March 13, 2020

Dear Food Establishments,

As you are aware there are 2 presumptive positive cases of coronavirus (COVID-19) in Milton as of March 13, 2020. Please continue to check our website as more information becomes available at https://www.townofmilton.org/health-department/infectious-diseases/pages/2019-novel-corona-virus-2019-ncov. For the most up to date information, continue to check the CDC and MDPH website links listed below:


At the bottom of this letter are guidance document links to specifically assist Food Establishments.

The first document contains reminders for specific Food Code requirements that will help your establishment and employees to limit the potential spread of Coronavirus or any influenza virus. Included in this document are additional recommendations that the Board of Health would like management to discuss and consider implementing these preventative or additional measures. Many customers are calling with questions and concerns, wondering what precautions Food Establishments are taking at this time. It is important that all establishments and businesses show customers they are taking this seriously and using their best efforts to actively protect the health of the public and their customers.
At this time, the Board of Health recommends that you have a meeting with all staff members to review these Food Code reminders.

The second document link is a list of disinfectants that have been approved by the EPA for use against Coronavirus. As food establishments, remember that not all disinfectants may be used on food contact surfaces and as such it is important to always read the label before use.

As an overall reminder, in an effort to limit the spread of Coronavirus, ensure your establishment is continuously cleaning and sanitizing all surfaces and following the employee illness policy.

Employee illness policy – Refer to Chapter 2 of the Federal Food Code. It is the responsibility of the Person in Charge (PIC) to ensure that the Illness Policy is followed, employees are reporting illnesses, employees are reporting illness within their household, that employees are excluded or restricted when required, and the PIC notifies the Board of Health when required. If you have questions regarding ill employees, please contact us. If an employee is exhibiting flu like symptoms (fever, cough, shortness of breath) or any other illness symptoms, advise them to contact their doctor. It is important that you make plans ahead of time in order to be prepared for when short staffed due to illnesses.

If you have any questions at all, please do not hesitate to ask us. We will continue to update you with guidance from the CDC and DPH via our Health Department webpage as additional information becomes available.

Thank you,

Laura DelleChiaie
Health Agent
Milton Health Department
For cleaning and disinfecting guidance – refer to attachment #1:


For approved cleaning and disinfectant products- refer to attachment #2:


These attachments can also be found by going to our Coronavirus webpage at: