

**TOWN OF MILTON
CAPITAL IMPROVEMENT PLANNING COMMITTEE
MINUTES OF MEETING
WEDNESDAY, DECEMBER 11, 2019**

A meeting of the Capital Improvement Planning Committee (the “CIPC” or “committee”) was called to order on Wednesday, December 11, 2019 at 7:24 a.m. in the Carol Blute Conference Room at Milton Town Hall. Members present included Amy Dexter, Bill Ritchie, John Folcarelli, Lorraine Dee, Michael Hale, Douglas Scibeck, Richard Wells, Jr. and Elaine Craghead. Member, April Anderson was absent. Also in attendance were Michael Dennehy, Town Administrator, Bob Pattison, School IT Director and Glenn Pavlicek, Assistant Superintendent of School Business.

DISCUSSION: Bob Pattison and Glenn Pavlicek presented the School Department Technology capital needs. This included an in depth discussion of various capital needs including WiFi upgrades, end user devices for administration, the Bring your Own Device program for students and Virtual server upgrades. The majority of this capital is technology related and has a useful life of 5 years.

DISCUSSION: Bill Ritchie presented the School Department Facilities capital needs. This included an in depth discussion of the FY 2021 to FY 2025 capital requests.

APPROVED: Michael Hale made a motion to approve the meeting minutes of February 27, 2019, seconded by Richard Wells, Jr., approved by Amy Dexter, Bill Ritchie, John Folcarelli, Lorraine Dee, Michael Hale and Richard Wells, Jr. Members Douglas Scibeck and Elaine Craghead abstained as they did not serve on the committee in February 2019. Member April Anderson was absent.

APPROVED: Michael Hale made a motion to approve the meeting minutes of December 4, 2019, seconded by Richard Wells, Jr., approved unanimously by Amy Dexter, Bill Ritchie, John Folcarelli, Lorraine Dee, Michael Hale, Richard Wells, Jr. , Douglas Scibeck and Elaine Craghead. Member April Anderson was absent.

DISCUSSION: The next meetings of the CIPC are scheduled as follows:

Wednesday, December 18, 2019 at 7:15 am

Wednesday, January 8, 2020 at 7:15 am

Wednesday, January 15, 2020 at 7:15 am

There being no further business before the Committee, the meeting was adjourned at 8:30 a.m.