are:

- \$629,376 Motor Vehicle Excise Tax;
- \$552,677 excess real estate taxes;
- \$323,408 Licenses and Permits;
- \$192,993 Payment on a towing contract largely in arrears;
- \$142,262 Penalties and Interest on Taxes;
- \$108,307 Net State Aid, non-appropriated;
- \$83,921 Fines and Forfeits;
- \$170,574 Cemetery Fees, Trash services, Meals Tax and other smaller accounts.
- Non-recurring revenue totaling \$229,861 included \$95,305 of insurance credits.

Two issues framed our considerations of FY 2016's potential budget structure. First, on the ballot this April 28, 2015 is an override question to provide for the durable funding of medical expenses for the continuing care of a Milton firefighter grievously injured in the line of duty. This well-designed funding mechanism will result in a variable debt exclusion of up to \$500,000 annually. Second is an unfunded Environmental Protection Agency mandate for storm water management that is estimated to cost the Town \$1.3 million annually beginning in FY17. Fortunately, the DPW already budgets \$500,000 toward these requirements through basic good policy. However, the balance of \$800,000 will need to be raised in the budget next year, forming the basis of an operational override as no budget could accommodate a fraction of this charge.

Rising costs and inflation affect the Town in much the same manner as an individual living on a fixed income. It is for that reason, and the fact that other sources of recurrent revenue remain relatively flat and comparatively small, that we rely routinely on the rise of property taxes to the maximum allowed limit. Occasionally that limit needs to be increased; tailored and small overrides almost every other year would be fiscally ideal to ensure the stable delivery of necessary services to the Town. Overrides should be proposed *before* they are generally perceived as critical, but then less than dire circumstance might prevent their success. Free cash (more on this subject later under Reserves) should be irrelevant to the timing of an override proposition. Practical and political considerations don't necessarily have to be mutually exclusive; the Warrant Committee trusts the residents of the Town to vote funding as necessary while we work on our task of oversight.

As the Warrant Committee looks ahead to the FY17 budget process, we expect to face steep cuts in services without a contingent budget and a successful override in its support. We expect to have early discussions with the Board of Selectmen and

the School Committee to determine the amount of a potential override. A continuation of the cooperation the Warrant Committee enjoyed this year with the elected Committees and Boards will help us make the right recommendations for Milton's future health and fiscal fitness. Some of the Town's attributes that helped earn its AAA credit rating no doubt include healthy levels of free cash and reserves, and a willingness to continue their funding. Most important for the credit rating, though, and the continued smooth delivery of services and education, is the Town's willingness, periodically, to overcome the structural deficit inherent in Massachusetts' municipal finances under Proposition 2 1/2 and pass an override.

I. The Town's FY16 Budget

A. Revenues

The principal areas of income are property taxes, new growth, state aid, local receipts, Water and Sewer Enterprise revenues and available funds.

- Proposition 2 1/2 limits the increase in the tax levy limit to 2.5% per year. The increase for FY16 is \$1,656,248, or 2.5% of the FY15 total of \$66,249,931.
- New growth is added to the levy limit increase to obtain the total amount raised from the property tax. In many cities and towns, commercial development is the primary source of new growth and residential increases are generally not a significant factor. In Milton, however, where we have little new commercial development, a steady residential increase is critical for budget stability. We are estimating new growth at \$375,000 for FY16, an increase of \$75,000 from that estimated in the 2014 Annual Town Meeting warrant for FY15. The Board of Assessors raised the estimate for FY16 on the basis of building activity and expected completion dates. The actual growth figure for FY14 of \$377,324 rebounded from an unexpected low of \$250,682 for FY13. The average for the previous three years is in excess of \$350,000.
- State aid is determined by the legislature. This year the Governor's budget proposed a gratifying increase to net local aid of \$287,796, including a surprising drop in assessments. Last year in response to the uncertainty faced by many communities the House and Senate leadership released consensus figures for local aid much earlier than usual. Generally the Warrant Committee doesn't know what State aid will be at the time of printing, and recommends a conservative approach. This year is the first for a new governor, by reputation more of a budget hawk perhaps than the legislature. We are optimistic that the numbers will hold, but believe that they can't slide more than a third. Table A (below) includes only the income (no assessments) from the State, including the Library offset account.
- Local Receipts can be categorized into two parts: Water & Sewer Enterprise Funds indirect costs paid to the Town; and everything else. Following the receipt of the free cash certification last fall, the Town Accountant increased

the estimate for non-Water & Sewer local receipts by \$590,000, almost 10%. Forecasting local receipts is a difficult business; the largest component, Motor Vehicle Excise Tax, is notoriously volatile. The safest and most conservative approach will necessarily lead to higher certifications of free cash in rising times yet protect the Town in a downturn.

- Water & Sewer Enterprise Fund revenues are raised through the rates. As in previous years, the Town Accountant and DPW Director have worked to ensure that the appropriate attributions of services on the Town’s budget are billed to the Water and Sewer Enterprise accounts. These charges are reflected as income to the Town, under the heading of Water & Sewer Indirect Costs, part of Local Receipts.
- Available funds include an annual release from the Overlay Reserve, withdrawals from stabilization funds and free cash.

Table A (change in income from FY15 to FY16)

Property Taxes	2,033,572
Change in New Growth	(2,324)
Local Receipts	590,000
Water & Sewer Indirect	52,207
Total State and Federal Aid	176,342
Total Change in Income	<u>2,849,797</u>

Table A summarizes the increase in income available to meet all increases in expenditures. It does not include any change in the debt exclusion. It also does not include the amount raised by the rates in the Water and Sewer Enterprise Funds for direct costs, appropriated in Articles 19 and 20. Nor does it include funds from reserves, which will be discussed below.

B. Reserves

There are two Reserve accounts that the Town has treated as sources of revenue to help fund the operating budget – free cash and the Overlay Reserve. To the extent that free cash and releases from the Overlay Reserve are not recurrent, their use for funding operations is problematic.

Free cash in general is the difference between the revenue collected by the Town and the expenditures (including encumbrances) made by the Town at the end of the fiscal year. Free cash was certified by the Department of Revenue at \$2,981,240, an increase of \$976,040 from last year’s sum of \$2,005,200. The sources of FY15 free cash are described above.

The Overlay Reserve is managed by the Board of Assessors, which released \$341,484 for use in the FY15 budget. For FY16, the Board of Assessors released \$160,331, a decrease of \$181,153. Its ability to release such funds is dependent

upon the disposition of cases before the Appellate Tax Board, but has averaged \$164,000 over the past ten years.

Free Cash and Overlay Reserve funds were totaled and appropriated as follows: (See departmental comments for greater detail.)

Free Cash	2,981,240
Overlay Reserve	160,331
Total Free Cash plus Overlay Reserve	<u>3,141,571</u>

Use of funds for operating expenses:

Direct budget support	510,090
Overlay Reserve, below average release	160,331
Debt Service in lieu of contributions to, withdrawals from Capital Stabilization Fund	60,450

Use of funds for one-time items:

Reserve Fund FY15 (Snow and Ice)	713,315
School Department	541,742
Article 13 Medical Expenses	300,000
Article 5 Capital Equipment	272,700
Fire-Wage Set-aside FY14 and FY15	202,712
OPEB Liability Trust Fund	147,228
Board of Assessors	115,000
Consolidated Facilities	60,000
Cemetery	20,928
Treasurer	11,925
Fire Department	10,520
Selectmen	9,630
Affordable Housing Trust	5,000

TOTAL	<u>3,141,571</u>
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The term “free cash” came about in the 1920s to identify the sum of revenues above budgeted expectations and the savings from appropriations not fully spent. The Department of Revenue defines an annual certification of free cash between 3% and 5% as healthy. By that definition, Milton is healthy for likely the first time ever this year. Healthy amounts of free cash are usually the result of conservative revenue projections and well-funded departmental budgets, but budgets aren’t designed to produce free cash; they are built to avoid negative free cash. While free cash can rightfully be celebrated as an indicator of fiscal health, it can create a budgetary mirage; a false sense of security. It is akin to found money used to pay the cable bill instead of a one-time treat. What happens the next month? Use of free cash on operating expenses will create a hole in the budget if the free cash

doesn't show up again, and the use of any non-recurring revenue can create long-term problems. The Warrant Committee grappled with this situation just last year when we started the year down by \$871,000; free cash substituted for monies carefully banked in the stabilization fund for budget support in FY14. Nothing like that was immediately available to fill that size hole in FY15, perhaps the thought was that by 2015 there would surely be an override to replace those funds. In the end, we directed \$400,000 of free cash to direct operational budget support in FY 15. This year we propose to use slightly more: \$510,090. More troubling is our creeping reliance on free cash to fund the annual "one-time" needs of the Schools: \$440,000 in FY14; \$500,000 in FY15; and \$541,472 for FY16. The use of free cash in FY14, 15 and 16 is remarkably similar.

Aware of what path the Town could go down in relying on free cash for operational support, we knew that combined with greater local revenue free cash could get us through, and it did. But we have also lost the opportunity to use that free cash for much-needed capital spending. The Town has a growing list of capital needs, all of them competing goods: financial software for greater accountability; security and productivity; snow plows and garages to house them; deferred maintenance projects; and 21st century technology to meet the demands of a 21st century education in our schools. An over-reliance on free cash instead of override relief will surely cause budgetary distress. To avoid this, the Board of Selectmen and the School and Warrant Committees have agreed that an override for FY17 is essential.

The Town of Milton has three other reserve funds – the Stabilization Fund, the Capital Stabilization Fund and the Post-Employment Benefits Fund. The first two have been built up slowly in order to provide a cushion in the event of dire operational or capital needs. As of March 17, 2015, the balance in the Stabilization Fund was \$3,705,242, the balance in the Capital Stabilization Fund was \$873,442 and the balance in the Other Post-employment Benefits Stabilization Fund was \$389,023. This latter amount is proposed for transfer to an OPEB Liability Trust Fund in Article 36.

Prior Warrant Committees strongly recommended that the Town not tap into these funds. Unscheduled withdrawals, without a plan to restore the funds withdrawn, can be detrimental to the Town's bond rating. Qualifying for the best rates in exempt debt minimizes the impact of debt exclusion overrides on the taxpayer. Of course, receiving the lowest possible interest rates on bonds issued for non-exempt debt benefits the budget as well. In 2013, the Town was gratified to receive an upgrade to the highest (AAA) rating possible from Standard and Poor's. This proved fortuitous, as the Treasurer was able to refinance \$6,260,000 of older exempt debt in December 2013, and secure a new bond issue of \$4,541,839 for two years' worth of capital projects in February 2014. Just this past January, the Treasurer refinanced \$5 million of bonds for the School Building Project and saved the Town more than a million dollars over the next ten years. In the fall of 2013, the Massachusetts Department of Revenue's Division of Local Services delivered

and presented to the Town a Financial Management Review. Though they acknowledged that the Town’s reserves are at historically high levels, they cautioned that credit agencies are now advocating for reserve levels, including free cash, close to ten percent of the total budget. Our reserves, without free cash, are under 5%.

While acknowledging these standards, the Warrant Committee believes that though increasing the Stabilization funds each year by formula and policy is desirable, we cannot recommend any appropriation this year to the “Rainy Day Fund,” when our Snow and Ice deficit is well above a million dollars at this writing. We are not proposing a withdrawal, but we have redirected a planned contribution of \$294,457 to the Snow and Ice line. We will also forego a recommendation for any increase to the Capital Stabilization Fund. The debt service on non-exempt debt is still above the Town’s policy limit by \$60,450, which we propose to fund with free cash rather than a withdrawal from the Fund. The policy limit is 1.9% of the property tax and should be reviewed for adequate capacity.

Article 30 of the 2012 Annual Town Meeting Warrant established the Post-Employment Benefits Stabilization Fund to be used to reduce the Town’s unfunded actuarial liability of health care and other post-employment benefits (GASB 45). This year, we propose transferring the assets of this fund to a new OPEB Liability Trust Fund through the approval of Article 36, abetted by an additional appropriation of \$148,227. In addition, when the unfunded retirement liability is closed in FY2025, we continue to recommend that the difference (of approximately \$5M annually) be allocated as an additional funding source for this trust. Based on our initial projections, between these two methods the unfunded GASB 45 liability would be closed in FY2043.

Table B: Total Change in Amount Available from Reserves

Total Change in Income (Table A)	2,849,787
Free Cash	976,040
Overlay Reserve	(181,153)
Capital Stabilization Fund	(50,844)
Total Change in Amount Available for Appropriation	<u>3,593,830</u>

C. Expenditures: Requests

Anticipating inadequate conventional revenues for FY16, the Selectmen and the Warrant Committee requested that all Town departments submit a contractually based budget that also held general expenses to the same level as the previous year, and a budget effecting a 2% cut. However, as discussed above, we also requested a level service budget in order to identify better the need for restorative funding in a contingent budget.

Table 10 summarizes the level service amounts that the departments requested and that the Warrant Committee recommends for FY16. The table inside the front cover of this Warrant compares the recommended FY16 appropriations to the FY15 appropriations.

All Town and School Department union contracts expired at the end of FY13. All were settled in FY14 except for the Firemen's contract, the negotiations for which have moved to arbitration. Article 8 is a set-aside covering an estimated \$391,917 increase for the Firemen's union that has not settled for FY14, FY15, or FY16. This sum represents three years of raises, the third compounded on the second, and the second compounded on the first. Article 11 includes a \$28,681 increase for Chapter 13, non-union, non-school employees as voted by the Personnel Board for FY15. In addition, we are recommending that the Town Clerk and Treasurer receive raises of \$1,336 each, consistent with non-union personnel for FY16, as has been past practice. These monies have been added to their departmental budgets in Article 14.

There are five other articles for which appropriations were requested.

Article 13 asks for \$300,000 for Firefighter medical expenses in FY16. We will revise this recommendation to "no appropriation" if the override ballot question is approved by the Town.

Article 16 seeks \$50,000 to fund the initial activities of the IT Committee established by the same article. The Warrant Committee voted no appropriation.

Article 36 establishes a Liability Trust Fund for Other Post-Employment Benefits, with a transfer and appropriation of funds.

Article 38 is a supplemental appropriation to FY2015's Reserve Fund for Snow and Ice costs.

Article 44 seeks an appropriation to the Affordable Housing Trust.

There are four debt articles in this year's Warrant.

Article 5 is a standing borrowing and spending article for capital needs. The Capital Improvement Planning Committee has recommended that the Town appropriate \$1,659,780 for capital items. The Warrant Committee can recommend only \$1,473,000 at this time. Should the override for Firefighter medical expenses on the April 28 ballot pass, the Committee will revise its own recommendation to the full amount as indicated by the Capital Improvement Planning recommendation.

Article 22 is a standing borrowing article for improvements to the Town's water system. As in past years, an interest free loan is available from the MWRA to cover the cost of the program.

Article 23 is a standing borrowing article for improvements to the Town's surface drain system in accordance with a ten-year master plan to bring the surface drain

system up to current standards. FY16 is the tenth year, but the last three years have collectively underfunded the \$5 million plan by \$800,000.

Article 24 is a standing borrowing article for improvements to the Town's Sewer system. The MWRA provides an interest free loan for this purpose and an outright grant of 45% of the program's cost.

Article 34 will authorize the payment of principal and interest on the Town's existing bonded debt exclusive of Enterprise fund debt. This year's appropriation for the payment of principal and interest is \$4,032,694. \$2,548,899 of this debt payment will be funded with debt exclusion overrides for the School Building Project and the Library Building Project. Additionally, \$126,003 may be withdrawn from the Capital Stabilization Fund for the purpose of paying the second year's interest on a non-exempt bond from the premium received in February 2014 and placed in the Capital Stabilization Fund.

D. Budget Process

When the Warrant Committee begins its budget process, it first allocates budgets into two categories: those we can control and those we cannot control. In the latter category are those items that are essentially bills, such as health insurance, retirement, law, audit, Blue Hills Regional Vocational Technical School, veteran's benefits, debt service, State assessments, the current overlay and the Water and Sewer Enterprise Funds. In the former are all the other budgets.

We then break the departments out into further categories to aid in our deliberations: Education; Health; Safety and Public Works; Administration and Finance; Benefits and Insurance; Public Services; Capital and Debt; and Reserves and non-appropriated expenditures.

Education includes the Milton Public Schools and the Blue Hills Regional Assessment.

Health, Safety and Public Works includes the departments under Article 12 and three others: the Board of Health; the Department of Public Works; and the Consolidated Facilities department.

Administration and Finance consists of those departments that help other departments to function, those that have legally mandated tasks, the five volunteer boards that have legal functions in the Town, and employee benefits. The departments include the Central Business Office, Audit, Board of Assessors, Conservation Commission, Election and Registration, General Insurance, Information Technology, Law, Personnel Board, Planning Board, Selectmen, Town Clerk, Town Reports, Treasurer/Collector and the Warrant Committee.

Benefits and Insurance includes the budgets related to health insurance, retirement, unemployment and veterans benefits.

Public Services include those departments that provide services directly to the public. These departments include the Cemetery, the Council on Aging, the Historical Commission, the Library and Parks and Recreation.

Capital and Debt includes the Capital and Interest and Maturing Debt budgets.

Reserves and non-appropriated expenditures include State and County Assessments (which are bills and are deducted from state aid prior to receipt), the Library grant (which is equal both in income and expenditure), the overlay reserve, the Reserve Fund, the Stabilization Fund, the Capital Stabilization Fund, and the GASB45 Stabilization Fund, the balance of which this year will be transferred to a new Trust Fund for Other Post-Employment Benefits Liability (OPEB).

Water and Sewer In the fall of 2014 the Town voted to establish separate accounts for the Water and Sewer Enterprise Funds, which are now appropriated separately and apart from the Department of Public Works in Articles 19 and 20. Funds are raised through the rates rather than through the tax levy.

The Warrant Committee developed six budget scenarios in early January to stimulate discussion, solicit opinion, and develop consensus. Two featured overrides for this year's budget, and four demonstrated the effects of using varying amounts of free cash in direct operational support, the level of budget cuts required, and capital investment opportunities lost in each. Though the Warrant Committee still favored an override effort this year, the plan that drew the most support from the Board of Selectmen and the School Committee called for an override next year including the storm water mandate, preceded this year by budget cuts of \$1,150,000 from level service requests and the use of \$1,000,000 of free cash for direct operational support. The School Committee voted for this two-year plan, taking on a \$500,000 cut. Then the Board of Selectmen voted it, taking on \$650,000 in cuts.

Then the snow came. Meetings were canceled. More snow came. \$300,000 in savings was found in the Group Insurance budget, freeing up that much free cash for the Snow and Ice budget. More snow, more cancellations. Original budget cut targets for Town budgets were made nonetheless just in time for the Warrant Committee's budget announcements on the evening of February 25. This would not have been possible without the aid of the Town Administrator. The Warrant Committee had asked for the Board of Selectmen's priorities for the budget, and the Town Administrator reflected those in devising an equitable and thoughtfully applied program of cuts, not just for the budgets controlled by the Board of Selectmen but for the independent Town budgets as well. It was a fine demonstration of the efficiency a "strong" Town Administrator can bring to the budget process. Article 15 proposes the eventual empowerment of the Town Administrator with greater executive authority and responsibilities.

The "all-evening" budget meeting was held again this year in the library at the High School. The Warrant Committee is grateful to the School Committee for their accommodation.

