

Animal Shelter Advisory Committee Minutes

Monday, January 8, 2018

The Milton Animal Shelter Advisory Committee met on Monday, January 8, 2018 in the Cronin Conference Room at Milton Town Hall. The meeting commenced at 6:00pm. In attendance were Co-Chairs Therese Desmond and Dan Daly; Secretary Kathy Henderson; Members George Tougias, Alyssa Cook (via telephone), John Sheldon; Town Planner, Bill Clark; Asst. Town Planner, Lauren Masiar; Bill Ritchie, Director of Consolidated Facilities; and Atty. Marion McEttrick.

The Committee discussed the need to amend the contract with architects RFA regarding the fact that the original contract was for a 5,000 square foot building, and the current building design, as approved by the Milton Animal League (MAL), is now roughly 6,500. MAL needs to increase its “not-to-exceed” fee of \$200,000 for the design of a 5,000 square foot building to coincide with the current size of the building as programmed by RFA. The Committee unanimously voted to allow Bill Clark, Bill Ritchie, George Tougias and John Sheldon to negotiate the additional fee with RFA. It was also requested that RFA provide the Committee with narratives for mechanical and structural details of the building as well as a cost estimate for the building and site work.

Bill Clark then told the Committee that he has received four bids from Civil Engineers. The Committee unanimously voted to allow Bill Clark, Bill Ritchie, The Town Engineer and Building Inspector to choose the appropriate civil engineer for the job.

Therese then told the Committee that she would be attending the Board of Selectmen meeting on January 9, 2018 to give them an update on the progress of the project, which they requested.

The meeting adjourned at 6:10 p.m.

Kathy Henderson, Secretary

Minutes submitted by Kathy Henderson