Meeting Date: March 19, 2020
Members in Attendance: Chair Michael F. Zullas, Vice Chair Melinda A. Collins, Richard G. Wells, Jr., Kathleen M. Conlon, Town Administrator Michael D. Dennehy, Executive Administrative Assistant Hillary Waite
Meeting Location: Conference Call - remote
Members Absent: Anthony J. Farrington
Time Meeting called to Order: 4:01pm
Time Meeting Adjourned: 5:00pm

1. Call to Order
Chair Zullas called the meeting to order at 4:01pm.

2. Pledge of allegiance

3. Conference Call Moderator Guidelines
Chair Zullas outlined guidelines for using web conferencing for the Select Board meeting and procedure for public comment through the web conference.

4. Public comment
No members of the public came forward for comment.

5. Discussion/Update - COVID-19
Milton residents who have tested positive for COVID-19 are being monitored by the Health Department. While Town Hall, the Council on Aging, and Library are closed, services continue to operate, including the Council on Aging van service, Police, Fire, and Emergency Service. Town Offices are open on a staggered schedule to maximize social distancing. The Board discussed the potential declaration of a local emergency in order to ease decision making and improve the Town’s ability to receive state and federal aid. Following discussion, the Board agreed to issue an additional declaration reminding residents not to gather in groups larger than 10.

The Board agreed to meet again on Monday, March 23.
6. Discussion/Vote - Town Meeting Delay

The Board invited Town Moderator Robert Hiss to join discussion. The Board and Moderator agreed that delay of Town Meeting would be prudent in order to continue to prevent the spread of COVID-19.

Mr. Zullas moved, Mr. Wells seconded, and the Board voted to delay the Annual Town Meeting to June 15, 16, and 18th.

Roll call vote
Conlon AYE
Collins AYE
Wells AYE
Zullas AYE

The Board discussed revisiting the FY 2021 Budget in the interest of setting money aside in the reserve fund to help pay for unexpected expenses related to COVID-19. The Chair requested that the Town Administrator, Town Accountant, and Finance Committee begin work on a budget review in light of circumstances regarding COVID-19.

7. Topics that the Chair did not reasonably anticipate would be discussed

The Board agreed to continue to use Zoom as its web conferencing platform for the foreseeable future.

8. Adjourn

At 5:00pm, Mr. Wells moved, Ms. Collins seconded, and the Board voted to adjourn.

Roll call vote
Conlon AYE
Collins AYE
Wells AYE
Zullas AYE