Table C: All Evening Meeting Funds Available

Revenues Available	
(from all sources excluding W&S)	91,497,850
Departmental Requests	
(contractual, level dollar general expenses)	90,297,291
Total Available to Appropriate for FY16	<u>1,200,559</u>

Subsequent to February 25, an increase in state aid was announced at \$287,796, Water and Sewer budgets were determined with an additional \$4,456 added to their indirect costs, and \$389,023 was added to revenues from a stabilization fund to form a new Trust.

Table D shows the amounts added to each department at those meetings including the \$681,275 of additional revenue detailed above.

FY 16 BUDGET DELIBERATIONS

Department	25-Feb-15	25-Feb-15	16-Mar-15	18-Mar-15
	Operations	One Time	Both	Both
School Department	376,342			120,000
Blue Hills			15,439	
Police	26,384			
Fire	51,211			
DPW	(3,229)			
Consolidated Facilities	22,262	60,000		
Inspectional Services	9,967			
Board of Health	1,000			
Board of Assessors	2,100			
Central Business Office	898			
Information Technology	13,116			
General Insurance	56			
Group Insurance	(350,000)			
Planning Board	728			
Selectmen	(600)			
Town Clerk	4,550			
Treasurer/Collector			(7,530)	
Warrant Committee	(300)		300	
Cemetery	17,477			
Council on Aging	36,243			
Library	63,071			
Park Department	38,000			
Reserve Fund FY 15		594,457		118,858

Chapter 13		(1,232)			
Capital-Not Bonded				272,700	
Article 13 Medical Expenses	300,000				
Affordable Housing Trust				5,000	
Stabilization Fund	(294,457)				
OPEB Trust Fund		536,251			
GASB45 Stab. Fund		(147,228)			
TOTAL	309,276	660,000	396,000	516,558	1,881,834

The breakdown between the controllable and non-controllable budgets, excluding Water and Sewer direct costs, is outlined in Table E below.

Table E: Controllable vs. Non-Controllable budgets

	<u>FY15</u>	<u>FY16</u>	<u>% Change</u>
Non-Controllable Total	25,995,464	26,963,144	3.72%
Controllable Total	62,180,739	64,104,527	4.70%
	88,176,203	92,067,671	4.41%

E. Budget Impact

As mentioned above, the Governor’s budget brought an increase of \$287,796 in operational revenues from the State over last year’s budgeted amount. This again allowed us to disengage a like amount of free cash from operational support and direct it to the mounting snow and ice deficit estimated on March 12 at \$1,055,000. Covering that, we also were able to restore \$120,000 in cuts to the School Department, the only department cutting personnel.

We have not quite weathered the storm financially. Though we believe that Milton will pass the override for the medical expenses of Firefighter Pickens to “take care of our own,” we have reserved \$300,000 to pay some of those bills in FY 16 should it fail. If those funds are freed of that commitment, the Warrant Committee has voted to fund the technology request from the School Department for \$186,780 that was recommended by the Capital Improvement Planning Committee, and will consider reserving the balance to ameliorate the damage of the winter.

The departmental budgets are tight, but fair. They will provide Town departments with sufficient funding to maintain staffing, meet wage increases, and reasonably fund general expenses. Although \$658,729 in requests went unmet, Town departments received positive allocations above their contractual base of \$285,440, enabling the hiring of a van driver for the Council on Aging and a part-time assistant to the Library. Additional hours for the staff of Inspectional Services and the Library were also funded. Consolidated Facilities received \$60,000 for sundry minor repairs throughout the Town and Schools. Though the School Department’s budget was supported by \$541,742 from free cash for its one-time items within its

budget, and received \$496,342 in additional operational funds, it is still in a deficit situation, with an unmet request of \$380,000 projecting the elimination of 4.3 positions. Some of this may be restored through override funding next year, but at the moment the dislocation of staff means a disruption to the educational programs of the Schools. However, the third year of the School's "Advancement Budget" was funded including 13 positions and two that are one year appointments funded with free cash. It should be noted that the statement above about the Town (including the Fire Department) is true only with the approval of Article 8. That article provides for a wage set-aside for Fire Department union employees of \$391,917 and will allow the Fire Department to meet current service levels in FY16. In the end, the Warrant Committee recommended \$781,782 funding above contractual levels, split between the School and Town departments 63% to 37%, exactly reflective of the relative size of their budgets.

II. Non-budget Articles

There are 13 other articles that are non-budgetary in nature for FY16. The comments for these articles provide additional background information. Three of these articles, along with two others that sought appropriations, were placed in the Warrant by the Town Government Study Committee (TGSC), which has undertaken the Town's response to the recommendations of the Financial Management Review of Milton by the Department of Revenue.

Article 7 from the TGSC would establish a permanent Audit Committee with a change in the General Bylaw of the Town.

Article 15 the Board of Selectmen submitted this article jointly with the TGSC to address the keystone recommendation of the Department of Revenue. Its approval will allow the Board of Selectmen to ask the legislature to enact legislation that imbues the office of Town Administrator with greater executive authority, duties and responsibilities.

Article 25 seeks annual authorization for the Selectmen to accept easements. The same article passed last fall.

Article 26 seeks easements in the Glover School area. The language is stronger than the previous article to satisfy the requirements of the Federal and State Departments of Transportation.

Article 37 would establish a new hybrid way to raise funds for capital projects (as much as \$14.4 million by 2022) without increasing the debt exclusion above its FY 16 level.

Article 41 transfers control of a road.

Article 42 from the TGSC seeks to avoid quorums becoming super majorities on appointed boards and committees.

Article 43 from the TGSC would establish a Bylaw Review Committee.

Article 45 hopes to protect the interests of the taxpayer and the Max Ulin Rink with the adoption of an Enterprise Fund.

Article 46 seeks approval for the Board of Selectmen to petition the State Legislature for authorization to issue a liquor license.

Article 47 is a citizens' petition concerned with signage issues in commercial zones, asking for a moratorium and a new committee.

Article 48 is a citizens' petition asking for a change in the Zoning Bylaw to establish a process for the grant of Special Permits for Condominium Planned Unit Developments.

III. Acknowledgements

The Chair extends his thanks to all of the appointed and elected officials of the Town who assisted in the preparation of this Warrant: Town Administrator Annemarie Fagan, Town Counsel John Flynn, Board of Selectmen Chair Kathleen Conlon and the members of that board and staff of their office-notably Paula Rizzi, Town Accountant Amy Dexter, Town Treasurer James McAuliffe, Chief Appraiser Robert Bushway, School Superintendent Mary Gormley, School Assistant Superintendent for Business Glenn Pavlicek, School Committee Chair Leroy Walker and the members of that committee, Planning Board Chair Alexander Whiteside and Planning Director William Clark. The Chair is grateful for the collective wisdom, humor and commitment of the whole Warrant Committee, especially Paul Pasquerella, our departing Secretary. The Chair would like to thank in particular Julia Getman, the Warrant Committee Clerk, for her assistance with the Warrant and throughout the winter.

Respectfully submitted, March 25, 2015

Edward Hays, Chair
Paul Pasquerella, Secretary
Richard Boehler
Jean Eckner
Charles Karimbakas
Steven McCurdy
LeeMichael McLean
Michael Maholchic
Philip Mathews
James Potter
Jonathan Schindler
Kevin Sorgi
Darnell Turner
Elizabeth White
Julia Getman, Clerk

ARTICLE 1 To hear and act upon the report of the Town Accountant and other Town Officers and Committees.

RECOMMENDED that the Town vote to accept the report of the Town Accountant.

ARTICLE 2 To see if the Town will vote to authorize the Collector of Taxes to use all means of collecting taxes which a Town Treasurer, when appointed Collector, may use.

RECOMMENDED that the Town vote YES.

ARTICLE 3 To see if the Town will vote to authorize the Town Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2015, in accordance with the provisions of General Laws, Chapter 44, Section 53F; and to act on anything relating thereto.

RECOMMENDED that the Town vote YES.

ARTICLE 4 To see if the Town will vote to authorize the Moderator to appoint a committee of five citizens to consider such proceedings of the Legislature and State Boards and Commissions as may affect the interest of the Town, and confer as they may think expedient with the Selectmen in regard to the employment of counsel to represent the Town in any such proceedings; the members of such committee to hold office until the final adjournment of the next Annual Town Meeting and until the appointment of any succeeding committee authorized at such meeting.

RECOMMENDED that the Town vote YES.

ARTICLE 5 To see what sum of money the Town will vote to appropriate for capital items; to determine how said appropriation shall be raised, whether by borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Board of Selectmen and the Capital Improvement Planning Committee

RECOMMENDED that the Town appropriate the sum of \$1,473,000 to fund the capital projects listed below:

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECOMMENDED</u>
Fire	Building(s) improvement and repairs	145,000
Police	Prisoner Transport Van	51,000
Schools	Security camera upgrades	68,000
Schools	Virtualize servers	32,500

Town	Virtual server environment upgrades	13,800
DPW	Bucket Truck	180,000
DPW	Roadways	400,000
DPW	Catch Basin Cleaner	80,000
Parks	Utility Tractor	30,000
DPW/Cemetery	Reconstruct DPW locker rooms / Cemetery garage	<u>200,000</u>
	Subtotal Recommended Bonded Capital Items	<u>1,200,300</u>
Town/School	Financial Software (Phase 1)	160,000
Schools	HVAC control upgrades	38,000
Town	Computer hardware	27,200
Library	Computer hardware	25,000
Inspectional Svc.	Vehicle	<u>22,500</u>
	Subtotal Recommended Non-Bonded Capital Items	<u>272,700</u>
	TOTAL RECOMMENDED CAPITAL ITEMS	<u><u>1,473,000</u></u>

and that to meet said appropriation the sum of \$1,473,000 be appropriated for the purpose of financing the rehabilitation, replacement, or enhancement of the Town’s facilities and public safety equipment as described above, including costs incidental and related thereto; that the Treasurer, with the approval of the Board of Selectmen, is authorized to sell and issue bonds or notes of the Town, aggregating not more than \$1,200,300 in principal amount, pursuant to the provisions of Chapter 44, Section 7 of the Massachusetts General Laws, as amended, or any other applicable law and that the Board of Selectmen be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from any other public or private funding source and that the sum of \$272,700 be raised from funds certified by the Department of Revenue as free cash.

COMMENT: This year, town department requests for funding made to the Capital Improvement Planning Committee (CIPC) totaled \$5,363,027. The CIPC recommended \$1,859,780 including \$459,480 of non-bonded capital items; the Warrant Committee recommended \$1,473,000 be approved. Of that total \$272,700 consists of “non-bonded” items funded from free cash, while the balance of \$1,200,300 is to be bonded. The CIPC attempts to limit non-exempt debt service to 1.9% of the annual tax levy. It is currently at approximately 2.2% and is expected to remain at that level until fiscal 2021, when it should revert back to 1.9%. This is a budget guideline that has grown increasingly difficult to meet as capital demands grow. The CIPC is in the midst of developing a formal prioritization process that will help distribute resources in a reasonable and equitable manner on an annual basis.

ARTICLE 6 To see what sum of money the Town will vote to appropriate to the Board of Selectmen for the purpose of conducting a municipal audit for the fiscal year ending June 30, 2015, and further to see if the Town will vote to authorize the Committee appointed pursuant to Article 14 of the 1978 Annual March Town Meeting (the Town Audit Committee) to make recommendations to the Selectmen relative to the employment of a Certified Public Accountant for the foregoing purpose; and to act on anything relating thereto.

RECOMMENDED that the Town authorize the Town Audit Committee to make recommendations to the Board of Selectmen relative to the appointment of a Certified Public Accountant for the purposes of this article, and that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

AUDIT DEPARTMENT	Actual FY14	Approp. FY15	Recomm. FY16
General Audit	58,200	58,200	58,200
GASB 45 Valuation	7,250	0	8,000
TOTAL AUDIT	65,450	58,200	66,200

and that to meet said appropriation the sum of \$66,200 be raised from the tax levy.

COMMENT: The additional \$8,000 recommended this year is to update the Town’s Other Post-Employment Benefit Liability calculations that are done every two years; see next Article. Since we have formally adopted Water and Sewer Enterprise Funds, we no longer need to allocate charges to those funds within our recommendation.

ARTICLE 7 To see if the Town will vote to amend the General Bylaws of the Town by inserting in Chapter 4 a new section as follows:

The Moderator shall establish and appoint a committee of five (5) persons for staggered terms not to exceed three years to be known as the Audit Committee. A minimum of three persons who serve shall have experience in accounting or auditing or financial management. No appointee shall be an employee of the Town of Milton or a member of a Town of Milton governmental entity, with the exception of the Milton Town Meeting. The Audit Committee shall be assisted by the Town Administrator and/or other Town employees as requested by the Audit Committee in its work.

The Audit Committee shall annually develop a scope of audit services, including the review of internal controls, to be performed by an independent licensed public accounting firm. Said audit shall be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for

financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996 and the provisions of OMB Circular A-133 and auditing standards issued by the Commonwealth of Massachusetts.

The Committee shall develop and administer the selection process and shall recommend to the Board of Selectmen the appointment of an independent licensed public accounting firm for the conduct of the annual audit of the Town's financial statements.

The Audit Committee, after the Board of Selectmen has received the annual audited financial statements and Management Letter (inclusive of the internal controls review and findings), shall review and discuss the results with the Board of Selectmen and other elected Boards and Town officials as appropriate.

The Audit Committee shall report to the Annual Town Meeting on the ongoing compliance with the Management Letter and internal control recommendations.

The Audit Committee shall annually review the performance and independence of the audit firm and report to the Board of Selectmen.

The Audit Committee shall not conduct any audit nor is it responsible for determining or certifying that the Town's financial statements are complete, accurate, fairly presented, or in accordance with GAAP or applicable law, nor is the Audit Committee responsible for guaranteeing the independent registered public accounting firm's report or to assure compliance with laws or regulations generally; and to act on anything relating thereto.

Submitted by the Town Government Study Committee

RECOMMENDED that the Town vote to amend the General Bylaws of the Town by inserting in Chapter 4 a new section as follows:

The Moderator shall establish and appoint a committee of five (5) persons for staggered terms not to exceed three years to be known as the Audit Committee. A minimum of three persons who serve shall have experience in accounting or auditing or financial management. No appointee shall be an employee of the Town of Milton or a member of a Town of Milton governmental entity, with the exception of the Milton Town Meeting. The Audit Committee shall be assisted by the Town Administrator and/or other Town employees as requested by the Audit Committee in its work.

The Audit Committee shall annually develop a scope of audit services, including the review of internal controls, to be performed by an independent

licensed public accounting firm. Said audit shall be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996 and the provisions of OMB Circular A-133 and auditing standards issued by the Commonwealth of Massachusetts.

The Committee shall develop and administer the selection process and shall recommend to the Board of Selectmen the appointment of an independent licensed public accounting firm for the conduct of the annual audit of the Town's financial statements.

The Audit Committee, after the Board of Selectmen has received the annual audited financial statements and Management Letter (inclusive of the internal controls review and findings), shall review and discuss the results with the Board of Selectmen and other elected Boards and Town officials as appropriate.

The Audit Committee shall report to the Annual Town Meeting on the ongoing compliance with the Management Letter and internal control recommendations.

The Audit Committee shall annually review the performance and independence of the audit firm and report to the Board of Selectmen.

The Audit Committee shall not conduct any audit nor is it responsible for determining or certifying that the Town's financial statements are complete, accurate, fairly presented, or in accordance with GAAP or applicable law, nor is the Audit Committee responsible for guaranteeing the independent registered public accounting firm's report or to assure compliance with laws or regulations generally.

COMMENT: The article will convert the existing Audit Committee from a standing committee, subject to the "sunset" provisions, to a bylaw committee with permanent status. It will strengthen the Audit Committee by clearly articulating the scope of its responsibilities and independence. It also requires the Audit Committee to report to the Annual Town Meeting on ongoing compliance by Town departments with a management letter and internal control recommendations. The Massachusetts Department of Revenue also recommended that the town strengthen its Audit Committee function.

ARTICLE 8 To see what sum of money the Town will vote to appropriate for the purpose of funding cost items not in departmental budgets for the twelve month period beginning July 1, 2015 for collective bargaining agreements reached before

or after this Town Meeting between the Town and bargaining units representing Town employees, such sums to be allocated to departments; and to act on anything related thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town appropriate the sum of \$391,917 and that to meet said appropriation the sum of \$189,205 be raised from the tax levy and the sum of \$202,712 be raised from funds certified by the Department of Revenue as free cash.

COMMENT: This article provides a set-aside to fund a collective bargaining agreement for which negotiations have not been concluded. The estimated \$391,917 increase is for the Firemen’s union only, which has not settled for FY14, FY15, or FY 16, so this sum represents three years of raises, the third compounded on the second and the second compounded on the first. Generally set-asides are provided to enable the Town to negotiate in good faith with the union; however, protracted negotiations have not led to a settlement, but to arbitration. Provided this article is approved, the appropriation will provide the Fire Department sufficient funding to perform all required services and employ all funded personnel positions for FY2016, otherwise commensurate cuts will be made in staffing and services to cover negotiated raises as there are insufficient funds in the department’s expense lines to even think about it. Most likely a station would be shuttered in the event this article fails to pass. Free cash was used to cover the FY 14 and FY 15 portions of this set-aside as those year’s obligations are not recurrent, but one-time back pay costs.

ARTICLE 9 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2015 for the several categories classified as Employee Benefits; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recommended:”

EMPLOYEE BENEFITS	Actual FY 14	Approp. FY 15	Recomm. FY 16
Contributory Retirement	4,674,455	4,957,787	5,257,278
Group Insurance	10,192,508	10,223,873	10,534,759
TOTAL EMPLOYEE BENEFITS	14,866,963	15,181,660	15,792,037

and that to meet said appropriation the sum of \$15,792,037 be raised from the tax levy.

COMMENT: The recommended Contributory Retirement appropriation includes not only the normal annual cost but also the FY16 amortization payment of the 2003 early retirement incentive program (“ERI”) in the amount of \$126,318 and the amortization of unfunded actuarial liability (“UAL”) in the amount of \$3,405,601. The ERI will be paid through FY19. The UAL was scheduled to be fully funded by FY16. However, due to the economic down turn and loss of value in the Town’s invested retirement plan assets, full funding of the UAL was extended to 2022. The most current determination of plan assets and liabilities extends the full funding of the UAL until 2025. The plan’s Actuary warranted changes in demographic and economic assumptions based on the plan’s actual experience. The changes increased the plan’s UAL. To keep the cost of the plan on a basis par with last year’s cost, the amortization period of the UAL was extended by 3 additional years thus minimizing the impact on the Town’s appropriation. While the schedule has moved out, we are still well in advance of the original mandated date of 2028 and more so following the legislature’s extension of the deadline to 2040.

An Actuarial Valuation as of January 1, 2013 was performed by the Commonwealth of Massachusetts Public Employee Retirement Administration Commission (PERAC). As a result of this study a revised schedule of funding progress has been determined. A summary of the revised schedule of funding progress as of January 1, 2013 is outlined below.

