● **Is it legal to hold a Virtual Town Meeting? Will the meeting be legitimate?**
Legislation enabling towns with Representative Town Meetings to hold virtual Town Meetings has passed both the House and Senate. However, the Senate amended the legislation and the House and Senate need to reconcile and agree on a single version before it can go to the Governor for signing. You can read the full amended bill [here](#). We are proceeding with the hope that this legislation passes in time for Milton to hold a virtual town meeting on June 15th.

● **What do I need to do in order to attend Virtual Town Meeting?**
In order to attend as a Town Meeting Member, you need to:
  ○ Create a Zoom account (if you do not already have one with the same email as you have on file with the Town Clerk)
  ○ Download the Zoom app
  ○ Respond to the Town Moderator's email requesting you register for Town Meeting.

● **How will members be validated?**
Town Meeting Members will register ahead of time for the Town Meeting on Zoom. Registration requires first and last name, address, and precinct number. The Town Clerk will verify each member’s registration and the member will receive a confirmation email with a link to the meeting. In order to join the meeting, members must log in with their registered email address. This process prevents non-members from joining the meeting, even if they have the meeting link.

● **How do I register?**
The Town Clerk’s email address will send an email to the address on file with a link to register for Town Meeting.

If you have a Zoom account, you can click the link in the email to register for Town Meeting. You will be asked for some information, including your address and precinct number.

If you do not have a Zoom account, clicking the link will prompt you to create a Zoom account. Create your account with the same email you have registered with the Town. You will then be able to register for Town Meeting.

● **How can I attend training?**
You will receive an invitation from the Moderator to attend training for your precinct.

● **How will members receive meeting materials?**
The Town Meeting Warrant will be delivered to you by mail at least two weeks before the meeting. The Warrant is also available online [here](#). Any supplementary materials, including the Moderator’s Consent Agenda and materials such as “pink sheets” will be distributed by email.

● **Why will Town Meeting members not appear on video?**
Technical limitations of Zoom prevent us from showing all Town Meeting Members on video while also allowing them to vote. Showing fewer people on video also puts less strain on users’ Internet connection.

- I have another member of my household who is a Town Meeting Member. Can we register and participate together?
  No. You must register and participate on your own device so that Town Meeting administrators can confirm your participation and your vote.

- How can members of the public participate or watch the meeting?
  Members of the public can watch the meeting on Channel 8 or live streaming on the Milton Access website. Members of the public who wish to participate or speak must contact the Moderator in advance.

- How do I...
  
  - Get technical support BEFORE the meeting?
    ■ Call Mike Lynch, Milton Access TV, at 617-898-4960. Mike can assist with questions or issues with registration.
  
  - Get technical support DURING the meeting?
    ■ Call the library at either of these three numbers. Each will be staffed with a library staff member who can assist you. If you reach an answering machine or a busy signal at one, try another one.
    
    617-898-4957
    617-898-4958
    617-898-4959

  - Speak about an article?
    ■ After the moderator asks: "Is there anyone who wishes to speak to the article?" Use the Raise Hand action. This is the equivalent of approaching the microphone in a typical Town Meeting. The Moderator will recognize hands in the order in which they are raised.

  - Make a point of order?
    ■ Use the QA function and enter "point of order.". The QA is monitored and your request will be related to the moderator.

  - Make a motion to amend?
    ■ You must submit your motion to amend an article ### days before Town Meeting. The Moderator will recognize you to speak after he introduces the article you wish to amend.

  - Second a motion?
    ■ Use the QA function and enter "seconded". The QA is monitored and this will be noted by the moderator.

  - Vote?
Use the Poll on Zoom. The Moderator will call for a vote and a poll will display on your screen. You will have 30 seconds to vote and click the Submit button to submit your vote.