The Milton Cultural Council

Background and Grant Writing Information

“Make that Community Project or Activity A Reality”
The Local Cultural Council (LCC) Program

...is the largest grassroots cultural funding network in the nation. It supports thousands of community-based projects in the arts, humanities, and sciences annually.

The program promotes the availability of rich cultural experiences for every Massachusetts citizen. Administered by 2,400 municipally appointed volunteers, the LCC network consists of 329 councils serving all 351 Massachusetts cities and towns.

Each year, local councils award more than $3 million in grants to more than 5,000 cultural programs statewide.

These include:

- School field trips
- After-school programs
- Concerts and festivals
- Lectures, theater, dance, music, and film.

LCC projects take place wherever communities come together.
What different types of applications do LCCs review?

**Standard LCC applications**, which can cover a broad range of artistic, humanist, and cultural activities.

**Field Trip applications**, which are used to request money for K-12 students' field trips to cultural performances. *Milton does not accept these applications.*
LCCs are required to develop local criteria and funding priorities, all of which vary by town.
Milton Cultural Council’s Criteria

Priorities:

Grants are given out to encourage artists or organizations with projects that are:
- Innovative
- Collaborative in nature
- Benefit the Milton community
- Demonstrate artistic excellence

Funding priority is given to:
- Milton artists and organizations
- Projects that originate in Milton
- Projects that benefit Milton residents

Proposals are encouraged that:
- Reflect knowledge of a specific Milton neighborhoods’ artistic, humanist and cultural needs
- Are collaborative efforts with neighborhood councils and organizations
- Celebrate diversity
Milton Cultural Council’s Criteria

Guidelines:

Applications due on October 16 2017 can include projects scheduled for execution from September 1 2017 through December 31 2018.

The Milton Cultural Council will only consider applications that have a local Milton sponsor or are hosted by a Milton organization. Projects must have a significant **Milton impact**.

We encourage applications for programs that provide cultural enrichment. However, the Milton Cultural Council does not fund field trips or excursions.
Milton Cultural Council’s Criteria

Limitations:

Milton Cultural Council funds are not intended to replace existing public funds for programs in the arts and humanities. The Council also does not fund programs that replace school-funded programs and activities.

The Milton Cultural Council will not fund projects if the request is the sole source of funding for the project. Applicants must demonstrate that their proposal has alternative funding sources in the budget of their application.

Applicants are limited to two applications per grant cycle. The Milton Cultural Council does not fund the same project for more than three consecutive years.

“Make that Community Project or Activity A Reality”
# Projects Funded During FY 2017

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Project Title</th>
<th>Expense</th>
<th>Request</th>
<th>Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles River Sinfonietta</td>
<td>Chamber Music Concert in Milton Public Library</td>
<td>$725</td>
<td>$400</td>
<td>$400</td>
</tr>
<tr>
<td>Cunningham PTO</td>
<td>Boston Buddha</td>
<td>$475</td>
<td>$475</td>
<td>$400</td>
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<tr>
<td>The Dragonfly Theater</td>
<td>2016-2017 Season</td>
<td>$13,300</td>
<td>$1,000</td>
<td>$650</td>
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<tr>
<td>Friends of the Milton Public Library</td>
<td>1000 Books Before Kindergarten</td>
<td>$1,850</td>
<td>$500</td>
<td>$500</td>
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<tr>
<td>Gregory Maichack</td>
<td>Pastel Paint the 45-Million-Dollar Flower</td>
<td>$500</td>
<td>$500</td>
<td>$400</td>
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<tr>
<td>Janet Applfield</td>
<td>COMBATING HATE AND PREJUDICE</td>
<td>$350</td>
<td>$350</td>
<td>$300</td>
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<tr>
<td>Jeffrey Stoodt</td>
<td>The Great American Songbook</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$950</td>
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<tr>
<td>Mark Chester Diversity Project</td>
<td>The Faces of America: Teaching Tolerance</td>
<td>$2,500</td>
<td>$2,500</td>
<td>$1,156</td>
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<tr>
<td>Milton Art Center</td>
<td>Spring Music Series 2017</td>
<td>$1,000</td>
<td>$1,000</td>
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<tr>
<td>Milton Art Center</td>
<td>Maker Space Arts @ MAC</td>
<td>$10,000</td>
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<tr>
<td>Milton Farmers Market Inc.</td>
<td>Summer Music for the Next Nine Years</td>
<td>$2,200</td>
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<td>Sharon Community Chorus</td>
<td>Holiday &amp; Pops</td>
<td>$12,220</td>
<td>$100</td>
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<tr>
<td>Stephen Lewis</td>
<td>Worker’s Struggles - An International Poster Exhibit</td>
<td>$55</td>
<td>$40</td>
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<tr>
<td>Timothy Steele</td>
<td>Milton Community Concerts</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$900</td>
</tr>
</tbody>
</table>

The council also denied funding to seven projects that did not meet the local criteria.
Disbursement of Funds

This is a **reimbursement program**. No money is given up front. Award money will be available to you only after you have completed your project.

All reimbursement requests must be accompanied by **proper documentation** which includes:
- The MCC reimbursement form
- Financial information showing funds expended on said project
- Paid invoices, canceled checks and/or receipts
- Proof of proper credit to the MCC
- A brief written summary of the event

The Milton Cultural Council grant process is governed by the requirements and regulations established by the Massachusetts Cultural Council.
Grant Notification

The Milton Cultural Council will send preliminary notification to all applicants shortly after it votes on grants in mid-November.

Disapproved applicants are notified first. Approved applicants generally receive award letters from LCCs in December or January.

The state issues final approval of awards early in the calendar year.

Grant Money Disbursement

Money is available to reimburse applicants after the funds have been disbursed to the town. Funds usually are deposited in the LCC’s bank account early in the calendar year.

Grantees indicate that their project has occurred and request funds through the submission of a Funds Reimbursement form, which is sent with the award letter and is available on the MCC web site.

Checks will be issued approximately six weeks after the receipt of completed documentation.
LCC Grant Application Review

https://www.mass-culture.org/lcc_public.aspx
http://www.massculturalcouncil.org/applications/lccapp.asp

• Application Sample

• Questions?
Thank You!

Milton Cultural Council

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