<i>Actuarial Valuation Date</i>	<i>Actuarial Value of Assets (a)</i>	<i>Actuarial Accrued Liability (AAL) (b)</i>	<i>Unfunded AAL (UAAL) (b-a)</i>	<i>Funded Ratio (a/b)</i>	<i>Covered Payroll (c)</i>	<i>UAAL as a % of Covered Payroll ((b-a)/c)</i>
<i>1/1/2013</i>	<i>86,729,191</i>	<i>121,723,171</i>	<i>34,993,980</i>	<i>71.3%</i>	<i>19,175,686</i>	<i>182.49%</i>
<i>1/1/2011</i>	<i>87,479,107</i>	<i>113,132,039</i>	<i>25,652,932</i>	<i>77.3%</i>	<i>17,241,221</i>	<i>148.8%</i>
<i>1/1/2009</i>	<i>73,278,417</i>	<i>99,303,806</i>	<i>26,025,389</i>	<i>73.8%</i>	<i>17,341,534</i>	<i>150.1%</i>

The initial level service request for group health insurance was reduced by \$350,000 upon a review and analysis of trends in to-date FY15 claims and enrollee numbers.

ARTICLE 10 To see what sum of money the Town will vote to appropriate to reimburse the Commonwealth of Massachusetts, Division of Employment Security for benefits paid to former employees of the Town; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the sum of \$100,000 for the purpose set forth in this article and that to meet said appropriation the sum of \$100,000 be raised from the tax levy.

COMMENT: The cost of unemployment benefits as of February 12, 2015 was \$54,855; there is no anticipated increase over the \$100,000 FY15 appropriation.

ARTICLE 11 To see if the Town will vote to amend Chapter 13 of the General Bylaws, known as the Personnel Administration Bylaw, as follows:

By striking out the section “Position Identification by Level, Department, Municipal Division and Personnel Code” and inserting in place thereof a new section as follows:

**POSITION IDENTIFICATION by
LEVEL, DEPARTMENT, MUNICIPAL DIVISION,
AND PERSONNEL CODE**

	Normal	
	Work	
<u>Level</u>	<u>Week</u>	<u>Position, Title, Department and Division</u>

GENERAL GOVERNMENT

ASSESSORS

10		Chief Appraiser
6		Administrative Assistant
4	37.5	Senior Administrative Clerk

INFORMATION TECHNOLOGY

10		Director
6		Assistant

CENTRAL BUSINESS OFFICE

12		Town Accountant
6		Assistant Town Accountant
6		Principal Bookkeeper
6		Financial Analyst

CONSOLIDATED FACILITIES

10		Operations Manager
8		Electrician
8		Superintendent of Buildings and Grounds
6		Office Assistant
W4	40	Maintenance Craftsman
W3	40	Maintenance Man
W3	40	Maintenance Man/Painter

SELECTMEN

11		Assistant Town Administrator/Human Resource Director
10		Director of Planning & Community Development
7		Assistant Town Planner

7 Contract and Licensing Agent/Benefits Assistant
6 Executive Secretary

TOWN CLERK

6 Assistant Town Clerk
4 37.5 Senior Administrative Clerk

TREASURER-COLLECTOR

6 Assistant Town Treasurer
5 37.5 Deputy Collector
5 37.5 Senior Administrative Clerk
4 20 Senior Administrative Clerk

VETERAN'S BENEFITS

Misc. Veterans Agent/Director of Veterans Services

PUBLIC SAFETY

INSPECTIONAL SERVICES

10 Building Commissioner
7 25 Plumbing & Gas Inspector/Sealer of Weights & Measures
7 25 Wire Inspector
7 37.5 Local Inspector
7 20 Local Inspector
4 37.5 Senior Administrative Clerk
4 37.5 Senior Administrative Clerk/BOA

FIRE

F3 42 Deputy Chief
F2 42 Lieutenant
F2 42 Fire Prevention Officer
F1 42 Fire Fighter
5 37.5 Senior Administrative Clerk

POLICE

P3 40 Lieutenant
P2 40 Sergeant
P1 40 Police Officer
P1 40 Student Officer
7 22.5 Crime Analyst
7 Business Manager/ Civilians
6 30 Youth Counselor
4 37.5 Animal Control Officer

4	37.5	Senior Administrative Records Clerk
4	30	Senior Administrative Clerk – Payroll
3	40	Civilian Dispatchers
Misc.		Traffic Supervisor/Cadet/Seasonal

BOARDS AND COMMITTEES

Council on Aging

9		Director
4	10	Outreach Worker
4	37.5	Senior Administrative Clerk
2	37.5	Van Driver
2	19	Van Driver

Personnel Board

11		Assistant Town Administrator/Human Resource Director
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Planning

4	22.5	Senior Administrative Clerk
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Youth

9		Coordinator
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Cemetery

9		Superintendent
4	32.5	Senior Administrative Clerk
W8	40	General Working Foreman
W7	40	Senior Working Foreman/Maintenance Craftsman, Motor Equipment Operator Gr. 2
W7	40	Motor Equipment Repairman, Maintenance Craftsman, Motor Equipment Operator Gr. 2
W5	40	Working Foreman, Maintenance Craftsman, Sprayer Operator/Motor Equipment Operator Gr. 2
W4	40	Maintenance Craftsman, Motor Equipment Operator, Grade 1
W3	40	Maintenance Man, Motor Equipment Operator Gr. 1
Misc.		Laborer (Intermittent)

Health

9		Public Health Director/Nurse
6	22.5	Health Agent
5	25	Health Inspector
4	21.5	Senior Administrative Clerk

Library

11		Director
L3	37.5	Assistant Director
L2.5	37.5	Adult Services Librarian
L2	37.5	Young Adult Librarian
		Children's Librarian
		Technical Services Librarian
16		Assistant Children's Librarian
	12.5	Reference Librarian
LS5	37.5	Administrative Assistant
		Circulation Library Assistant
		Technical Library Assistant
LS4	37.5	Community Services Library Assistant
		Children's Library Assistant
		Library Assistant Technical Services
LS3	20	Library Assistant
18		Library Assistant
16		Library Assistant
Misc.		Library Page

Park

9		Director of Parks and Recreation
6		Recreation Supervisor
4	37.5	Senior Administrative Clerk
W7	40	Senior Working Foreman, Motor Equipment Operator Gr. 2
W5	40	Working Foreman/Maintenance Craftsman, Motor Equipment Operator Gr. 2
W4	40	Maintenance Craftsman Motor Equipment Operator Gr. 1
W2	40	Laborer
Misc.		Laborer (Intermittent)

PUBLIC WORKS

14		Director of Public Works
10		Assistant Director of Public Works
10		Town Engineer/Manager of Contracts
8		Manager of Street/Traffic Lights and Special DPW/Engineering Projects
7		Civil Engineer
6		Administrative Assistant
6		GIS and CAD Operator/Engineering Draftsman
5	37.5	Senior Administrative Clerk/Conservation

4	37.5	Senior Administrative Clerk/Water & Sewer
W8	40	General Foreman, Motor Equipment Operator Gr. 2
W7	40	Signal Maintainer
W7	40	Senior Working Foreman, Construction & Maintenance Craftsman, Senior Motor Equipment Repairman, Arborist Tree Surgeon, Motor Equipment Operator Gr. 2
W7	40	Senior Working Foreman, Motor Equipment Repairman, Motor Equipment Operator Gr. 2
W6	40	Working Foreman, Construction and Maintenance Craftsman, Motor Equipment Repairman-Helper, Arborist (Tree Surgeon) Motor Equipment Operator Gr. 2 Public Works Emergency Man
W5	40	Working Foreman, Construction and Maintenance Craftsman, Motor Equipment Operator Gr. 2
W4	40	Construction and Maintenance Craftsman Motor Equipment Repairman Helper, Apprentice Arborist (Tree Surgeon), Motor Equipment Operator Gr. 1
W3	40	Maintenance Man, Grounds Maintenance Man Water & Sewer System Maintenance Man Motor Equipment Repairman-Helper Apprentice Arborist (Tree Surgeon) Motor Equipment Operator Gr. 1
W2	40	Laborer
Misc.		Engineering Interns (seasonal)
Misc.		Laborer (Intermittent)

UNCLASSIFIED

Town Administrator
Police Chief
Deputy Chief
Fire Chief
Consolidated Facilities Director
Warrant Committee Clerk
Registrar of Voters
Park Recreation Employees
Inspector of Animals

Submitted by the Personnel Board

RECOMMENDED that the Town vote to amend Chapter 13 of the General Bylaws, known as the Personnel Administration Bylaw, exactly as set forth in this schedule, and to appropriate the sum of \$28,681 to fund wage adjustments

effective July 1, 2015; said sum to be added to the salary accounts of the departments as shown in the following tabulations:

	Recomm. FY16
Central Business Office	2,249
Consolidated Facilities	2,171
Council on Aging	1,047
Fire	2,836
Library	1,398
Personnel	702
Police	11,311
Public Works	
General	507
Vehicle Maintenance	94
Solid Waste General	38
Total Public Works	639
Selectmen	5,653
Town Clerk - Salary Other	239
Veterans Agent	300
Warrant Committee	136
Total Chapter 13 Wage Adjustments	28,681

and that to meet said appropriation the sum of \$28,681 be raised from the tax levy.

Comment: The recommended appropriation provides sufficient funds to cover a 1 percent adjustment July 1, 2015 and a 1 percent adjustment January 1, 2016 (which was voted by the Personnel Board) for all non-school, non-union employees.

The following reclassifications, additions and eliminations were approved by the Personnel Board:

- *Elimination of a Senior Administrative Clerk in the Central Business Office*
- *Creation of a Financial Analyst position in the Central Business Office*
- *Reorganization of a Senior Administrative Clerk/Water & Sewer position from the Central Business Office to the Department of Public Works*
- *Elimination of a Senior Administrative Clerk in the Selectmen's Office*
- *Creation of a Contract and Licensing Agent/Benefits Assistant in the Selectmen's Office*
- *Reclassification of the Level 3 Principle Clerk to a Level 4 Senior Administrative Clerk in the Treasurer's Office*

- *Increase in hours for the Plumbing Inspector position from 20 to 25 hours/week in the Inspectional Services Department*
- *Creation of a Lieutenant position in the Fire Department*
- *Creation of two Police Officer positions in the Police Department*
- *Creation of a Level 2 Van Driver position in the Council on Aging*
- *Reclassification of the full-time Level 9 Health Agent position to part-time Level 6*
- *Reclassification of the part-time Level 6 Public Health Nurse position to a full-time Level 9 Public Health Director/Nurse position*
- *Increase in hours for a LS3 Library Assistant position from 14.5 to 18 hours/week in the Library*
- *Creation of a 16 hour/week LS3 Library Assistant position in the Library*

ARTICLE 12 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2015 for the several categories classified as “Public Safety”; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

PUBLIC SAFETY	Actual FY 14	Approp. FY 15	Recomm. FY 16
1 INSPECTIONAL SERVICES			
Salaries & Wages	356,176	382,811	406,900
General Expenses	27,248	19,373	17,273
Total Inspectional Services	383,424	402,184	424,173
2 FIRE			
Salaries & Wages	4,543,816	4,570,815	4,590,764
General Expenses	211,251	216,219	228,267
Capital Outlay	35,284	30,000	57,526
Total Fire	4,790,351	4,817,034	4,876,557
3 MILTON EMERGENCY MANAGEMENT AGENCY (MEMA)			
Salaries & Wages	750	750	750
General Expenses	654	785	785
Auxiliary Fire	4,380	4,380	4,380
Auxiliary Police	3,535	4,700	4,700
Total MEMA	9,319	10,615	10,615

4 POLICE & YOUTH

Salaries & Wages	5,515,437	5,814,312	6,141,264
General Expenses	505,294	492,620	492,620
Leash Law	71,268	75,692	81,248
New Equipment	160,036	124,524	124,524
Total Police & Youth	6,252,035	6,507,148	6,839,656

TOTAL PUBLIC SAFETY

11,435,129	11,736,981	12,151,001
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and to meet said appropriation for Leash Law enforcement, the sum of \$1,400 be transferred from the Dog Licenses Surcharge Account received pursuant to Chapter 197 of the Acts of 1981, and that the sum of \$10,520 be raised from funds certified by the Department of Revenue as free cash. The balance of \$12,139,081 is to be raised in the tax levy of the fiscal year.

COMMENT: The Warrant Committee recommends an appropriation of \$329,769 below the Public Safety departmental requests totaling \$12,480,770, and \$414,020 above the FY15 appropriation. This does not include the wage set-aside for the Fire Department's unsettled labor contract. MEMA will receive its level service request, while Inspectional Services will see a modest decrease of \$2,100 in its general expenses request, although included in its personnel line is \$12,067 for an increase in local inspector and plumbing inspector's hours. Inspectional Services will be receiving a new vehicle from capital requests. Cuts to the Police Department appropriation request consists of \$117,855 in its personnel line, which represents a loss of two requested new police officers. The Police Department budget includes \$24,361 for overtime and \$2,023 for Leash law contractual services (electric and water). The Fire Department's \$209,814 reduction from its level service request is also in personnel and salary, which includes the loss of a new requested training officer at Lieutenant grade, a \$100,000 reduction in its overtime request, and \$39,750 reduction in sick day and personal day buy-backs. The appropriation includes \$18,770 for additional training, and \$4,915 additional expenditure for electricity and building maintenance, as well as the full request of \$27,526 for new equipment.

ARTICLE 13 To see what sum of money the Town will vote to appropriate for payment of legally obligated medical expenses incurred from July 1, 2015 through June 30, 2016 for Town of Milton public safety personnel resulting from injuries sustained in the line of duty; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing under applicable provisions of law or otherwise and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town appropriate the sum of \$300,000 for the purposes of this article and that to meet said appropriation the sum of \$300,000 be raised from funds certified by the Department of Revenue as free cash.

COMMENT: Governor Deval Patrick presented the Medal of Valor to Milton Firefighter Antonio Pickens at the Massachusetts Firefighter of the Year ceremony on December 3, 2008. Firefighter Pickens was struck by a car driven by a drunk driver on June 30, 2007 while responding to a motor vehicle accident. Grievously injured, he has had numerous surgeries and has exceeded all expectations in his recovery, yet his medical care continues to cost about \$400,000 a year in recent years. Though the Town is insured now, none was available then.

The Warrant Committee will change its recommendation on this article if the override vote on this elections’ ballot renders it unnecessary. The ballot will say “Shall the town of Milton be allowed to assess an additional amount of real estate and personal property taxes, not to exceed \$500,000 in any fiscal year, for the purpose of funding the payment of legally obligated medical expenses incurred by certain town of Milton public safety personnel resulting from injuries sustained in the line of duty or for debt issued for that purpose.” The Warrant Committee recommends this dedicated source of funding, separate from the annual budget process, for the lifetime of care that will be provided.

ARTICLE 14 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2015 for the operation of the Town departments classified as General Government; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

GENERAL GOVERNMENT	Actual	Approp.	Recomm.
	FY 14	FY 15	FY 16
A BOARD OF SELECTMEN			
1 CENTRAL BUSINESS OFFICE			
Salaries & Wages	327,615	338,887	298,921
General Expenses	16,483	25,271	5,771
Total Central Business Office	344,098	364,158	304,692
2 ELECTION & REGISTRATION			
Salaries & Wages	16,666	42,250	29,250
General Expenses	9,951	27,130	25,850
Total Election & Registration	26,617	69,380	55,100

3	INSURANCE GENERAL			
	General Expenses	924,653	950,647	950,703
	Total Insurance General	924,653	950,647	950,703
4	LAW			
	Retainer	56,000	58,000	58,000
	Professional & Special Services	224,383	197,000	197,000
	Disbursements	2,804	5,000	5,000
	Claims		1,000	1,000
	Total Law	283,187	261,000	261,000
5	INFORMATION TECHNOLOGY			
	Salary & Wages	126,995	130,951	135,530
	General Expenses	201,324	226,352	326,273
	Total Information Technology	328,319	357,303	461,803
6	ANNUAL REPORTS			
	General Expenses - Town Reports	8,000	6,300	6,300
	General Expenses - Warrant	9,290	0	0
	Total Annual Reports	17,290	6,300	6,300
7	SELECTMEN			
	Salary - Chairman	1,800	1,800	1,800
	Salary - Other Two Members	3,000	3,000	3,000
	Salary - Town Administrator	151,543	155,473	156,969
	Salary - Other	236,818	309,385	331,339
	General Expenses	28,273	77,177	26,577
	Total Selectmen	421,434	546,835	519,685
8	VETERANS BENEFITS			
	Salaries & Wages	19,583	19,975	19,975
	General Expenses	1,693	1,785	1,785
	Benefits	103,144	120,020	120,020
	Total Veterans Benefits	124,420	141,780	141,780
	TOTAL BOARD OF SELECTMEN	2,470,018	2,697,403	2,701,063
B	BOARD OF ASSESSORS			
	Salary - Chairman	1,800	1,800	1,800
	Salary - Other Two Members	3,000	3,000	3,000
	Salary - Other	205,400	224,098	215,249
	General Expenses	18,691	21,283	23,753
	Revaluation	115,000	115,000	115,000
	Total Board of Assessors	343,891	365,181	358,802

C TOWN CLERK			
Salary - Clerk	86,902	88,640	90,316
Salary - Other	119,200	123,874	129,482
General Expenses	35,563	40,520	45,070
Total Town Clerk	241,665	253,034	264,868
D TREASURER-COLLECTOR			
Salary - Treasurer	86,902	89,640	91,316
Salary - Other	187,299	193,263	203,804
General Expenses	60,328	69,664	85,370
Total Treasurer-Collector	334,529	352,567	380,490
TOTAL GENERAL GOVERNMENT	3,390,103	3,668,185	3,705,223

and that to meet said appropriation the sum of \$3,668,185 be raised from the tax levy, and the sum of \$136,555 be raised from funds certified by the Department of Revenue as free cash and the sum of \$40,000 be transferred from Article 14 of the May 2014 Annual Town Meeting (Selectmen General Expenses).

COMMENT: In an effort to realign duties and responsibilities to provide better customer service and improve departmental efficiencies, the Town Administrator implemented a staffing reorganization that involved personnel in the Selectmen's Office, Central Business Office, the Department of Public Works, and the Treasurer's Office. The goal of this reorganization plan was to combine all Water and Sewer billing and customer service functions under the DPW, address some financial management recommendations by the Department of Revenue as outlined in the Town of Milton's Financial Management Review, consolidate Town Hall customer service functions, and improve service to employees by streamlining human resource functions within one department. The plan resulted in the elimination of a Senior Administrative Clerk position and the creation of a Financial Analyst position in the Central Business Office, transfer of the Senior Administrative Clerk for Water and Sewer position in the Central Business Office to the Department of Public Works, elimination of a Principal Clerk position and creation of a Senior Administrative Clerk position in the Treasurer's Office, and the elimination of a Senior Administrative Clerk position and creation of a Contract and Licensing Agent/Benefits Assistant in the Selectmen's Office. Duties were re-aligned as follows: employee benefits will now be handled by the Assistant Town Administrator; Parking Clerk responsibilities, sales of trash stickers, recycling bins and compost bins will now be handled by the Treasurer's Office. To cover the potential cost of implementing new financial software, \$40,000 was appropriated to the IT budget on April 8.

