

Approved June 6, 2022

**Town Administrator Screening Committee
May 9, 2022 Minutes**

Attendees: Glenn Pavlicek (Chair), Maritta Manning Cronin, Beverly Ross Denny, Deborah Felton, Patricia Latimore, Joseph Parlavecchio, Cheryl Tougias, Richard Wells, Michael Zullas, Consultant: Mary Aicardi

1. Pavlicek called the meeting to order at 7:07 pm
2. The town administrator profile was shared with the Select Board. They voted to approve it and it has been published
3. It has been determined that one hour will be allocated for each candidate interview. Of that time, 45 minutes will be allocated for questions and responses. The candidates may use the remaining 15 minutes to ask questions of their own.
4. Discussion ensued to shorten the list of questions. The list has been narrowed down to 12 questions.
5. Next meeting is June 6th.
6. Moved (Felton/Zullas) to adjourn. Passed by a unanimous roll call vote at 8:06 pm.