

Milton Animal Shelter Advisory Committee Minutes

Date: October 5, 2017

Attendees: Bill Ritchie, Alyssa Cook, Therese Desmond, George Tougias, Kathy Henderson, Dennis Keohane, John Sheldon, Nancy Bersani (members); William Clark (Planning Director); Lauren Masiar (Assistant Town Planner)

The meeting commenced at 5:15pm in the Cronin Conference Room of Milton Town Hall.

Member Alyssa Cook summarized the discussions that took place at the previous meeting on September 19th for the members who were unable to attend. The members began a discussion of potential alterations to an external ladder featured in the latest version of the design. Members decided to request that it be redesigned to a pull-down staircase accessible internally to eliminate the risk of vandalism from the exterior access.

The members discussed the Architect's contract and need for a civil engineer. Member Alyssa Cook posed the question of what is included in the cost per square foot of the building. The members unanimously voted to approve the design with the contingency that the ladder revision and schematic cost estimate be addressed.

The meeting adjourned at 6:10pm with the next meeting date to be determined at a later time.

Kathy Henderson, Secretary

Minutes submitted by Kathy Henderson