ARTICLE 15 To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation which would, without limitation: provide for a Town Administrator to be appointed by the Board of Selectmen;

provide the process of appointment; authorize the Board of Selectmen to enter into a contract of employment with the Town Administrator; set forth the term of office; establish the qualifications for the position; determine the powers and duties of the Town Administrator, including, without limitation, authority regarding appointment, supervision, discipline and removal of personnel, authority with respect to the annual operating budget, proposed capital outlay program and financial records, attendance at meetings of the Board of Selectmen, responsibilities regarding Town Meeting, authority regarding bargaining with Town employees over wages, hours and other terms and conditions of employment, authority regarding use, rental, maintenance, repair and inventory of Town-owned property, and authority regarding procurement and awarding of contracts for services, supplies, materials, and equipment; provide for review by the Board of Selectmen of the job performance of the Town Administrator; provide limitations on holding any other public office, elected or appointed, and on engaging in any other business, occupation or profession during the term of office of the Town Administrator; provide for discipline of the Town Administrator, including without limitation suspension or termination; provide for exercising the powers and performing the duties of the office during temporary absence of the Town Administrator; and provide for filling a vacancy in the position of Town Administrator; provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition; and to act on anything relating thereto.

Submitted by the Board of Selectmen and the Town Government Study Committee

RECOMMENDED that the Town vote to authorize the Board of Selectmen to petition the General Court to enact legislation relating to the Town Administrator in substantially the following form provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition:

SECTION 1.

Notwithstanding any provision of any general or special law to the contrary, the Board of Selectmen shall appoint a town administrator (the "Town Administrator") to serve for a definite term of not more than three (3) years and shall fix the compensation for such person, annually, within the amount appropriated by Town Meeting. The Town Administrator shall be appointed solely on the basis of demonstrated executive and administrative qualifications. The Town Administrator shall be a person qualified by education, training and previous experience to perform the duties set forth herein. The Town Administrator shall not have served as a member of the Milton Board of Selectmen for at least twelve (12) months prior to public posting of the position. Town Meeting may, from time to time, establish, by by-law, such additional qualifications as may be deemed necessary and

appropriate. The Town Administrator shall devote full time to the office and shall not hold any other public office, elective or appointive, and shall not be actively engaged in any other business or occupation during such service, in each case, unless the Board of Selectmen approves such action in advance and in writing. The Board of Selectmen shall provide for an annual review of the job performance of the Town Administrator that shall be a public record.

SECTION 2.

The Town Administrator shall be the chief administrative officer of the Town, directly responsible to the Board of Selectmen for the administration of all Town affairs for which she/he is given responsibility.

Notwithstanding any provision of any general or special law to the contrary, the powers and duties of the Town Administrator shall include, but not be limited to, the following:

(a) to supervise, direct and be responsible for the efficient administration of the Town's day-to-day operations for which the Town Administrator is given authority, responsibility or control, whether by this act, by-law, vote of Town Meeting, vote of the Board of Selectmen or otherwise;

(b) subject to the civil service laws and any collective bargaining agreements as may be applicable, to appoint, supervise and direct all department heads (except for the Consolidated Facilities Director) and Town employees, in each case who are under the jurisdiction of the Board of Selectmen. With respect to department heads only (except for the Consolidated Facilities Director, who shall be appointed by the Board of Selectmen), such appointment shall become effective on the fifteenth (15th) day following the day on which notice of the appointment is filed with the Board of Selectmen unless, within said fifteen (15) day period, the Board of Selectmen, by majority vote, has voted to reject such appointment or has sooner voted to affirm such appointment. Notwithstanding the "at will" nature of employment, the Town Administrator shall have authority to enter into employment contracts for periods not to exceed the maximum period of time allowed under State law with the Fire Chief, the Police Chief, the Deputy Police Chief and the Town Accountant that provide for other terms and conditions of employment, including removal. The Town Administrator shall provide for an annual review of such department heads and employees with respect to day-to-day and annual performance;

(c) to suspend or remove any person appointed by the Town Administrator; provided, however, with respect to any such removal that if such person is a department head, the Town Administrator shall first inform the Board of Selectmen with respect to such removal;

(d) to be entrusted with the administration of the town personnel system, in conjunction with the Personnel Board, including, but not limited to, personnel policies and practices, rules and regulations, including provisions for an annual employee performance review, personnel by-laws and collective bargaining agreements entered into by the town. The Town Administrator shall also prepare and keep current a plan establishing the personnel staffing requirements for each town department or entity, except the School Department;

(e) to fix the compensation of all appointed officers and employees within the limits established by appropriations of the Town Meeting;

(f) to attend all regular and special meetings of the Board of Selectmen unless she/he is unavailable for reasonable cause. The Town Administrator shall have a voice, but not a vote, at meetings of the Board of Selectmen;

(g) to keep the Board of Selectmen fully advised concerning the status of all matters that have been referred to the Town Administrator by the Board of Selectmen;

(h) to assure that full and complete records of the financial and administrative activities of the town are kept and to render, as often as may be required by the Board of Selectmen, a full report of all town financial and administrative operations during the period reported on, which report shall be made available to the public;

(i) to keep the Board of Selectmen fully advised as to the needs of the town and to recommend to the Board of Selectmen and other elected town officers and agencies for adoption such measures requiring action by them or by Town Meeting as the Town Administrator may deem necessary or desirable;

(j) to have full jurisdiction over the rental and use of all town facilities and real property except real property that is under the control of the School Committee, the Board of Library Trustees, the Board of Park Commissioners, the Board of Cemetery Trustees, the Milton Housing Authority or the Conservation Commission; provided, however, that the Town Administrator, together with the School Superintendent, shall supervise and oversee the Director of Consolidated Facilities, who shall be responsible for the maintenance and repair of all town buildings and facilities;

(k) to coordinate intra-governmental and inter-governmental affairs;

(l) to act as the administrative spokesperson for the Town;

(m) to formulate long-range and annual financial plans, including detailed projections of revenues and expenditures, and to prepare and present to the

Board of Selectmen and the Warrant Committee an annual operating budget for the town and to prepare and present to the Capital Improvement Planning Committee and the Board of Selectmen a proposed capital budget for the town for the five (5) fiscal years next ensuing;

(n) to make recommendations to the Board of Selectmen with respect to departmental and non-departmental expenditures, the Capital Improvement Plan submitted by the Capital Improvement Planning Committee, the financial impact of Town Meeting warrant articles, and strategies and proposals for collective bargaining;

(o) to negotiate all contracts relating to the responsibilities of the Town Administrator outlined herein, including contracts with town employees (except employees of the School Department) involving wages, hours and other terms and conditions of employment; provided, however, that all collective bargaining contracts shall be subject to ratification and execution by the Board of Selectmen;

(p) to appoint the chief procurement officer for the Town of Milton for purposes of M.G.L. c. 30B;

(q) to approve payment and expense warrants pursuant to M.G.L. c. 41, § 56;

(r) to submit to the Board of Selectmen and to Town Meeting, if necessary, plans to reorganize, consolidate or abolish departments, commissions, boards or offices under her/his direction and supervision, or to establish new departments, commissions, boards and offices, or both, subject to enactment of home rule legislation if otherwise legally required;

(s) to see that all of the provisions of the General Laws, the By-laws, votes of the Town Meeting and votes of the Board of Selectmen that require enforcement by the Town Administrator or officers subject to her/his direction and supervision are faithfully executed, performed or otherwise carried out;

(t) to act upon all applications for temporary (duration of not more than forty-five (45) days) signs;

(u) to act upon all applications for utility grants of location and to conduct public hearings in connection therewith, in accordance with the statutory procedure established for a Board of Selectmen;

(v) to act upon all applications to use the Town's streets and ways for charitable or other walks or runs, any approval thereof being contingent upon approval by the police chief; and

(w) to perform such other duties and responsibilities as may be delegated to the Town Administrator by the Board of Selectmen.

The Town Administrator may delegate duties to any subordinate officer or employee to aid the Town Administrator in the performance of his or her duties and responsibilities.

SECTION 3.

The Town Administrator shall be subject to the authority and direction of the Board of Selectmen. She/he shall render reports to the Board of Selectmen on a regular basis, including in such reports a summary of current activities, a list of both current and long range issues and objectives and programs in response thereto, and suggestions concerning the goals and objectives of the Town and the community.

SECTION 4.

The Board of Selectmen may, by the affirmative vote of a majority of its members, terminate, remove or suspend the Town Administrator from office; provided, however, that further conditions applicable to termination, removal or suspension may be addressed by the terms of any contract between the Board of Selectmen and the Town Administrator.

SECTION 5.

In the event of a vacancy in the position of Town Administrator, the Board of Selectmen shall appoint an interim Town Administrator to serve until such time as the next Town Administrator is appointed but not for a period longer than twelve (12) months. The Board of Selectmen may, in its discretion, waive any one or more of the requirements or provisions set forth in Section 1 hereof with respect to the appointment of any interim Town Administrator.

In the event that the Town Administrator is unable to perform the duties of the Town Administrator for a period of fourteen (14) consecutive days or more, the Board of Selectmen may appoint in writing a qualified town officer or employee to serve as Acting Town Administrator. The Acting Town Administrator shall exercise the powers and perform the duties of the Town Administrator until such time as the Board of Selectmen revokes in writing such appointment as Acting Town Administrator.

SECTION 6.

This act shall take effect upon its passage.

COMMENT: This article would strengthen the Town Administrator position by delegating more duties and responsibilities from the Board of Selectmen (BOS) enabling the BOS to spend more time on policy issues and function more like a

Board of Directors. The Town Administrator would have broad financial and operational management responsibilities such as the coordination and preparation of the Town's budget for submission to the Warrant Committee, as well as long range financial planning and modeling. The duties would include the appointment of more than 100 positions currently appointed by the Board of Selectmen, including department heads such as the Police Chief and Fire Chief. The BOS would retain veto authority for the appointment of their department heads. Existing elected town boards would continue to appoint their staff and lead their departments. This article is consistent with the recommendations of the Massachusetts Department of Revenue in a recent report, and consistent with the practice in many of our peer communities, reflecting a long time trend toward a more centralized, professional town management across the state.

ARTICLE 16 To see if the Town will vote to amend the General By-Laws to establish an Information Technology Committee consisting of five (5) members, whose members shall be appointed as follows: three (3) by the Moderator, one (1) by the Board of Selectmen, and one (1) by the School Committee. The duties of said Committee shall include without limitation: to develop a strategic plan for Town-wide information technology; to provide advice and recommendations to Town boards, commissions, committees and personnel on strategic information technology planning and budget requests; to assist Town boards, commissions, committees and personnel in evaluating information technology needs; to submit recommendations on all software systems and equipment needs; and to provide guidance with respect to priorities among Town departments. The members shall serve for a three year term and may be reappointed. The Committee shall annually provide a report to the Town to be included in the Town's Annual Report; and to see what sum of money the Town will vote to appropriate for the purposes of this article; and to act on anything relating thereto.

Submitted by the Town Government Study Committee

RECOMMENDED that the Town vote to amend the General Bylaws to establish an Information Technology Committee consisting of five (5) members, whose members shall be appointed as follows: three (3) by the Moderator, one (1) by the Board of Selectmen, and one (1) by the School Committee. The duties of said Committee shall include without limitation: to develop a strategic plan for Town-wide information technology; to provide advice and recommendations to Town boards, commissions, committees and personnel on strategic information technology planning and budget requests; to assist Town boards, commissions, committees and personnel in evaluating information technology needs; to engage consultant services as needed; to submit recommendations on all software systems and equipment needs; and to provide guidance with respect to priorities among Town departments. The members shall serve for a three-year term and may be reappointed. The

Committee shall annually provide a report to the Town to be included in the Town’s Annual Report, and further that the Town vote no appropriation under this article.

COMMENT: The last Information Technology Committee was formed in 1978, and was discharged under Article 47 in the 2013 Town Warrant; at that time the Town Government Study Committee was charged with the review of the needs for a new IT committee. Since that time, both the TGSC and the Department of Revenue report recommended that need for the Town to have an IT Committee.

The Information Technology Committee created under this Article will be charged with a full evaluation of all Town computer technology and contracts (hardware, networking equipment, software, phone systems, and all purchasing and service contracts) on both the Town and the School’s side. The scope of this committee can be best compared to that of the Master Plan committee, as the pace of technology continues to race ahead, Milton needs a complete understanding of where we are at this time, a detailed plan on how we will bring our town up to date, and a detailed plan on how to adopt new technology into various Town departments.

The Warrant Committee strongly recommends the formation of the IT Committee, in part due to the growing cost of service contracts after the expiration of purchased software warranty coverage for maintenance. As new software and computerization of services are introduced, often at the cost of tens of thousands of dollars, the current IT department must support these new programs with no training and limited resources.

As there are no direct costs associated with the formation of the IT Committee, the Warrant Committee is recommending no appropriation at this time.

ARTICLE 17 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2015 for the operation of the several Boards and Committees classified as Boards and Special Committees; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

BOARDS AND COMMITTEES	Actual FY 14	Approp. FY 15	Recomm. FY 16
A CONSERVATION COMMISSION			
General Expenses	1,925	2,500	2,500
Total Conservation Commission	1,925	2,500	2,500

B COUNCIL ON AGING			
Salaries & Wages	162,015	167,706	211,710
General Expenses	32,998	33,571	34,071
Transportation Expenses	7,691	10,019	10,019
Total Council on Aging	202,704	211,296	255,800
C HISTORICAL COMMISSION			
General Expenses	1,800	2,240	2,240
Total Historical Commission	1,800	2,240	2,240
D PERSONNEL BOARD			
Salaries & Wages	24,877	45,224	46,975
General Expenses	1,077	1,770	1,770
Total Personnel Board	25,954	46,994	48,745
E PLANNING BOARD			
Salaries & Wages	24,694	31,424	27,918
General Expenses	2,682	2,122	2,850
Total Planning Board	27,376	33,546	30,768
F WARRANT COMMITTEE			
Salaries & Wages	9,410	9,599	9,035
General Expenses	596	850	850
Total Warrant Committee	10,006	10,449	9,885
TOTAL BOARDS AND COMMITTEES	269,765	307,025	349,938

and that to meet said appropriation the sum of \$349,938 be raised from the tax levy.

COMMENT: The Warrant Committee recommends an appropriation for Boards and Committees of \$19,611 below the requested \$369,549, but \$42,913 above the appropriation for FY15. The Council on Aging appropriation has a decrease in the general expense request of \$500, but its salary and wage line now includes the long-requested additional van driver at \$35,744. The Planning Board appropriation of \$18,611 below request represents keeping the senior administrative clerk hours at 22.5 instead of the requested 37.5. The appropriations for the Personnel Board, Historic Commission, and the Warrant Committee all meet requested level service amounts.

ARTICLE 18 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2015, for the operation, maintenance and improvements of Public Works; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

PUBLIC WORKS	Actual FY 14	Approp. FY 15	Recomm. FY 16
Public Works General	2,015,398	1,929,326	1,711,059
Vehicle Maintenance	430,351	483,461	538,784
Storm Water Management			509,826
Sub-Total Public Works	2,445,749	2,412,787	2,759,669
SOLID WASTE MANAGEMENT			
Collection of Refuse	545,057	558,500	482,304
Refuse Disposal	369,192	395,000	400,000
Curbside Recycling	817,212	891,000	601,375
Landfill Monitoring	16,000	18,000	20,000
Solid Waste General	63,943	61,371	70,365
Household Hazardous Waste Collection	10,000	12,000	-
Sub-Total Solid Waste Management	1,821,404	1,935,871	1,574,044
TOTAL PUBLIC WORKS	4,267,153	4,348,658	4,333,713

and that meet said appropriation the sum of \$4,333,713 be raised from the tax levy.

Of the total amount appropriated, the maximum sum authorized for salaries and wages is \$1,133,191. The Public Works Department is hereby authorized to sell at a private or public sale, with the approval of the Board of Selectmen, equipment that is no longer needed by the department. It is further authorized to exchange or trade in old equipment for similar materials in the usual course of its operations to provide for replacement items.

COMMENT: The Warrant Committee takes this opportunity to publicly express its gratitude to the men and women of the Milton DPW for their herculean efforts to rid the town of snow and ice over this historically snowy winter. The dedication that they showed to their work is truly the personification of Public Service, and we join with our fellow residents in thanking them for that service.

The DPW budget showed a modest decrease from FY15. Our DPW was able to negotiate a new contract for solid waste at a substantial savings over the contract with our former vendor. For the intermediate and long term, Town Meeting needs to keep its attention on two areas: one, the condition of the physical plant at the DPW yard continues to deteriorate and is in keen need of attention and upgrade; two, storm water management. Since the 1970’s, Federal law has prohibited the pollution of the waters of the United States. Contaminated storm water draining to rivers and streams therefore violates the Federal Clean Water Act. The US

EPA is increasing the pressure on states, cities and towns to reduce the impacts of contaminated storm water, and that activity is going to be expensive. The mitigation action required by EPA of dischargers is being drafted into National Pollution Discharge Elimination System (NPDES) permits. The DPW is working with its consultants to develop a plan that will allow the town to meet its expected storm water NPDES permit obligations. The expected cost of fulfilling this plan will demand a funding increase of \$800,000 annually.

ARTICLE 19 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2015, for the Water enterprise fund; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town appropriate \$5,249,159 for the Water enterprise fund: that \$509,781 be included in appropriations from the general fund for indirect costs and be allocated to the Water enterprise fund for funding; that the fund balance as of June 30, 2015 in the Water special revenue fund be transferred to the Water enterprise fund; and that \$5,758,940 be raised and appropriated as follows:

	ACTUAL FY 2014	APPROP. RECOMM. FY2015	RECOMM. FY2016
WATER ENTERPRISE REVENUE:			
Rate / User Fee Revenue	5,760,646	5,299,449	5,587,440
Service and Miscellaneous Revenue	184,404	170,000	170,000
Investment Income	1,784	1,500	1,500
Total Revenue	<u>5,946,834</u>	<u>5,470,949</u>	<u>5,758,940</u>

WATER ENTERPRISE COSTS:

Direct Costs:

Salary & Wages	669,232	732,978	761,685
Expenses	369,146	501,434	488,000
Capital Outlay	251,060	364,992	365,000
Debt Service	631,305	500,514	477,650
MWRA Assessments	2,841,954	2,862,937	3,156,824
Subtotal Direct Costs	<u>4,762,697</u>	<u>4,962,855</u>	<u>5,249,159</u>

Indirect Costs	<u>502,915</u>	<u>508,094</u>	<u>509,781</u>
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TOTAL WATER ENTERPRISE COSTS	<u>5,265,612</u>	<u>5,470,949</u>	<u>5,758,940</u>
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COMMENT: In the fall of 2014, Town Meeting authorized the adoption of Massachusetts General Law, Chapter 44 Sect 53F1/2, establishing an Enterprise Account for the Town's water services. The Enterprise Account allows the Town to formally sequester the costs of providing those services and to fund them through a user charge system. Indirect costs that the Town incurs to manage the service, such as payroll, accounting and human resources staff time can be tracked and charged against the enterprise fund.

