Board of Park Commissioners Meeting  
Monday July 15, 2019

In attendance: Scott MacKay, Regina Malley, Theodore Carroll and Bonnie Devore, Principal Clerk

1.) Scott MacKay called the meeting to order 5:05pm in the Blute Conference Room at Town Hall of Milton

2.) Meeting Minutes 6/10/19 were approved.

3.) Teen Center:
   a. Scott gave an overview of the status of the Teen Center. Michael Dennehy was also present for discussions. The board discussed the job description of Coordinator Position, operations, handbook, registrations forms and rules and regulations. Regina questioned the number of hours for this position. The hours cover the hours spent at the Teen Center. If this person is also planning programs it may take more hours than what is allotted. Mike noted the Town is funding for 180 hours to cover 2:30pm. to 6:00pm. on school days during the upcoming school year. Scott had a handout draft of what the rules and regulations may look like and a sample or what the registration would look like. The board also discussed whether it will be Milton only. Scott noted that First Congregational Church had expressed they would like for the FCC children to have access to the center.

   b. Scott said the Youth Task Force is looking to make this part of the Middle School ID program. They would like to have similar ID’s with barcodes for scanning teens in and out of the building. Bonnie had a handout of the step by step process of how someone would get to the field on Unibank to register for the MSID Program. Bonnie and the board discussed some of the logistics of how the process would work.

4.) Park Manager position:
   a. Scott discussed that at a previous Commissioner meeting, the job description for the Park Manager position was voted on and approved by the Commissioners with 50/50 split between Parks & Recreation responsibilities. Subsequently, the job description was re-written by human resources to what is currently on the books as the Park Manager job description. That job description was the basis for posting the position to be filled as Park Manager. This discrepancy was discussed by the Commissioners and Michael Dennehy and was confirmed by the town that the expectation of this new position will be closer to a 50/50 split between Parks and Recreation. Concerned that the initial job posting did not attract more candidates to apply, Regina questioned why the posting was removed and if we could
repost to receive more applications? Mike said it can be reposted if you contact Paige E. He believed it was taken down to begin the interview process as this position needs to be filled ASAP. The department has been short on staff long enough. Scott will reach out to Paige to repost until July 25th. Scott said with all he had on his plate with Andrews Park etc. He suggested that Regina and Ted take on the interview process moving forward.

5.) Recycling at Parks
   a. Hillary Waite the Environmental Coordinator was not able to attend but Regina had talked with her to discuss the barrels. Hillary was going to reach out to Sunrise to see what the possibilities were as far as adding the pickup at the parks to their regular route. Regina suggested that we could have the Park workers gather up the barrels prior to pick up. Also, we would need to investigate a better barrel with the designated can and bottle recycle cutouts to control the amount of trash being put into the barrels as was a problem in the past.

6.) Budget and Financial Update:
   a. Scott handed out the year to date for the department budget for discussion.

7.) Friends of Milton Recreation:
   a. Scott had recent conversations with Amy Dexter TA regarding setting up a Friends of Milton Parks and Recreation account for the use of the needs in the different fields and Turners Pond. It would be similar set up as the Friends of Milton Public Library. I will be reaching out to the Library to discuss logistics and follow up later.

8.) Old Business:
   a. Kelly Field- Bonnie updated the board on the work being done at Kelly by Towne Tree. She discussed a change order for additional cost of materials and trucking not anticipated until Towne Tree started the original work. Scott motioned to continue with the work and pay additional change order from Fields Outlay account or Rental Revolving pending accounts balance updates. Regina and Ted second. Vote was unanimous.

   b. Andrews Park- Scott discussed Hunt will be grinding down stumps of trees removed along with a section of fence. We are looking at a installing a wet well along with step repairs and the work that needs to be done. Scott is in discussion with DPW with what work they can do, and he forwarded the scope of work to Towne Tree to get a quote.
c. Turners Pond- Scott had talked with Pete Jackson regarding the path. He suggested we have a backhoe cleanout where the water exits the pond. If the outlet is cleaned out it will help the water run out. Some material to build up the path would help but in the long term the pond water level is running over and it needs to drain out better. We can ask it the DPW could assist in initial clean out and then Park workers can work to keep it clear.

d. Milton National/Piatelli – Bonnie had forwarded an email from M.E. Obrien stating the replacement benches will be shipped within a week. Jay Rooney from Milton National had sent a request to formally vote for the naming of the fan deck at Piatelli Field. Regina motioned for the board to approve the naming of the Fan Deck at Piatelli field to be named “Plunkett Porch” The board unanimously approved.

e. Gile Rd. Basketball courts- Pete Jackson is in touch with Vermont Recreation and should be starting no later than July 29th.

f. Waterfront working group update- Ted said they have RFPs going out. Boat storage is 1 of the bigger issues they are dealing with in the present. Milton Crew currently has a trailer on site for boats. Space is an issue.

g. Consolidation and Town Government Study Commission: There is an upcoming meeting with the Select Board. Consolidation is going to be discussed.

9.) Members Report:
   a. Regina wanted to follow up on the handicap accessible Porta Potties discussed at an earlier meeting. Bonnie said they are rented by the leagues. Paul did forward the request to the youth leagues that have them. Bonnie can follow up again with Paul. Regina also mentioned that she would like to see one at Shields. Scott said the leagues don’t use Shields and they are the ones supplying the Porta potties. Regina stated the department should be the ones supplying the porta potties.

   b. Regina asked if the batting cages are locked? Ted stated the ones at our park are not. He was not sure if Cunningham locked theirs.
Adjourn: 7:33pm.

Next Meeting: August 13th. 5:00pm.

ACCEPTED:__________________________

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