

TOWN OF MILTON
MEETING MINUTES OF THE BOARD OF HEALTH
January 30, 2023
7 p.m.
Remote via Zoom

Attending:

Laura T. Richards, Esq., Chair
Mary F. Stenson, R.N., BSN, Secretary
Roxanne Musto, RN-C, MS, ANP, Member
Caroline Kinsella, BSN, RN, RS, Health Director, Public Health Nurse
Laura DelleChiaie, BS, Assistant Health Director
Joyce Krystofolski, Health Agent
Jean M. Peterson, Senior Administrative Clerk

1. **Administrative Tasks:**

The meeting was called to order at 7:02p.m. Meeting Minutes from December 19, 2022 were approved with two minor changes. The following documents were provided to the Board members: Agenda, Minutes of 12/29/2022, Milton Coalition update, Health Director's Recommendations, Reports from Laura DelleChiaie, Anne Grossman, Susan Poirier and Rina Dennehy; FY 2024 Budget, Copy of Public Hearing Notice for 1/30/2023.

2. **Public Hearing – Discussion and Approval of 189 Hillside Street Commercial Horse Stable Permit and Variance Application:**

Joining the meeting were the owners of 189 Hillside Street, Jenna and Matthews Nicholls and abutting neighbor Marek Pelczar and his son. Attorney McEttrick updated the Board that her clients, Jenna and Matthew Nicholls are requesting a permit to board 16 horses. The Nicholls' are also seeking a variance for the shed on the property which will be used to temporarily shelter the horses under certain circumstances. Ms. McEttrick reminded the Board that an insect and pest management plan is in place. She stated that the owners live on site and parking is also on site. She addressed particulars relative to the variance and explained that the doors would have to be removed from the shed if the variance is not granted. Abutter Marek Pelczar and his son David, residents of 161 Hillside Street, spoke in opposition to the Nicholls' request to board 16 horses, as they feel 16 horses are too many. They also expressed other concerns which they feel could potentially impact their property value. Mr. Pelczar said that he would be more inclined to agree to a maximum of seven horses and therefore requested a postponement on the decision on horses allowed. Member Musto suggested adjusting the number of horses that the Nicholls are allowed to board to twelve horses. Additionally, she suggested including monthly inspections to help address some of the Pelczars' concerns. Chair Richards made a motion to approve the variance and to allow the Nicholls to board 12 horses with monthly inspections. The Board approved unanimously. All conditions will be written into the permit. The Hearing closed at 8:12 p.m.

3. 999 Brook Road Discussion of court order and inspection warrant findings:

The Inspectional Services Department alerted the Health Department about a tree that had fallen at 999 Brook Road. The Health Department staff was refused entry by the homeowner when they attempted to do an inspection. The Health Department therefore filed a court request to be allowed access which was granted by a Judge. Ms. Krystofolski, Ms. DelleChiaie, members of the Milton Police Department and Building Commissioner Joseph Prondak witnessed water damage, a compromised roof and hoarding conditions upon their access into the home. The Health Director informed the Board that she will provide updates about the situation.

4. Community Health Assessment; approval of additional NC-8 funding:

The Health Director informed the Board that the Community Health Assessment is not progressing as quickly as she had hoped. She stated that the epidemiologists hired to assist with the Community Health Assessment are not fulfilling the five hours per week as they had originally committed to. In an effort to help the CHA continue to move forward in a timely manner, the Health Director stated that there is funding available through the Public Health Excellent Grant which could be used to compensate Program Director Ms. Stillman if the Board would approve of her additional assistance. Ms. Kinsella requested the Board's permission to ask NC8 for additional funds to compensate Ms. Stillman in that endeavor. The Board agreed.

5. Discussion and approval of updated Board of Health budget with the addition of a Community Health Social Worker position for the Health Department:

The Health Director informed the Board that the Personnel Board approved the Community Health Social Worker position as a full time permanent position with benefits for the Health Department staff. The next step is to obtain approval from the Warrant Committee followed by approval from Town Meeting. The Health Department updated budget was unanimously approved.

6. Assistant Health Director Report:

The Assistant Health Director stated that she will send her report to the Board. She also asked permission from the Board to attend two upcoming trainings: a NEHA conference in July which is funded by NEHA and grant monies. She announced that there is also a FEMA training in Alabama in late May and that her attendance at this training has been approved.

7. Health Director Report:

The Health Director reported that she is on the waitlist for the May FEMA conference in Alabama. She asked for the Board's permission to attend. The Health Director also informed the Board that she will attend an upcoming Warrant Committee meeting seeking approval for the Community Social Worker position. The date will be announced. Additional updates include:

- Mass in Motion Grant – Rina Dennehy would like to increase her hours if the funding is available. Her work schedule was increased increased from 10-14 hours.
- Milton Coalition – January marijuana conference presented by Dr. Kevin Hill.
- Hiring of Amanda Decker to assist with the DFC grant application.
- Youth Mental Health First Aid Training to be held on February 10th at Laboure College.
- First annual vigil scheduled for April 30th to honor lives lost to drug misuse.
- Release of Community Health Assessment data meeting to be held on April 27th at BID Milton Hospital.
- Health Director’s vacation is scheduled for February 14th – 25th.

8. **Future Meeting Date:**

The next meeting date is scheduled for Monday, March 13, 2023 at 7 p.m. There will not be a Citizen Speak opportunity on the Agenda. A potential meeting with the Park and Recreation Department and the Conservation Committee may be set in the future regarding the turf field.

9. **Adjournment:**

The meeting adjourned at 9:03 p.m.

Mary F. Stenson, Secretary