ARTICLE 20 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2015, for the Sewer enterprise fund; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate \$6,855,253 for the Sewer enterprise fund; that \$497,450 be included in appropriations from the general fund for indirect costs and be allocated to the Sewer Enterprise Fund for funding; that the fund balance as of June 30, 2015 in the Sewer special revenue fund be transferred to the Sewer Enterprise Fund; and that \$7,352,703 be raised and appropriated as follows:

	ACTUAL FY 2014	APPROP. RECOMM. FY2015	FY2016
SEWER ENTERPRISE REVENUE:			
Rate / User Fee Revenue	6,811,461	7,012,646	7,150,203
Service and Miscellaneous Revenue	190,563	200,000	200,000
Investment Income	213	2,500	2,500
Total Revenue	<u>7,002,237</u>	<u>7,215,146</u>	<u>7,352,703</u>
SEWER ENTERPRISE COSTS:			
Direct Costs:			
Salary & Wages	532,033	598,622	624,444
Expenses	126,993	186,285	204,000
Capital Outlay	786,423	774,694	775,000
Debt Service	230,493	181,485	181,556
MWRA Assessments	4,999,997	5,027,130	5,070,253
Subtotal Direct Costs	<u>6,675,939</u>	<u>6,768,216</u>	<u>6,855,253</u>
Indirect Costs	<u>442,252</u>	<u>446,930</u>	<u>497,450</u>
TOTAL SEWER ENTERPRISE COSTS	<u>7,118,191</u>	<u>7,215,146</u>	<u>7,352,703</u>

COMMENT: Practically speaking, the Sewer Enterprise is identical to the water enterprise, but targeted to the costs to provide wastewater management. Sewer Department staff time, Milton's MWRA assessment, debt service, system improvement and maintenance costs, as well as indirect costs, are established and charged to the Sewer Enterprise. Anticipated costs for next fiscal year, in both Enterprise accounts, are the basis by which the Board of Selectmen will develop and set the 2016 water and sSewer rates.

ARTICLE 21 To see what sum of money the Town will vote to appropriate for the maintaining, repairing, improving and constructing of ways under the provisions of General Laws, Chapter 90, said sum or any portion thereof to be used in conjunction with any money which may be allotted by the State for this purpose; to determine how said appropriation shall be raised, whether by borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the sum of \$933,685 be appropriated for the purposes set forth in this article, that to meet said appropriation the Treasurer be authorized to issue, with the approval of the Board of Selectmen, bonds or secured notes in the amount of \$933,685; that the Town vote to accept grants under the provisions of M.G.L. Chapter 90 in the amount of \$933,685; the said reimbursements from the state (100%) to be restored upon their receipt to the Town Treasurer.

COMMENT: The Chapter 90 Program was enacted on March 23, 1973, by vote of the Public Works Commission to entitle Municipalities to reimbursement of documented expenditures under the provisions of General Laws, Chapter 90. Along with the Town's investment of \$400,000 (Article 5) Milton's allotment allows for welcome but limited numbers of road-mile improvements. These will be made to the full lengths of Robbins Street, Big Blue Drive, and Milton Street; Canton Avenue (from Brook Road to School Street and Atherton Street to Harland Street); Brook Road (from Central Avenue to Cape Cod Lane); Highland Street (from Canton Avenue to Fletcher Steele Way); and the top course of finish pavement of Spafford Road. Funds will also be allocated for construction inspection and temporary right of way acquisition for the Safe Routes to School Project.

Residents driving Milton Streets following this winter's historic snowfalls are witness to the distressed condition of our roads, and that the annual Chapter 90 allotment is insufficient to keep up with our road improvement needs. In spite of the increase from \$622,060 in FY15 to \$933,685 in FY16, the DPW estimates annual needs of \$2,000,000. Distressed roads will challenge Town budgets and drivers in the upcoming years.

ARTICLE 22 To see what sum of money the Town will vote to appropriate to provide rehabilitation, replacement or enhancement of the town's water system, and to authorize the Board of Selectmen, on behalf of the Town, to apply for and use federal, state, MWRA or other funds for this purpose, to determine how such appropriation shall be raised; whether by borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the sum of \$500,000 be appropriated for the purpose of financing the rehabilitation, replacement or enhancement of the Town's water system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is

authorized to borrow \$500,000 under and pursuant to Chapter 44, Section 8 (5) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore and that the Board of Selectmen be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from the Massachusetts Water Resources Authority or any other public or private funding source.

COMMENT: Passage of this article would authorize the Town to borrow money from the Massachusetts Water Resources Authority (“MWRA”) at an interest rate of zero percent. The MWRA provides financial assistance for local water pipeline rehabilitation or replacement in order to maintain water quality.

ARTICLE 23 To see what sum of money the Town will vote to appropriate to provide rehabilitation, replacement or enhancement of the Town’s surface drain system, including costs incidental and related thereto, and to authorize the Board of Selectmen, on behalf of the Town, to apply for and use federal, state, or other funds for this purpose; to determine how such appropriation shall be raised, whether by borrowing or otherwise; and to act of anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the sum of \$200,000 be appropriated for the purpose of financing the rehabilitation, replacement, or enhancement of the Town’s surface drain system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$200,000 under and pursuant to Chapter 44, Sections 7(1) and 8(15) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore; and that the Board of Selectmen be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from any other public or private funding source.

COMMENT: Milton makes modest investments each year to its water, sewer, and storm drain systems. These underground utilities work out of sight, but contribute significantly to the quality of life in town, provide safe water to drink, eliminating wastewater and transporting stormwater off the roadways. Chronic underinvestment in water and sewer infrastructure leads to failures and damage to roadways, homes, and businesses; the last three years of the ten-year plan for storm water have been underfunded by \$800,000. Regular investment in underground utilities is essential to the Town’s long-term economic interest.

ARTICLE 24 To see what sum of money the town will vote to appropriate to provide capital needs for the Town’s sewer system, including costs incidental and related thereto, and to authorize the Board of Selectmen, on behalf of the Town, to apply for and use federal, state, MWRA or other funds for this purpose, to see how such appropriation shall be raised; whether by borrowing under applicable provisions of law or otherwise; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the sum of \$485,000 be appropriated for the purpose of financing the capital needs of the Town's sewer system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$485,000 under and pursuant to Chapter 44, Section 8 (5) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore and that the Board of Selectmen be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from the Massachusetts Water Resources Authority or any other public or private funding source.

COMMENT: Passage of this article would authorize the Town to borrow money from the Massachusetts Water Resources Authority (MWRA) at an interest rate of zero percent. The MWRA provides a program for improvements to the Town's Sewer system including an outright grant for 45% of the program's cost.

ARTICLE 25 To see if the Town will vote to authorize the Board of Selectmen, during Fiscal Year 2016, to accept on behalf of the Town, except with respect to real property that is located in a business district or on which a multi-family dwelling consisting of more than six (6) units is constructed or proposed to be constructed, any and all easements for any of the following purposes: sidewalks, vehicular and/or pedestrian access or passage, drainage and utilities; and to abandon or relocate easements acquired for any of the foregoing purposes; provided, however, that such authorization shall pertain only to easements accepted, abandoned or relocated at no cost to the Town.

Submitted by the Board of Selectmen

RECOMMENDED that the Town vote to authorize the Board of Selectmen, during Fiscal Year 2016, to accept on behalf of the Town, except with respect to real property that is located in a business district or on which a multi-family dwelling consisting of more than six(6) units is constructed or proposed to be constructed, any and all easements for any of the following purposes: sidewalks, vehicular and/or pedestrian access or passage, drainage and utilities; and to abandon or relocate easements acquired for any of the foregoing purposes; provided, however, that such authorization shall pertain only to easements accepted, abandoned or relocated at no cost to the Town.

COMMENT: This article is the annual reiteration of an article presented at the Special Fall Town Meeting this past October. In order to ensure that the Town is able to access infrastructure on private property and allow public works repair and maintenance to be completed in a timely fashion, the Town will ask for a legal easement to access private property without trespass. Once granted and accepted, the easement is recorded on the deed of the lot. If the property owner refuses access, different routes for infrastructure may be necessary. This article will allow

the Board of Selectmen during FY16 to acquire and record easements for new and existing excursions onto private property, as well as to abandon easements for properties where access is no longer required, without having the delays incumbent to a direct vote by Town Meeting in each individual case.

There had been some confusion as to the meaning of easements at the Special Town Meeting. The easement process is a completely different and separate process from eminent domain. Easements are granted with the permission of the property owner; they are always voluntary and can be denied to the Town by the property owner at their discretion.

ARTICLE 26 To see if the Town will vote to authorize the Board of Selectmen to acquire on behalf of the Town, by gift, purchase, eminent domain, or otherwise, and on such conditions as the Board of Selectmen shall determine, temporary and/or permanent easements for the purpose of grading of private driveways, lawns and walkways, to the newly constructed sidewalks located on Town of Milton property, as part of the Safe Routes to Schools Program administered by the Massachusetts Department of Transportation. Said easement areas are located within property on Canton Avenue, Brook Road, Voses Lane, and Elm Lawn, in the vicinity of the intersection of Brook Road and Canton Avenue, and are shown on a plan prepared by TEC, Inc., a copy of which is on file with the Milton Department of Public Works; and, further, to see what sum of money the Town will appropriate for the purposes of this article, and to determine whether such appropriation shall be raised by transfer from available funds, by borrowing under applicable provisions of law, or otherwise; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town vote to authorize the Board of Selectmen to acquire on behalf of the Town, by gift, purchase, eminent domain, or otherwise, and on such conditions as the Board of Selectmen shall determine, temporary and/or permanent easements for the purpose of grading of private driveways, lawns and walkways, to the newly constructed sidewalks located on Town of Milton property, as part of the Safe Routes to Schools Program administered by the Massachusetts Department of Transportation. Said easement areas are located within property on Canton Avenue, Brook Road, Voses Lane, and Elm Lawn, in the vicinity of the intersection of Brook Road and Canton Avenue, and are shown on a plan prepared by TEC, Inc., a copy of which is on file with the Milton Department of Public Works; and, further, that the Town vote no appropriation under this article.

COMMENT: The purpose of the Safe Routes to Schools Program is to increase the numbers of children walking and cycling to school on a daily basis, by funding sidewalk and traffic improvements in school zones. Although children's health and safety is the principle target, improvements provide benefits to all residents living in the neighborhoods around the school zones.

In order for the routes to be categorized as safe, the sidewalks or paths must be passable. The DPW will contract sidewalk repair and improvements along the Safe School routes. In some instances, the changes to the grade of the sideway may have an impact on private driveways. With the express permission of the property owners, improvements will be made on the private land, to create a smooth transition zone from private to public property.

Passage of this article will allow the town to apply by the deadline for a grant of \$1M in traffic and sidewalk improvements in the neighborhood around Glover School. An undetermined, but small amount of local funds may be needed to leverage this grant, and allocation has been planned (see Article 21) from Milton’s Chapter 90 allotment to that purpose.

ARTICLE 27 To see what sum of money the Town will vote to appropriate for Health and Sanitation for the twelve month period beginning July 1, 2015; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

	Actual FY 14	Approp. FY 15	Recomm. FY 16
BOARD OF HEALTH			
Salaries & Wages	157,865	188,371	179,285
General Expenses	7,871	2,000	3,000
TOTAL BOARD OF HEALTH	165,736	190,371	182,285

and that to meet said appropriation the sum of \$182,285 be raised from the tax levy.

COMMENT: The Board of Health budget’s general expense line has been increased by 50%. In addition, the Board voted to increase the spending limit of its revolving fund from \$10,000 to \$20,000 annually. The fund’s annual turnover is \$12,000, and over time a balance of \$26,000 was trapped below access. An increase in the withdrawal limit will allow the Board to access funds as needed for the support of health programs. This will enable funding for a much-needed replacement of an obsolete and non-functioning all-in-one copier.

ARTICLE 28 To see what sum of money the Town will vote to appropriate for the Public Library for the twelve month period beginning July 1, 2015; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

LIBRARY	Actual FY 14	Approp. FY 15	Recomm. FY 16
Salaries & Wages	875,148	922,449	969,042
General Expenses	143,889	137,700	178,400
Old Colony Network	33,700	32,161	32,304
Books & Related Materials	91,410	78,301	114,000
TOTAL LIBRARY	1,144,147	1,170,611	1,293,746

and that to meet said appropriation the sum of \$1,293,746 be raised from the tax levy.

COMMENT: The library presented the Warrant Committee with a budget request for level service about \$138,000 higher than the FY15 appropriation and \$79,000 more than level dollar. Since reopening six years ago, the library has experienced a 57% increase in circulation of materials, a 29% increase in the number of offered programs, a 79% increase in attendance levels, and a 178% increase in computer usage. Over that same period, the library's staffing level has increased by 3%. This year's level service budget request included two new part-time positions and added hours for an existing part-time position. This is an effort to address the increased demand for services and programs. Another significant item of the budget request is the books and materials component; last year the library revolving fund spending limit was increased from \$65,000 to \$85,000, therefore freeing \$20,000 for one-time use on the books and materials budget.

Finally, the library requested increases to the general expense portion of the budget. The library uses banks of electric heat pumps for heating and air conditioning, and there is a \$20,000 increase in electricity costs that is the result of increased rates and expanded facility use. An increase in Building and Grounds expense is for higher maintenance costs of a building now seven years old. The maintenance contract (\$12,500) for the automated materials handler, originally part of the building project but unfunded the past two years, has been added to the operating budget.

The Warrant Committee was able to add \$123,135 to the library's budget for fiscal 2016. This will fund increases to expenses, books and materials but does not address all personnel requests.

ARTICLE 29 To see what sum of money the Town will vote to appropriate for the maintenance and improvement of the Cemetery for the fiscal year beginning July 1, 2015; and to act on anything relating thereto.

RECOMMENDED: that the Town appropriate the amount shown in the following tabulation under the heading "Recommended:"

	Actual FY 14	Approp. FY 15	Recomm. FY 16
CEMETERY			
Salaries & Wages	565,341	621,186	659,086
General Expenses	149,543	145,937	151,714
TOTAL CEMETERY	714,884	767,123	810,800

and to meet said appropriation the sum of \$789,872 be raised from the tax levy and that the sum of \$20,928 be raised from funds certified by the Department of Revenue as free cash.

The Department is hereby authorized to sell or exchange old equipment to furnish additional funds for new equipment.

COMMENT: The Warrant Committee recommends a budget for the Cemetery of \$8,458 below the Cemetery Trustees' level service request and \$43,677 above the appropriation for FY15. \$37,900 of the increase is to salaries and wages, and approximately \$21,000 of that is a sick leave buyback for a recently retired employee. The remaining amount will be expended on existing maintenance contracts and to cover an anticipated increase in utilities costs.

ARTICLE 30 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2015 for the operation of Parks and Recreation; and to see if the Town will vote to authorize the continued use of the Park and Recreation Revolving Fund pursuant to the provisions of Chapter 18 of the General Bylaws of the Town; and to act on anything relating thereto.

RECOMMENDED that the Town authorize the continued use of the Park and Recreation Revolving Fund pursuant to the provisions of Chapter 18 of the General Bylaws of the Town and that the Town appropriate the amount shown in the following tabulation under the heading "Recommended:"

	Actual FY 14	Approp. FY 15	Recomm. FY 16
PARKS AND RECREATION			
Salaries & Wages	328,918	340,350	334,273
General Expenses	79,195	88,533	122,858
TOTAL PARKS AND RECREATION	408,113	428,883	457,131

and that to meet said appropriation the sum of \$457,131 be raised from the tax levy.

COMMENT: The budget for Parks and Recreation is lean; the program continues to rely heavily upon user fees from town leagues and groups to underwrite its expenses in maintenance and field improvements. As of the writing of the Warrant, most fields remain covered with significant snowpack and it remains to be seen

whether the damage caused by this winter's storms extends to the Towns playing fields. It is possible that some town resources will be needed to help those parklands to recover. With this in mind, the Parks budget was increased by \$38,000 above its contractual base for maintenance and utilities.

ARTICLE 31 To see what sum of money the Town will vote to appropriate for the support of schools for the twelve month period beginning July 1, 2015; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading "Recommended:"

SCHOOLS	Actual FY 14	Approp. FY 15	Recomm. FY 16
School Department	37,462,592	39,357,890	40,714,500
TOTAL SCHOOLS	<u>37,462,592</u>	<u>39,357,890</u>	<u>40,714,500</u>

and that to meet said appropriation the sum of \$40,172,758 be raised from the tax levy, and that the sum of \$541,742 be raised from funds certified by the Department of Revenue as free cash.

COMMENT: The Warrant Committee recommends that the sum of \$40,714,500 be appropriated to the School Department for FY16. This sum is \$1,356,610 above the FY15 appropriation of \$39,357,890 and \$380,000 less than their FY16 request of \$41,094,500. The School Committee has identified facilities and other non-salary budget drivers totaling \$195,085. In FY16 the School Department will be in its third and final year of the current advancement initiative that targets early literacy, closing proficiency gaps, and STEM (science, technology, engineering, and math) at a cost of \$591,000 including the hiring of 3.3 full-time equivalency positions. \$541,742 of the appropriation is earmarked for expenditures not anticipated to be recurrent in FY17 and beyond, including materials and training for the advancement initiative. The School Committee has identified \$85,000 in non-position reductions and the loss of 4.3 full-time equivalent staff members to address an appropriation that is \$380,000 less than requested.

ARTICLE 32 To see what sum of money the Town will vote to appropriate for the support of the Blue Hills Regional Technical School for the twelve month period beginning July 1, 2015 and to act on anything relating thereto.

RECOMMENDED that the sum of \$914,238 be appropriated for the purpose set forth in this article and that to meet said appropriation the sum of \$914,238 be raised from the tax levy.

BLUE HILLS REGIONAL	Actual FY 14	Approp. FY 15	Recomm. FY 16
Assessment	842,454	882,674	914,238
TOTAL	842,454	882,674	914,238

COMMENT: The Blue Hills Regional Technical School met with the Warrant Committee to discuss its budget request, reflecting an increase of 3.58% over the FY15 appropriation. The number of Milton students enrolled has increased from 49 in both FY14 and FY15 to 52 in FY16.

ARTICLE 33 To see what sum of money the Town will vote to appropriate for the support of the Consolidated Facilities Department for the twelve month period beginning July 1, 2015; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

CONSOLIDATED FACILITIES	Actual FY 14	Approp. FY 15	Recomm. FY 16
Salaries & Wages	492,578	559,435	707,998
General Expenses	161,926	228,044	233,526
TOTAL CONSOLIDATED FACILITIES	654,504	787,479	941,524

and that to meet said appropriation the sum of \$881,524 be raised from the tax levy, and that the sum of \$60,000 be raised from funds certified by the Department of Revenue as free cash.

COMMENT: The Consolidated Facilities Department (CFD) oversees all of the day-to-day building maintenance, engineering and capital planning for both Town and School buildings. The CFD manages 900,000 square feet of space covering 22 buildings. There are currently 8 positions in the CFD budget (10 with the passage of this Article as two have been transferred from the School Department) with 25 school custodians carried in the School Department’s but under the supervision of the CFD. The department also handles all vendor contracts, state and regulatory inspections as well as energy efficiency upgrades. The purchasing of supplies, materials and utilities are currently carried in the individual department budgets but overseen by the CFD. All maintenance labor is carried in the CFD budget. The CFD has consolidated many vendor contracts, paper products, generators, elevators, boilers and machinery, and purchasing of supplies to achieve the best price to the benefit of many departments.

The Warrant Committee recommends a budget of \$10,000 less than the requested \$951,524, but \$154,045 above the FY15 appropriation. This includes two new employees transferred from the School Department and approximately \$32,262

for general expenses. An additional \$60,000 from free cash has been appropriated for one-time building repairs. The Warrant Committee has noted that each year we supplement the CFD budget with free cash, but believes that the department should have an annual line for Town and School repairs funded at \$100,000.

ARTICLE 34 To see what sum of money the Town will vote to appropriate for Interest and Maturing Debt for the twelve month period beginning July 1, 2015, and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recommended:”

INTEREST AND MATURING DEBT	Actual FY14	Approp. FY15	Recomm. FY16
Interest	1,287,032	1,264,423	1,024,316
Maturing Debt	2,597,379	3,038,561	3,008,378
TOTAL INTEREST AND MATURING DEBT	3,884,411	4,302,984	4,032,694

and that to meet said appropriation the following sums be applied: \$126,003 from the Capital Stabilization Fund; \$160,331 from funds released from the Overlay Reserve; \$570,540 from funds certified by the Department of Revenue as free cash, and the remainder of \$3,175,820 from the tax levy.

COMMENT: The Treasurer continued to take advantage of our AAA credit rating and low interest rates in the current \$5 million refunding of the Town’s March 2005 School Bond issue. A total of \$1,083,905 in savings will be realized over the remaining 10 years of the issue, averaging \$110,000 per year. Additionally, the application of the remaining balance of the old amortized bond premium and the new one lowered the new bond par to \$4,780,000 even after issuance costs. As this article requests a withdrawal from the Capital Stabilization Fund, please note that those funds were placed in the Capital Stabilization Fund in FY14 through Article 1 of the Special Town Meeting of May 5, 2014 for the express purpose of being available for this withdrawal.

ARTICLE 35 To see what sum of money the Town will vote to appropriate for the Stabilization Fund, the Capital Stabilization Fund, and the Post-Employment Benefits Stabilization Fund, in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 5B; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recommended:”

STABILIZATION FUNDS	Actual FY14	Approp. FY15	Recomm. FY16
Stabilization Fund	284,112	200,000	0
Capital Stabilization Fund	444,906	0	0
Post Employment Benefits Stabilization Fund	142,056	100,000	0
GRAND TOTAL	871,074	300,000	0

and that to meet said appropriation the sum of \$0 is to be raised from the tax levy.

COMMENT: The Warrant Committee believes that it is important to continue to fund the Town’s Stabilization Funds to help maintain the Town’s bond rating and to continue to improve the available resources for future contingencies. A formula for funding the stabilization funds collectively at two-thirds of one percent of revenue has been used for FY13 and FY14. The Warrant Committee hopes to return funding to that level next year. Last year, scheduled funding of \$281,984 for the Stabilization Fund and \$140,992 each for the Capital Stabilization Fund and the Post-Employment Benefits Fund was interrupted by the unanticipated increase in the cost of debt service. Even so, \$200,000 was added to the Stabilization Fund and \$100,000 to the Post-Employment Benefits Fund. This year, as discussed in the report, the scheduled funding of \$294,457 for the Stabilization Fund was directed to the Snow and Ice deficit. Debt service levels still preclude additional funding for the Capital Stabilization Fund. The planned contribution of \$147,228 to the Post-Employment Benefits Stabilization Fund as well as its current balance has been redirected to the new OPEB Liability Trust Fund the establishment of which is proposed in the next article.

Balances as of March 17, 2015:

<i>Stabilization Fund</i>	<i>3,705,242</i>
<i>Capital Stabilization Fund</i>	<i>873,442</i>
<i>Post-Employment Benefits Stabilization Fund</i>	<i>389,023</i>

ARTICLE 36 To see if the Town will vote to accept the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended, which provides that a town may establish a separate trust fund to be known as the Other Post-Employment Benefits Liability Trust Fund to reduce the unfunded actuarial liability of health care and other post-employment benefits; to see what sum of money the Town will vote to appropriate for the purposes of this article; and to act on anything relating thereto.

RECOMMENDED the Town vote to accept the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended, which provides that a town may establish a separate trust fund to be known as the Other Post-Employment Benefits Liability Trust Fund to reduce the unfunded actuarial liability of health care and other post-employment benefits, and that the Town appropriate the sum of \$536,251 for the purposes set forth in this article and to meet said appropriation the sum of \$389,023 be transferred from the Post-Employment Benefits Stabilization Fund, and the sum of \$147,228 be raised from funds certified by the Department of Revenue as free cash.

COMMENT: The purpose of this article is to set up a trust fund to receive and protect funds intended to address the unfunded liability faced by the Town for employee retirement benefits such as health insurance. The establishment of this fund is recommended by the Government Accounting Standards Board (see Statement 45) and the Massachusetts Department of Revenue. The Town's Treasurer would be the custodian of the Fund and "the Fund shall be invested in accordance with the prudent investor rule established in Chapter 203C." The Town's Treasurer may deposit and invest the Trust Funds in the same state Pension Reserve Investment Trust Fund used for the Town's pension plan. The Town should continue to fund this trust to address the unfunded liability, actuarially estimated at July 1, 2012 to be \$92.8 million. The initial deposit into the trust is proposed to be \$536,251.

ARTICLE 37 To see if the Town will vote to petition the General Court to enact legislation which, notwithstanding any general law or special law to the contrary.

1. Would authorize the Town to establish and maintain a Special Purpose Stabilization Fund, for the purpose of funding debt service obligations of certain Town capital projects financed with debt issuance that would be exempt from the limitations imposed by proposition 2½ (Exempt Debt).
2. Would provide that for a specified number of years the Town's debt service for capital projects would exceed the Town's levy limit by the amount by which the Town's Fiscal Year 2015 debt service for capital projects exceeded the Town's Fiscal Year 2015 levy limit.
3. Would provide that for any fiscal year during which the Town's principal and interest on Exempt Debt borrowing for capital projects is less than the Town's Fiscal Year 2015 levy limit Exempt Debt, the difference between such principal and interest and the Town's Fiscal Year 2015 levy limit Exempt Debt would be deposited into said Special Purpose Stabilization Fund.

4. For any fiscal year during which the Town's principal and interest on borrowing for capital projects with Exempt Debt exceeds the amount of the Town's Fiscal Year 2015 levy limit Exempt Debt, the difference between such principal and interest and the Town's Fiscal Year 2015 levy limit Exempt Debt would be paid from the proceeds of said Special Purpose Stabilization Fund.
5. Would provide for a requirement that Town Meeting approve the specific capital project and related issuance of debt that would be subject to the provisions set forth in this article and as such would be excluded from levy limit requirements of proposition 2½.

provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition.

Submitted by the Board of Selectmen

RECOMMENDED that the Town vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition:

**AN ACT AUTHORIZING THE TOWN OF MILTON
TO ESTABLISH A SPECIAL PURPOSE STABILIZATION FUND**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1: Notwithstanding the provisions of any general or special law to the contrary, the town of Milton is authorized to establish and maintain a Special Purpose Stabilization Fund, for the purpose of funding future debt service obligations of certain town capital projects financed with debt issuance that would be exempt from the limitations imposed by Proposition 2½ (Exempt Debt).

SECTION 2: For any fiscal year during which the town's future principal and interest on Exempt Debt borrowing for capital projects with Exempt Debt is less than the principal and interest on the town's Fiscal Year 2016 Exempt Debt, the difference between such principal and interest and the town's Fiscal Year 2016 Exempt Debt principal and interest shall be deposited into said Special Purpose Stabilization Fund.

SECTION 3: For any fiscal year during which the town's future principal and interest on borrowing for capital projects with Exempt Debt exceeds the amount of the principal and interest on the town's Fiscal Year 2016 Exempt Debt, the difference between such future principal and interest and the principal and interest on the town's Fiscal Year 2016 Exempt Debt shall be paid from the proceeds of said Special Purpose Stabilization Fund.

SECTION 4: Money in the Special Purpose Stabilization Fund may be expended only for the purpose of stabilizing the cost to the taxpayers for the future replacement or substantial restoration and improvement of three town fire stations and the town Department of Public Works facilities, and only for projects approved by town meeting and for which the voters of the town have voted to exclude the principal and interest on debt service related to said projects from the limitations set forth in Proposition 2½.

SECTION 5: The balance in the Special Purpose Stabilization Fund shall not exceed two and one-half percent of the town's annual operating budget for the then current fiscal year.

SECTION 6: Funding of the Special Purpose Stabilization Fund would be suspended when the balance in said Fund is sufficient to cover any future payments of principal and interest on Exempt Debt that would exceed the Fiscal Year 2016 Exempt Debt principal and interest. The Special Purpose Stabilization Fund would be closed when the balance in said Fund is zero.

SECTION 7: This act shall take effect upon its passage.

COMMENT: The Town is facing major capital projects in the near future, prominently the need to repair and/or replace dilapidated and failing structures in both the Public Works and Fire Departments. To complete the needed work will require bonding in the tens of millions of dollars. This Article presents a methodology for raising funds ahead of borrowing, and allowing for the debt service of that borrowing to the Town to be less onerous.

Should this Article be approved by Town Meeting, succeed in its petition to the General Court, and pass as a Town ballot item, the total debt exclusion revenue would not exceed the existing exempt debt service figure for FY16 (\$2,548,899). In effect, this would not be a raise in taxes, but rather a leveling of total debt

exclusion revenue to that of FY16, the level of taxpayer revenue declining after a time following when no new debt is incurred. Any expenditure outlay from this Fund would need approval of Town Meeting, and would be for the purposes outlined to repair and/or replace specified facilities utilized by the Public Works and Fire Departments.

ARTICLE 38 To see what sum of money the Town will vote to appropriate for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve month period beginning July 1, 2014, in addition to the appropriation voted by the 2014 Annual Town Meeting under Article 33; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town appropriate the sum of \$713,315 for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve month period beginning July 1, 2014; and that to meet said appropriation the sum of \$713,315 be raised from funds certified by the Department of Revenue as free cash.

COMMENT: This article provides for a supplementary appropriation to the current fiscal year Reserve Fund. It was placed in the Warrant in case extra funds beyond the current set-aside of \$317,225 might be required for the demolition of the Town-owned property at Zero Central Avenue. Fortunately, this article is now available to funnel an appropriation through it to the Snow and Ice deficit upon a transfer request. Estimated savings of \$300,000 found in the Group Insurance budget for FY 16, \$294,457 previously destined for the Stabilization Fund and the balance of \$118,858 from available free cash make up this appropriation. As of March 12, the Snow and Ice deficit was \$1,055,000.

ARTICLE 39 To see what sum of money the Town will vote to appropriate for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve month period beginning July 1, 2015 and to apply from the Overlay Reserve such amounts as the Town shall determine to meet in whole or in part such appropriation; and to act on anything relating thereto.

RECOMMENDED that the Town appropriate the sum of \$200,000 for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve month period beginning July 1, 2015; and that to meet said appropriation the sum of \$200,000 is to be raised from the tax levy.

COMMENT: The Warrant Committee request for the Reserve Fund is \$650,000, the additional \$450,000 to cover demolition of Town-owned property if delayed to FY16.

ARTICLE 40 To see if the Town will vote to authorize the use of revolving funds previously established pursuant to votes of Town Meeting, and to determine: 1) the programs and purposes for which each such revolving fund may be expended; 2) the departmental receipts which shall be credited to each such revolving fund; 3) the board, department or officer authorized to expend money from each such revolving fund; and 4) a limit on the total amount which may be expended from each such revolving fund in the fiscal year which begins on July 1, 2015; and to act on anything relating thereto.

RECOMMENDED that the Town continue the revolving funds created under Chapter 44, Section 53E½ of the Massachusetts General Laws and established by votes of the Annual Town Meeting as indicated in the tabulation below:

Annual Town Meeting	Department	Purpose	Revenue Source	Limit
March 1994 Article 37	Board of Park Commissioners	Maintenance and repair of Town parks and recreational facilities	Fees received from the use of Town parks and recreational facilities	\$75,000
May 1996 Article 31	Board of Library Trustees	Purchasing new books and other related materials	Fines for overdue materials and from charges for lost or damaged materials, printer use fees and receipts from the sale of trash stickers	\$85,000
May 2001 Article 29	Board of Selectmen	Operation, repair, rental and maintenance of the Senior Center	Fees received from rental of the facilities at the Senior Center	\$25,000
May 2004 Article 28	Board of Health	Operation of health programs and for the purchase of additional vaccine for Town of Milton residents	Fees and charges received from the operation of influenza and pneumonia clinics, a year round immunization program, other health programs	\$20,000
May 2008 Article 30	Board of Library Trustees	Operation, repair, rental and maintenance of the library facilities	Fees and charges received from rental of library facilities	\$25,000

May 2009 Article 40	Cemetery Department	Purchasing, storing and installing grave liners and other related materials and equipment	Fees for providing and installing grave liners	\$60,000
May 2011 Article 32	Conservation Commission	Purchasing and installation of trees, shrubs and plants, cleaning of waterways and removal of invasive species and improving drainage	Fees charged for fines imposed for the violation of the Wetlands Protection Act and the Town of Milton Wetlands Bylaw.	\$15,000
January 2012 STM Article 5	Board of Selectmen	Building maintenance, repair and improvement	Revenue collected from rent or fees for occupancy or use of the former East Milton Library	\$6,000

COMMENT: All revolving funds are continued at the same level of permitted expenditures authorized last year with the exception of the Board of Health's revolving fund established in May 2004 for the operation of health programs and the purchase of vaccine. The Board of Health Trustees have requested, and the Warrant Committee recommends, an increase in the annual maximum expenditure from this fund from \$10,000 to \$20,000. The annual activity of the fund remains at \$12,000, but its balance is \$26,000. Without this change that balance could never be used; now it may be accessed.

ARTICLE 41 To see if the Town will vote to transfer care, custody, management and control from the Board of Selectmen for municipal dump purposes to the Board of Selectmen for general municipal purposes, of the former Landfill access road, located adjacent to the land shown on Town of Milton Assessors' Maps, Section I, Block 38D, as Lots 10A, 6, 7, 8 and 9; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town vote to transfer care, custody, management and control from the Board of Selectmen for municipal dump purposes to the Board of Selectmen for general municipal purposes, of the former Landfill access road, located adjacent to the land shown on Town of Milton Assessors' Maps, Section I, Block 38D, as Lots 10A, 6, 7, 8 and 9.

COMMENT: At the Special Town Meeting in October of 2014, Article 6 repurposed the parcel of land formerly the Town municipal dump from a strictly landfill designation to a purpose more beneficial to the Town at the discretion of the Board of Selectmen. The Article's language did not include the access road to the former dump; this Article addresses that oversight and will designate the access road as well to a purpose at the discretion of the Board of Selectmen.

ARTICLE 42 To see if the Town will vote to authorize the Board of Selectmen to file a petition with the General Court to enact legislation which would provide that in circumstances where a quorum of a public body is a simple majority of the members of that public body, the quorum shall be a simple majority of the members serving on that public body, rather than a simple majority of the number of members of that public body as constituted. In this context a public body is a multiple member board, commission, committee, or subcommittee within the executive or legislative branch of the Town of Milton, however created, appointed or otherwise constituted, established to serve a public purpose, but shall not include a multiple member board, commission, committee or subcommittee whose members are elected by registered voters of the Town; provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition; and to act on anything relating thereto.

Submitted by the Town Government Study Committee

RECOMMENDED that the Town vote to authorize the Board of Selectmen to file a petition with the General Court to enact legislation which would provide that in circumstances where a quorum of a public body is a simple majority of the members of that public body, the quorum shall be a simple majority of the members appointed to that public body, rather than a simple majority of the number of members of that public body as authorized. In this context a public body is a multiple member board, commission, committee, or subcommittee within the executive or legislative branch of the Town of Milton, however created, appointed or otherwise constituted, established to serve a public purpose, but shall not include a multiple member board, commission, committee or subcommittee whose members are elected by registered voters of the Town; provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition.

COMMENT: This article is presented to address periods when appointed committees only have less than a full complement due to vacancies. This article would enable these committees to continue to conduct business and operate smoothly on behalf of the citizens and town so long as there is a quorum of the appointed members present. This article would not have an effect on elected

boards. The Massachusetts Department of Revenue had recommended reducing the size of committees such as the Warrant Committee. The Town Government Study Committee disagrees; and after consultation with the Moderator and Warrant Committee Chair, believes that the Town continues to have a sufficient population of volunteers for committee appointments.

ARTICLE 43 To see if the Town will vote to authorize the Town Moderator to appoint a Town Bylaw Review Committee consisting of five (5) members to review the Town’s existing General Bylaws, with the exception of Chapter 10, known as the Zoning Bylaw, Chapter 13, known as the Personnel Administration Bylaw, Chapter 15, known as the Wetlands Bylaw, and Chapter 21, known as the Stormwater Management Bylaw, and to make recommendations, if any, to Town Meeting as to additions, deletions and changes to, and organization of, such Bylaws, such Committee to report annually in the Town’s Annual Report as to its activities and shall expire on the third anniversary of its first meeting, unless extended by vote of the Town Meeting; and to act on anything relating thereto.

Submitted by the Town Government Study Committee

RECOMMENDED that the Town vote to authorize the Town Moderator to appoint a Town Bylaw Review Committee consisting of five (5) members to review the Town’s existing General Bylaws, with the exception of Chapter 10, known as the Zoning Bylaw, Chapter 13, known as the Personnel Administration Bylaw, Chapter 15, known as the Wetlands Bylaw, and Chapter 21, known as the Stormwater Management Bylaw, and to make recommendations, if any, to Town Meeting as to additions, deletions and changes to, and organization of, such Bylaws, such Committee to report annually in the Town’s Annual Report as to its activities and shall expire on the third anniversary of its first meeting, unless extended by vote of the Town Meeting.

COMMENT: In 2013, at the Town’s request, the Local Services Division of the Massachusetts Department of Revenue (DOR) conducted a review of the financial management of the Town. One of the recommendations from that review was that the Town create a bylaw review committee to review existing bylaws; and to propose to Town Meeting additions, deletions and changes to the Town’s bylaws. Specifically, the report noted, “In their present form, Milton’s bylaws offer only limited information on the duties of town offices, appointing powers, the budget process, and policies. They also lack an index, or a list of locally adopted statutes and special acts, and include a tremendous amount of unnecessary jargon.” The Town Government Study Committee, in considering this DOR recommendation, decided to exempt four bylaws from review, because they are particularly detailed and complex; have a Board, Committee or Department which oversees them; and, in the case of the Zoning Bylaw, has recently been reviewed and indexed. The

Warrant Committee believes that this bylaw review is a good idea. The Town's current General Bylaws were adopted in 1934, with numerous amendments since then. Any bylaw revisions proposed by this Committee will have to come to Town Meeting for adoption. The Committee will have a three-year term, unless extended by Town Meeting.

ARTICLE 44 To see what sum of money the Town will appropriate to the Affordable Housing Trust; to determine how said appropriation shall be raised; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town appropriate the sum of \$5,000 for the Affordable Housing Trust and that the sum of \$5,000 be raised from funds certified by the Department of Revenue as free cash.

COMMENT: A robust Affordable Housing Trust Fund is an essential tool for creating a healthy mix of housing stock. A local housing trust allows municipalities to collect funds for the purposes of providing financial support for the construction and preservation of affordable homes. The establishment of such a fund signals a community's desire to address diverse housing needs. Identifying funding sources will be critical to our success. There are various avenues available to build capital in an Affordable Housing Trust fund, including, but not limited to: negotiated developer fees, inclusionary zoning payments, Community Preservation Act funds, the town's General Fund and private donations. This year the Warrant Committee is recommending a modest donation from the town's General Fund to get our fundraising efforts underway. We encourage the town to be creative in seeking alternative fund sources to address our community's growing housing needs.

ARTICLE 45 To see if the Town will vote to accept the provisions of Chapter 44, Section 53F½ of the Massachusetts General Laws which would authorize the Town to establish a separate account classified as the Ulin Rink Operations Enterprise Fund, provided that such acceptance shall be effective on July 1, 2015; and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town vote to accept the provisions of Chapter 44, Section 53F½ of the Massachusetts General Laws which would authorize the Town to establish a separate account classified as the Ulin Rink Operations Enterprise Fund, provided that such acceptance shall be effective on July 1, 2015.

COMMENT: The Town is negotiating for a long-term lease of the Ulin Rink on Unquity Road from the Department of Conservation and Recreation. The current lease will expire on April 30, 2016. In the event that the Town secures the lease for the rink, an Enterprise Fund would give the Town the fiscal vehicle for management and insulate the taxpayer from any financial exposure.

ARTICLE 46 To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, provided that the General court may reasonably vary the form and substance of the requested legislation within the scope of the general objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF MILTON TO
ISSUE AN ADDITIONAL LICENSE FOR THE SALE OF
ALL ALCOHOLIC BEVERAGES TO BE DRUNK ON THE
PREMISES OF A CERTAIN RESTAURANT**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of same, as follows:

SECTION 1. Notwithstanding the provisions of sections 11 and 17 of chapter 138 of the General Laws, the licensing authority of the Town of Milton may grant an additional license for the sale of all alcoholic beverages to be drunk on the premises of a restaurant known as The Plate at Milton Market Place located on the second floor of 10 Bassett Street, and owned by Lombardi Enterprises, LLC or its successor in interest, provided that any successor in interest shall be subject to approval by the Milton Board of Selectmen and the Alcoholic Beverages Control Commission; provided however, that an application to transfer the license to a successor in interest shall be granted and approved according to the standard for a new license; and provided further that all procedures set forth under section 15A of chapter 138 shall be applicable thereto. The license shall be subject to all of said chapter 138, except said section 17. The licensing authority shall not approve the transfer of the license to any other location.

SECTION 2. This act shall take effect upon its passage.

and to act on anything relating thereto.

Submitted by the Board of Selectmen

RECOMMENDED that the Town vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF MILTON TO
ISSUE AN ADDITIONAL LICENSE FOR THE SALE OF
ALL ALCOHOLIC BEVERAGES TO BE DRUNK ON THE
PREMISES OF A CERTAIN RESTAURANT**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of same, as follows:

SECTION 1. Notwithstanding the provisions of sections 11 and 17 of chapter 138 of the General Laws, the licensing authority of the Town of Milton may grant an additional license for the sale of all alcoholic beverages to be drunk on the premises of a restaurant known as “The Plate” at Milton Market Place located on the second floor of 10 Bassett Street, and owned by Lombardi Enterprises, LLC or its successor in interest, provided that any successor in interest shall be subject to approval by the Milton Board of Selectmen and the Alcoholic Beverages Control Commission; provided however, that an application to transfer the license to a successor in interest shall be granted and approved according to the standard for a new license; and provided further that all procedures set forth under section 15A of chapter 138 shall be applicable thereto. The license shall be subject to all of said chapter 138, except said section 17. The licensing authority shall not approve the transfer of the license to any other location.

SECTION 2. This act shall take effect upon its passage.

COMMENT: Under this article, the Board of Selectmen seeks Town Meeting’s approval to petition the State Legislature for authorization to issue a full liquor license for “The Plate” at Milton Marketplace located on the second floor at 10 Bassett Street. Town Meeting’s approval of this article will not result in the issuance of the license; rather it will authorize the Board of Selectmen to request the Legislature’s approval to issue such a license for 10 Bassett Street. If the Legislature approves the petition, the applicant, Lombardi Enterprises LLC, would be required to apply to the Board of Selectmen for the license. The Board of Selectmen must conduct a public hearing in the course of acting on such an application.

ARTICLE 47 To see if the Town will vote to declare a moratorium immediately on allowing neon and L.E.D. (light-emitting diodes) signs and similar illuminated signage, all other prohibited signage, and cloth advertising banners while a five-member committee, appointed by the Town Moderator, conducts a thorough study and review of the commercial signage bylaws appropriate for historic Milton and an examination of the legality of current signage.

This moratorium shall not in any way affect municipal signs and shall terminate after the committee concludes its study and recommendations for an updated sign bylaw are approved by the Town.

(This committee shall publicize its meetings and examine all issues regarding commercial signs including, but not limited to, the possibility of illegal signs existing at some locations, prohibiting additional new neon or LED signs, enforcement by fines or other penalties for current sign violations, the sign by-laws of similar towns-such as Hingham, Norwell, Wellesley, Winchester, the appropriate size, lettering, coloring of new signs, reduced time limits on banner signs, public notice of applications for waivers from sign by-law and the proper board for exemption, as well as any additional issue this committee determines should be reviewed).

Amy Lenane	99 Grafton Avenue
Michael L. Lenane	99 Grafton Avenue
Michael M. Lenane	243 Thacher Street
Barbara Lenane	243 Thacher Street
Kevin Lenane	36 Chesterfield Road
Brian McGuire	94 Grafton Avenue
Liz McGuire Tanquasso	94 Grafton Avenue
Courtney McGuire	94 Grafton Avenue
Jennifer Brennan Smith	90 Grafton Avenue
Bill Barrett	86 Grafton Avenue

RECOMMENDED that the Town refer the subject matter of this article to the Board of Selectmen for further study, submitting a new article to, or reporting thereon, at the 2015 Fall Town Meeting.

COMMENT: The Warrant Committee sympathizes with the frustrations expressed by many Town residents in the regulation process for signs, especially regarding signs in commercial zoning districts. However, at this point the wording of this Article could lead to conflicts with existing by-laws and other legal statutes, thereby rendering the Article inert and ineffective. Sending it to the Board of Selectmen will hopefully allow the spirit of the Article to remain but in a form that would be acceptable to Town Meeting, and would conform to existing by-laws and legal mandates of the Commonwealth of Massachusetts.

Given the level of concern expressed by Town residents, the Warrant Committee believes that the process of sign regulation needs to be examined, and possibly given an overhaul, to yield results that better reflect what the residents of Milton want. Under the language of the Article, the Board of Selectmen is directed to present a report at the Special Town Meeting in October on the status of drafting said article. The Warrant Committee also strongly urges the Board of Selectmen, if possible, to instead have an article ready by the Special Town Meeting that addresses these issues, with a focus concerning lit and back-lit signs, in a substantive and comprehensive fashion.

ARTICLE 48 To see if the town will vote to amend Section 10 of the General Bylaws, known as the Zoning Bylaws, by adding the following subsection _____ to Section III: _____

CONDOMINIUM PLANNED UNIT DEVELOPMENT

The Planning Board may grant a Special Permit for a Condominium Planned Unit Development (“Condominium Development”) upon satisfaction of all requirements specified in this Subsection and upon such other requirements, terms and conditions deemed necessary or appropriate by the Planning Board

1. Purpose

The purpose of this Subsection is to encourage diverse housing design in order to address one or more of the following concerns: historic preservation, protection of environmental features, preservation of areas of scenic beauty including scenic views from the street, a neighborhood’s unique character and history, significant difficulties of site access, and maintaining the Town’s percentage of affordable housing units. As used in this Subsection the word “lot” shall be deemed to include a combination of adjacent lots in one ownership.

2. Uses

Multi-unit residential use and the development of attractive open space that addresses one or more of the concerns described in Section 1. shall be permitted by a special permit for Condominium Development. Such residential use may be authorized for ownership of housing units. The number of units allowed shall not exceed four units per acre. If the site for the condominium development has more than one of the following characteristics an additional density bonus of one unit per acre may be allowed by the Planning Board, upon a showing that the increased density will facilitate a design that benefits the neighborhood and the Town:

- a) Distinctive scenic and/or historic features including a “scenic vista”, frontage on a scenic way that will be preserved by the proposed condominium development design; or proximity to public land with a trail open to public use with view of the development site, to protect the natural setting of the trail on public land;

- b) Historic structures that will be preserved as part of the development;
- c) A location adjacent to higher density housing than allowed in the residential zoning district by right;
- d) significant difficulties of access;
- e) Unusual topography suited to housing clusters rather than single family lots;
- f) Sensitive environmental features such as wetlands, streams or vegetation
- g) A design incorporating distinctive neighborhood characteristics.

An application for a Townhouse Development shall include a plan meeting the requirements for a site plan specified in Section VIII.D.2 and such other requirements as may be specified by the Planning Board, including statements of how the development addresses the objectives in Section 1. and how the development will impact the Town and the neighborhood. The site plan may be contained in one or more plans prepared in a form suitable for recording by a Registered Professional Engineer or a Registered Land Surveyor, and in accompanying text and material.

3. Special Permit Application

An application for a Town House Development special permit shall include the following plans (which plans may be combined) and other materials as may be required by the Planning Board:

- a) An existing conditions plan, including topographical plan with two-foot contours;
- b) A proposed conditions plan;
- c) A Wetlands Delineation Plan (if applicable);
- d) A Parking Plan;
- e) A Utility Plan, showing water, sewer, gas, electric, telephone and cable and drainage structures;
- f) If sewage treatment is to be provided on site, a sewage treatment plan;
- g) A Storm Water plan and drainage calculations;
- h) Site plans depicting building and accessory structures, roadways, sidewalks, street lighting, and parking and guest parking areas. The plans shall include detailed elevations of buildings with dimensions and square footage and exterior elevations;

- i) A Landscape and Hardscape Plan, including plans depicting the preservation of historic walls and historic structures, and other significant features of the site, including but not limited to walls, fences, significant landscape features and vegetation; and
- j) A Lighting Plan showing all exterior lighting.

4. Buildings and Setbacks

A Townhouse Development may contain the following buildings and shall have the following setback and site requirements:

- a) A Town House Development may be developed to a density of four (4) units per acre and may be developed in a combination of buildings containing up to 3 units each, providing that each unit contains no more than 3 bedrooms.
- b) The primary faces of buildings shall be set back from any roadway at least 60 feet, from side yard lot lines at least 35 feet and from rear lot lines by at least 30 feet and shall be adequately buffered from neighboring residential properties with appropriate fencing, vegetation and landscape features. The fencing, vegetation and landscaped features shall be installed in accordance with a landscape plan and shall be maintained in good condition.
- c) Buildings shall be limited to the existing limitation of 2 ½ stories or 35 feet, provided that any existing building can be restored to its existing height.
- d) Buildings located proximate to a public way shall be situated in such a way as to present a front door appearance to the roadway unless such a design defeats the purpose of preserving a significant streetscape or view from the street or from a trail on public land.
- e) Building materials shall be of high quality and traditional materials such as stucco, brick, wood shingles and clapboard shall be favored, in traditional colors, unless there is a sound basis for different treatment.
- f) Lighting, including lighting installed for prevention of theft, shall be dark sky compliant and reasonably sited so as to prevent light overspill onto adjacent properties.
- g) Retaining walls, if necessary, shall be constructed of stone and masonry and be limited to no greater than 4 feet in height.

At least 30% of a lot used for a Townhouse Development shall be used for open space. Open space shall be designed as an integral part of the Townhouse Development and shall enhance the development and the area in which it is located.

Open Space shall not include paved streets, sidewalks and parking areas, but may include sidewalks and other walkways that lead to and from open space and other amenities.

5. Street Design

A Townhouse Development shall have safe, attractive and convenient access to and egress from a public way with adequate capacity for all anticipated traffic, and which shall be suitable for access by police, fire and ambulatory services. Pedestrian walkways shall be designed to give pedestrians safe, attractive and convenient access to and from parking areas and other amenities on the site.

6. Parking

There shall be a minimum of 1.5 parking spaces for each unit located on the site, which may be provided within garages located within the buildings. There shall, in addition, be 0.2 spaces for guest and public parking, which shall be provided in pods of not more than 3 spaces per pod and which shall be interspersed throughout the site in such locations as may be determined to be adequate by the Planning Board considering all relevant circumstances. Any such exterior parking areas shall be designed, insofar as possible, to be compatible with the features of the surrounding land and shall be landscaped with trees, shrubs, flowers and other features.

7. Restrictions on Rental

In a Townhouse Development, units shall be developed as condominiums and each unit shall be separately owned and occupied, provided that the owner of one unit who occupies such a unit may own one or more units which may be occupied by family members and/or caregivers. Individual units may be rented for occupancy by unrelated tenants for terms of not less than 18 months and not more than 10% of all units may be rented at one time.

8. Affordable Housing

In a Townhouse Development, 10% of all units shall be perpetually reserved for households of low or moderate income up to 80% of area median income ("affordable units") so as to qualify for inclusion in the state's Subsidized Housing Inventory or successor inventory of such affordable units, except that in a Townhouse Development of fewer than 8 units, a contribution to the Town's Affordable Housing Trust of a payment comparable to ten percent of the profit calculated as development costs minus sales, determined upon submission of a final cost/revenue calculation by a certified public account to the Town, when the project is fully built out.

If the Planning Board determines it is more advantageous for the Town to accept a payment to the Town's Affordable Housing Trust, instead of units constructed, for a larger development, the calculation of the payment shall be based upon the diminished return on a development estimated by the developer, if he were to include the required return of affordable units in his development.

9. Notice and Procedure for Decision

The notice and procedural requirements set out in Section IX.B and C and the standard to be used in rendering a decision set out in Section IX.C shall be applied to special permits for Townhouse Developments under this Section. The Planning Board may grant a special permit for Townhouse Development where it finds compliance with the purpose of this Subsection and with the foregoing standards and requirements and finds that the Development will not cause any substantial detriment to the neighborhood or to the intent of the bylaw. A special permit may be made subject to such terms and conditions as the Planning board may find necessary or appropriate.

10. Recording of Decision

The Special Permit issued by the Planning Board shall be recorded with the Registry of Deeds by the Applicant at the Applicant's expense within thirty days after the Town Clerk has certified that the time for appealing the special permit has expired. A copy of the recorded document with the recording information shall be provided to the Town Planner promptly after recording.

Presented for consideration by the undersigned citizens of the Town:

Lisa Kane-Hamilton	590 Harland Street
Gerald Roche	1067 Brush Hill Road
Taber Keally	674 Brush Hill Road
Barbara Mullen	56 Brae Burn Road
Jane M. Tully	10 Big Blue Drive
Paul G. Hurley	1153 Brook Road
Elaine Hurley	1153 Brook Road
Diane Beliveau	22 Capen Street
Andrew Beliveau	22 Capen Street
Ira Gerstein	26 Capen Street

The Warrant Committee had no recommendation at the time of printing.

COMMENT: Since the Planning Board is not holding its public hearing on this Article until March 25, the Warrant Committee will not hear any opinion on this Article by the Planning Board and will not be able to deliberate on this Article until after the Warrant has gone to print. The Warrant Committee has no recommendation at this time.

TABLE 1
FULL-TIME AND PERMANENT PART-TIME POSITIONS

	FY 2006		FY2013*		FY2014*		FY2015*		PROJECTED FY2016*	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Acct. & Retirement	1	0	1	0	1	0	1	0	1	0
Animal Control	1	0	1	0	1	0	1	0	1	0
Assessors	3	0	3	0	3	0	3	0	3	0
Board of Appeals	0	1	0	0	0	0	0	0	0	0
Cemetery	9	1	9	1	9	1	9	1	9	1
Central Business Office	6	0	5	0	5	0	5	0	4	0
Conservation	0	0	0	0	0	0	0	0	0	0
Consolidated Facilities	0	0	7	0	7	0	8	0	10**	0
Council on Aging	2	2	2	2	2	2	2	2	3	2
Fire	57	1	58	0	58	0	58	0	59	0
Health	1	3	1	3	1	3	1	3	1	3
Information Technology	0	0	2	0	2	0	2	0	2	0
Inspectional Services	3	4	4	2	4	3	4	3	4	3
Library	10	9	11	7	12	6	12	6	12	7
Park	4	1	4	1	5	1	6	1	6	1
Personnel	0	1	0	1	0	1	0	1	0	1
Planning	0	0	0	1	0	1	0	1	0	1
Police	60	25	59	23	59	23	59	23	61	23
Public Works	39	0	36	0	36	0	36	0	37	0
Selectmen	4	1	3	1	3	1	4	1	4	1
Town Administrator	1	0	1	0	1	0	1	0	1	0
T.O.B. & Library Building	0	0	0	0	0	0	0	0	0	0

Town Clerk	3	0	3	0	3	0	3	0	3	0
Treasurers/Collector	4	1	4	1	4	1	4	1	4	1
Veterans' Agent	0	1	0	1	0	1	0	1	0	1
Wire	0	0	0	0	0	0	0	0	0	0
Youth	0	0	0	0	0	0	0	0	0	0
Total:	208	51	214	44	216	44	219	44	225	45
Grand Total:	259	258	260	263	270					

*Not all positions listed were funded.

**Two positions were transferred from the School Department to Consolidated Facilities.

TABLE 2
MILTON PUBLIC SCHOOLS
PROFESSIONAL PERSONNEL REPORT
by FTE

Source	Category	2011-2012	2012-2013	2013-2014	2014-2015
EPIMS Oct 1	Administrators	28.80	29.20	29.60	28.10 (1)
EPIMS Oct 1	Instructional Staff	272.86	274.20	272.40	283.06 (1)
EPIMS Oct 1	Instructional Support Staff	9.80	9.60	10.23	7.31 (1)
EPIMS Oct 1	Instructional Support — Special Education Staff	9.00	10.50	10.50	10.75
EPIMS Oct 1	Paraprofessional Staff	68.70	65.70	64.75	73.48
EPIMS Oct 1	Special Education Related Staff	13.60	14.40	13.60	13.10
EPIMS Oct 1	Medical/Health Services	5.90	5.90	5.90	5.90
EPIMS Oct 1	Office/Clerical/Administrative Support	20.70	21.70	21.70	22.20
Payroll	Unit C Lunch/Recess Aides	6.00	5.20	5.20	5.63
Payroll	Facilities	29.00	27.00	27.00	25.00
Payroll	Cafeteria	17.60	18.30	19.39	21.77
	TOTAL	481.96	481.70	480.27	496.30

This table format was introduced in the Spring 2011 ATM Warrant and uses the EPIMS (Education Personnel Information Management System) data that the Department of Elementary and Secondary Education requires every school system to provide semiannually. The October 1 filings are for the then-current academic year. All numbers are full-time equivalent positions. (1) Administrators and Instructional Support Staff were recoded in FY 15 to reflect their teaching responsibilities. As a result, their FTEs are now split between these categories and Instructional Staff.

**TABLE 3
RESERVE FUND TRANSFERS
FOR THE YEAR ENDED JUNE 30, 2014**

DATE	DEPARTMENT	DESCRIPTION	AMOUNT TRANSFERRED	BALANCE
7/1/13	Article 39	APPROPRIATED MAY 2013 TOWN MEETING	\$ 250,000	
	Total Appropriated		\$ 250,000	250,000
11/18/13	Election & Registration	Printing & postage 8/13/13 and 9/10/13 Elections	\$ 7,530	242,470
11/18/13	Town Clerk	Accuvote programming 8/13/13 and 9/10/13 Elections	\$ 1,073	241,397
3/5/14	Planning Board	Advertising Zoning By-law amendments	\$ 520	240,877
4/24/14	Health Department	Advertising of open positions	\$ 505	240,372
6/19/14	Town Reports	Printing of May 2014 ATM Warrant	\$ 2,990	237,382
6/20/14	Fire Department	Replacement of radio systems repeater	\$ 16,078	221,304
6/20/14	Treasurer/Collector	Postage and forms	\$ 5,900	215,404
6/20/14	Police Department	Replacement of totaled cruiser in excess of \$20,000	\$ 8,500	206,904
6/20/14	DPW	Snow & Ice	\$ 134,226	72,678
6/30/14	Law	Legal bills	\$ 22,188	50,490
	Total Transferred Out		\$ 199,510	
	Available Balance			\$ 50,490

**TABLE 4
COMPARATIVE TAX RATE
AND TAX LEVY FOR TEN YEARS**

Year	Total	Amount to be Raised	Actual Tax Levy Tax Rate
2004-05	\$69,300,248	\$43,939,857	10.54 Residential 21.19 Commercial
2005-06	\$75,968,787	\$47,646,038	10.15 Residential 19.83 Commercial
2006-07	\$80,251,632	\$51,316,862	10.84 Residential 20.34 Commercial
2007-08	\$81,898,153	\$52,234,887	10.95 Residential 18.96 Commercial
2008-09	\$83,694,061	\$53,815,744	11.74 Residential 17.95 Commercial
2009-10	\$86,785,708	\$60,119,479	13.35 Residential 20.44 Commercial
2010-11	\$88,343,671	\$61,801,659	14.07 Residential 21.56 Commercial
2011-12	\$91,600,313	\$63,530,336	14.35 Residential 21.99 Commercial
2012-13	\$93,844,387	\$64,964,377	14.70 Residential 22.54 Commercial
2013-14	\$98,420,473	\$67,156,777	14.99 Residential 22.97 Commercial
2014-15	\$99,939,078	\$68,134,681	13.94 Residential 22.40 Commercial

TABLE 5
INTEREST AND MATURING DEBT-FISCAL YEAR 2016
JULY 1, 2015 - JUNE 30, 2016

	Rate	Outstanding	Principal	Interest	Total
2005 School Bldg Project (\$10,000,000)	2.00%	\$ 4,780,000	\$ 535,000	\$ 104,894	\$ 639,894
2007 Multi-Purpose (\$163,000)	4.25%	\$ 72,000	\$ 11,000	\$ 3,269	\$ 14,269
2007 Multi-Purpose (\$2,028,000)	4.25%	\$ 968,000	\$ 109,000	\$ 43,456	\$ 152,456
2007 MSBA Low Interest Loan (\$6,787,577)	2.00%	\$ 4,072,546	\$ 339,378	\$ 88,238	\$ 427,616
2009 Multi-Purpose (\$11,879,455)	3.96%	\$ 7,499,000	\$ 624,000	\$ 328,987	\$ 952,987
2009 Multi-Purpose (\$540,000)	3.96%	\$ 316,000	\$ 31,000	\$ 14,006	\$ 45,006
2012 Multi-Purpose Series A (\$4,066,566)	2.23%	\$ 3,155,000	\$ 225,000	\$ 73,365	\$ 298,365
2012 Medical Expenses Series B (\$1,936,100)	3.21%	\$ 1,450,000	\$ 120,000	\$ 48,153	\$ 168,153
2013 Multi-Purpose (\$5,075,000)	2.06%	\$ 4,145,000	\$ 467,000	\$ 47,132	\$ 514,132
2013 Multi-Purpose (\$701,000)	2.06%	\$ 478,000	\$ 84,000	\$ 92,828	\$ 176,828
2014 Multi-Purpose (\$4,403,182)	2.14%	\$ 3,463,000	\$ 463,000	\$ 152,988	\$ 615,988
Short Term Interest				\$ 27,000	\$ 27,000
		\$ 30,398,546	\$ 3,008,378	\$ 1,024,316	\$ 4,032,694

**TABLE 6
ENCUMBERED FUNDS
FOR THE YEAR ENDED JUNE 30, 2014**

GENERAL GOVERNMENT:	<u>AMOUNT</u>
General Insurance	\$ 250,000
Town Clerk	\$ 5,173
Council on Aging	\$ 2,901
Planning Board	\$ 16,078
Central Business Office	\$ 103
Police	\$ 58
Fire	\$ 7,133
Cemetery	\$ 9,630
Consolidated Facilities	\$ 4,137
DPW General	\$ 375,400
DPW Vehicle Maintenance	\$ 7,227
DPW Landfill Monitoring	\$ 7,640
Schools	\$ 110,190
TOTAL GENERAL GOVERNMENT	<u>\$ 795,670</u>
Sewer Fund	\$ 523,667
Water Fund	\$ 343,459
TOTAL ENCUMBERED FUNDS	<u><u>\$ 1,662,796</u></u>

TABLE 7
DEPARTMENT OF PUBLIC WORKS
FOR THE YEARS 2014 - 2016

	ACTUAL FY 2014	APPROPRIATED FY2015	RECOMM. FY2016
Department of Public Works - General			
Salaries & Wages	944,456	842,731	696,809
One Time Funding	20,000	43,870	0
Buildings / Grounds	3,692	3,600	10,000
Other Equipment	6,106	5,100	9,000
Equipment Rental	-	5,150	5,000
Water/Sewer Utility	7,198	8,100	10,000
Electric Utility	31,627	32,000	40,000
Heat Utility	37,346	35,000	40,000
Telephone Utility	21,866	29,000	34,000
Fuel / Oil	11,294	8,100	12,000
Street Lights Electricity	140,040	150,000	150,000
Training / Dues / Memberships	2,171	2,500	2,500
Professional Services	10,173	17,800	18,000
Office Supplies	3,255	4,000	4,000
Construction Supplies	31,215	24,380	32,000
Other Contracts	56,642	74,150	70,000
Postage	66	150	150
Printing	-	400	400
Cleaning Contract	-	0	0
Payments to Contractors	74,533	281,804	200,000
Uniforms/Clothing/Shoe Allowance	11,281	17,500	16,900
Advertising	671	1,000	1,000

Street Lights / Fire Alarm Supplies	85,444	45,000	100,000
Lease Purchase Payment	57,096	57,500	0
Signs / Traffic Paint	8,828	35,500	54,500
Snow & Ice	449,015	150,000	150,000
Traffic Commission signs	-	0	0
Forestry	-	45,200	50,000
Capital Outlay Trees	-	0	0
Misc. Expense	1,383	9,791	4,800
Subtotal Department of Public Works - General	2,015,398	1,929,326	1,711,059

Department of Public Works - Vehicle Maintenance

Salaries & Wages	148,479	184,761	194,584
Capital Equipment	-	0	0
Buildings / Grounds	1,650	4,100	5,000
Equipment Maintenance	60,600	81,000	100,000
Water/Sewer Utility	463	270	500
Electric Utility	9,894	9,800	12,000
Heat Utility	5,947	4,500	6,500
Telephone Utility	396	400	400
Fuel / Oil	127,699	96,000	113,700
Professional Services	1,604	2,000	6,500
Supplies	67,130	85,630	80,000
Other Equipment	6,489	15,000	15,000
Uniforms/Clothing/Shoe Allowance	-	0	0
Misc. Expenses	-	0	4,600
Subtotal Department of Public Works - Vehicle Maintenance	430,351	483,461	538,784

Department of Public Works - Solid Waste

Salaries & Wages	52,017	50,761	54,217
Capital Equipment	-	0	0
Collection of Refuse Payments to Contractor	545,057	558,500	482,304
Refuse Disposal	369,192	395,000	400,000
Collection of Curbside Recycling	544,187	578,500	525,788
Single-Stream Processing Fee	18,347	30,000	60,000
Professional Services	11,926	10,610	20,000
Collection of Yard Waste (Moved to Stormwater in FY16)	205,000	207,500	MOVED TO STORMWATER IN FY16
Disposal of Yard Waste (Moved to Stormwater in FY16)	12,232	45,000	MOVED TO STORMWATER IN FY16
Other Recycling and Disposal	37,446	30,000	11,735
Landfill Monitoring	16,000	18,000	20,000
Household Hazardous Waste (Moved to Stormwater in FY16)	10,000	12,000	MOVED TO STORMWATER IN FY16
Uniforms/Clothing/Shoe Allowance	-	0	MOVED TO STORMWATER IN FY16

Subtotal Department of Public Works - Solid Waste **1,821,404** **1,935,871** **1,574,044**

Department of Public Works - Stormwater

Salaries & Wages	-	-	187,581
Buildings / Grounds	-	-	17,000
Other Equipment	-	-	6,500
Equipment Rental	-	-	1,375
Telephone Utility	-	-	500
Fuel / Oil	-	-	3,500
Professional Services	-	-	7,000
Construction Supplies	-	-	34,000
Postage	-	-	3,200
Printing	-	-	3,200
Payments to Contractors	-	-	34,000
Advertising	-	-	350
Misc. Expense	-	-	675
Collection of Yard Waste	-	-	132,405
Disposal of Yard Waste	-	-	66,540
	-	-	0
	-	-	0
Household Hazardous Waste	-	-	12,000
	-	0	0
Subtotal Department of Public Works - Stormwater	0	0	509,826

GRAND TOTAL

DEPARTMENT OF PUBLIC WORKS	4,267,153	4,348,658	4,333,713
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TABLE 8
GENERAL FUND
SOLID WASTE OPERATIONS
FOR THE FISCAL YEARS 2014 - 2016

	ACTUAL APPROPRIATED FY 2014	FY 2015	RECOMM. FY 2016	ARTICLE REFERENCE FY 2016
REVENUE:				
Trash Sticker User Fee Revenue	\$ 844,760	\$ 880,000	\$ 880,000	
Tax Levy Support	\$ 976,644	\$ 1,055,871	\$ 904,989	
Landfill Escrow Account	\$ -	\$ -	\$ -	
Total Revenue & Surplus	\$ 1,821,404	\$ 1,935,871	\$ 1,784,989	
COSTS:				
Solid Waste Direct Costs				
Trash				
Solid Waste Operations	\$ 63,943	\$ 61,371	\$ 70,365	18
Capital Equipment	\$ -	\$ -	\$ -	18
Collection of Refuse	\$ 545,057	\$ 558,500	\$ 482,304	18
Refuse Disposal	\$ 369,192	\$ 395,000	\$ 400,000	18
Landfill Monitoring	\$ 16,000	\$ 18,000	\$ 20,000	18
Subtotal Trash Cost	\$ 994,192	\$ 1,032,871	\$ 972,669	

**TABLE 9
SCHOOL APPROPRIATION**

PROGRAM AREA	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Appropriation	FY16 Requested	\$ Change FY15 to FY16	% Change FY15 to FY16
Policy and Administration							
Salaries	\$ 791,202	\$ 829,827	\$ 923,233	\$ 992,000	\$ 1,017,050	\$ 25,050	2.53%
Expenses	\$ 184,433	\$ 239,702	\$ 252,544	\$ 267,300	\$ 246,050	\$ (21,250)	-7.95%
Total	\$ 975,635	\$ 1,069,529	\$ 1,175,777	\$ 1,259,300	\$ 1,263,100	\$ 3,800	0.30%
Instructional Leadership							
Salaries	\$ 2,131,204	\$ 2,237,688	\$ 2,572,461	\$ 2,857,125	\$ 2,910,400	\$ 53,275	1.86%
Expenses	\$ 91,107	\$ 63,162	\$ 92,537	\$ 64,500	\$ 61,000	\$ (3,500)	-5.43%
Total	\$ 2,222,311	\$ 2,300,850	\$ 2,664,998	\$ 2,921,625	\$ 2,971,400	\$ 49,775	1.70%
Instruction							
Salaries	\$ 16,392,546	\$ 16,748,443	\$ 17,263,715	\$ 18,279,200	\$ 19,337,000	\$ 1,057,800	5.79%
Expenses	\$ 443,148	\$ 367,739	\$ 662,435	\$ 684,365	\$ 693,200	\$ 8,835	1.29%
Total	\$ 16,835,694	\$ 17,116,182	\$ 17,926,150	\$ 18,963,565	\$ 20,030,200	\$ 1,066,635	5.62%
Instructional Services							
Salaries	\$ 2,251,580	\$ 2,166,805	\$ 2,457,618	\$ 2,395,700	\$ 2,482,200	\$ 86,500	3.61%
Expenses	\$ 338,969	\$ 433,640	\$ 527,849	\$ 534,000	\$ 552,000	\$ 18,000	3.37%
Total	\$ 2,590,549	\$ 2,600,445	\$ 2,985,467	\$ 2,929,700	\$ 3,034,200	\$ 104,500	3.57%

SPED

Salaries	\$ 5,040,944	\$ 5,831,969	\$ 5,487,336	\$ 5,787,700	\$ 6,267,400	\$ 479,700	8.29%
Expenses	\$ 3,223,630	\$ 3,518,073	\$ 3,792,185	\$ 4,174,000	\$ 4,161,000	\$ (13,000)	-0.31%
Total	\$ 8,264,574	\$ 9,350,042	\$ 9,279,521	\$ 9,961,700	\$ 10,428,400	\$ 466,700	4.68%

Technology

Salaries	\$ 272,409	\$ 320,907	\$ 318,768	\$ 261,000	\$ 272,200	\$ 11,200	4.29%
Expenses	\$ 164,264	\$ 158,891	\$ 209,470	\$ 249,000	\$ 260,000	\$ 11,000	4.42%
Total	\$ 436,673	\$ 479,798	\$ 528,238	\$ 510,000	\$ 532,200	\$ 22,200	4.35%

Facilities

Salaries	\$ 1,160,724	\$ 1,372,313	\$ 1,426,999	\$ 1,483,000	\$ 1,406,000	\$ (77,000)	-5.19%
Expenses	\$ 1,389,282	\$ 1,123,185	\$ 1,585,632	\$ 1,329,000	\$ 1,429,000	\$ 100,000	7.52%
Total	\$ 2,550,006	\$ 2,495,498	\$ 3,012,631	\$ 2,812,000	\$ 2,835,000	\$ 23,000	0.82%

All Departments

Salaries	\$ 28,040,609	\$ 29,507,952	\$ 30,450,130	\$ 32,055,725	\$ 33,692,250	\$ 1,636,525	5.11%
Expenses	\$ 5,834,833	\$ 5,904,392	\$ 7,122,652	\$ 7,302,165	\$ 7,402,250	\$ 100,085	1.37%
TOTAL	\$ 33,875,442	\$ 35,412,344	\$ 37,572,782	\$ 39,357,890	\$ 41,094,500	\$ 1,736,610	4.41%

TABLE 10
COMPARISON OF
REQUESTED AND RECOMMENDED EXPENDITURES

ARTICLE NO.		FY 16 REQUESTED	FY 16 RECOMMENDED	DOLLAR DIFFERENCE
8,11	Personnel (Chapter 13) / Collective Bargaining	420,598	420,598	0
6	Capital Items	1,659,780	1,473,000	(186,780)
7	Audit	66,200	66,200	0
9	EMPLOYEE BENEFITS			
	Contributory Retirement	5,257,278	5,257,278	0
	Group Health Insurance	10,884,759	10,534,759	(350,000)
	TOTAL EMPLOYEE BENEFITS	16,142,037	15,792,037	(350,000)
10	Employee Security	100,000	100,000	0
12	PUBLIC SAFETY			
	Fire	5,086,371	4,876,557	(209,814)
	Inspectional Services	426,273	424,173	(2,100)
	MEMA	10,615	10,615	0
	Police	6,957,511	6,839,656	(117,855)
	TOTAL PUBLIC SAFETY	12,480,770	12,151,001	(329,769)

14

GENERAL GOVERNMENT**Board of Selectmen**

Central Business Office	305,192	304,692	(500)
Election & Registration	55,100	55,100	0
General Insurance	1,009,932	950,703	(59,229)
Law	289,000	261,000	(28,000)
Information Technology	462,303	461,803	(500)
Annual Reports/Bylaws	6,300	6,300	0
Selectmen	520,285	519,685	(600)
Veterans' Benefits	141,780	141,780	0
Total Board of Selectmen	2,789,892	2,701,063	(88,829)

Other General Government

Board of Assessors	359,302	358,802	(500)
Town Clerk	265,368	264,868	(500)
Treasurer	388,020	380,490	(7,530)
Total Other General Government	1,012,690	1,004,160	(8,530)
TOTAL GENERAL GOVERNMENT	3,802,582	3,705,223	(97,359)

17

BOARDS & COMMITTEES

Conservation Commission	3,000	2,500	(500)
Council on Aging	256,300	255,800	(500)
Historical Commission	2,240	2,240	0
Personnel Board	48,745	48,745	0
Planning Board	49,379	30,768	(18,611)

Warrant Committee	9,885	9,885	0
TOTAL BOARDS AND COMMITTEES	369,549	349,938	(19,611)

18 **DEPARTMENT OF PUBLIC WORKS**

Public Works General	1,711,059	1,711,059	0
Vehicle Maintenance	538,784	538,784	0
Stormwater Management	609,826	509,826	(100,000)
Solid Waste	1,574,044	1,574,044	0
TOTAL DEPARTMENT OF PUBLIC WORKS	4,433,713	4,333,713	(100,000)

ENTERPRISE FUNDS

19 Water Enterprise Fund	5,249,159	5,249,159	0
20 Sewer Enterprise Fund	6,855,253	6,855,253	0
TOTAL ENTERPRISE FUNDS	12,104,412	12,104,412	0

16 Establish Information Technology Committee

21 Chapter 90	50,000	0	(50,000)
22 Water System Improvement	933,685	933,685	0
23 Surface Drain System	500,000	500,000	0
24 Sewer System Improvement	200,000	200,000	0
27 Board of Health	485,000	485,000	0
28 Library	182,285	182,285	0
29 Cemetery	1,309,398	1,293,746	(15,652)
30 Parks & Recreation	816,800	810,800	(6,000)
31 School Department	487,469	457,131	(30,338)
	41,094,500	40,714,500	(380,000)

32	Blue Hills Regional Technical School	914,238	914,238	0
33	Consolidated Facilities	951,524	941,524	(10,000)
34	Interest & Maturing Debt	4,032,694	4,032,694	0
35	Stabilization Fund	294,457	0	(294,457)
35	Capital Stabilization Fund	147,228	0	(147,228)
35	OPEB Stabilization Fund (GASB 45)	0	0	0
36	OPEB Liability Trust Fund	536,251	536,251	0
38	FY15 Reserve Fund Supp. Approp.	850,000	713,315	(136,685)
39	Reserve Fund	650,000	200,000	(450,000)
13	Public Safety Personnel Medical Expenses	300,000	300,000	0
44	Affordable Housing Trust	500,000	5,000	(495,000)
	GRAND TOTAL APPROPRIATIONS	106,815,170	103,716,291	(3,098,879)

Town of Milton
525 Canton Avenue
Milton, MA 02186

Town Election will be held on
Tuesday, April 28, 2015

Town Meeting will be held on
Monday, May 4, 2015
Beginning at 7:30 p.m. at Milton
High School Auditorium.

The Milton High School auditorium
is reserved for additional Town Meeting
sessions at 7:30 p.m. on Tuesday, May 5,
Thursday, May 7, Monday, May 11,
Tuesday, May 12 and Thursday, May 14

ECRWSS

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